

**Citizens Oversight Committee
MEETING NOTES
Wednesday, May 14, 2014**

Committee Members Present: Dick Thomson, Dave Fowble, Barbara Thorpe, Francisco Ferreyra

Others in attendance: Mary Anne McNeil, Handel Evans, Kimberly Beauvais (note taker)

1. Call to Order

Dick Thomson called the meeting to order at 3:30 p.m. A quorum was established.

2. Public Speakers (members of the public are allotted 5 minutes to address the agenda issues)

No members of the public were present.

3. Consent Calendar: Approval of Minutes

Action, Minutes: 3.01 Approval of minutes of September 18, 2013. This item presents the meeting notes for approval from the September 18, 2013 Citizens Oversight Committee Meeting. The committee voted to accept the notes informationally as a quorum was not established. The committee requested that meeting minutes for May be circulated electronically.

4. Fiscal Business

Information: 4.01 Report of expenditures to date (M.A. McNeil). Mary Anne McNeil provided an overview of the financial report for the new committee members present. Dick Thompson, brought to the committee's attention the equipment budget for the Oxnard Dental Hygiene program. The equipment budget is low due to use of existing equipment. The committee discussed the Dental Hygiene Programs status as a premiere program, prerequisites, low class sizes, and service to the community through the clinic. The committee accepted the expenditure report and the Bond Measure S quarterly interest statement.

5. Report on Measure S

Information: 5.01 Legal Issues. Handel Evans reported that there are no legal issues pending for Bond Measure S matters.

Information: 5.02 Status of Measure S Bond Projects. Handel Evans provided an overview of the Division of State Architect (DSA) certification process of school buildings. Including an overview of the district certification of pre Bond Measure S uncertified buildings. The committee requests that future bond funded program updates include DSA certification status. Handel Evans provided an update on the renovation and rehab of the Oxnard College Learning Resources Center seismic upgrades. The upgrade plans are at the DSA for review, construction is pending approval of the DSA. This building will accommodate larger class sizes and science labs.

Information: 5.03 Actions taken by the Board involving bond funds (since last meeting). The committee accepted the action reports.

Information: 5.04 Report on Measure S Bond Expenditures (under \$25,000) The committee reviewed and discussed the reports. Handel Evans provided an overview of the State Water Resources Control Board fees during construction. The committee accepted the expenditure reports.

6. New Business

6.01 Committee Membership. The committee has two vacancies, Position E A Member of the Foundation affiliated with the District and Position G, No restrictions. The committee will continue to meet with current membership until the vacancies are filled. As the Bond Program reaches completion the district has expressed interest in reporting the Bond Measure S outcomes to the community city councils and board of supervisors. The bond was refinanced to spend less than the maximum authorization.

6.02 Capital Planning Leadership. Handel Evans is retiring on June 30, 2014. An interim Director of Capital Planning will join the committee for the next scheduled meeting. The Capital Program and the Bond Measure S program and implementation were executed out of the Capital Planning Office. As Bond Measure S draws to a close the VCCCD will review the need for a centralized facilities management structure. For the remaining Bond Measure S projects Les Dickey will report directly to the Chancellor. The Heery project office will continue construction management of Bond Measure S, pending board approval of their contract.

7. Adjournment

Minutes: 7.01 Meeting adjournment. The committee requested a Dental Hygiene Construction site visit incorporated with regularly scheduled meeting. Dick Thomson adjourned the meeting at 4:17 p.m.