

**Ventura County Community College District
Consultation Council Notes
November 30, 2018**

Members Present: Greg Gillespie, David El Fattal, Michael Shanahan, Patti Blair, Damon Bell, Amparo Martinez, Sebastian Szczebiot, Maria Urenda, Mike Bush (for Cynthia Azari), Doug Thiel, Gilbert Downs, Diane Eberhardy, Nenagh Brown.
Skype Call: Kristen McCloskey, Luis Sanchez, Lydia Morales
Recorder: Laura Brower

Agenda Item	Summary of Discussion	Action	Assigned to:
Call to order	The meeting was called to order at 9:00 a.m.		Greg Gillespie
Review of Consultation Council Notes for November 2, 2018	The November 2, 2018 Consultation Council Notes were approved.	L. Brower to post on website.	Greg Gillespie
Board Agenda <ul style="list-style-type: none"> December 11, 2018 	<p>G. Gillespie reviewed the December 11, 2018 VCCCD Board of Trustees Organization Meeting agenda.</p> <p><i>Item 17.04 Action to Approve Abolishment of the Public Information Officer Position and Establishment of a Web Developer Position at the District Administrative Center.</i></p> <p>M. Urenda requested that positions moving forward for Board approval include organizational charts that include current and future changes to ensure clarity and transparency.</p> <p><i>Item 3.01 Acknowledgement of Guests and Special Recognitions.</i> Leadership Academy participants will be added to this item and invited to attend the meeting.</p>		Greg Gillespie
<ul style="list-style-type: none"> January 12, 2018 	G. Gillespie reviewed the January 12, 2019 Board of Trustees Mid-Year Review agenda.	L. Brower to list names of Leadership Academy participants and send invitation to cohort members.	

Agenda Item	Summary of Discussion	Action	Assigned to:
	L. Sanchez suggested adding the Student Centered Funding Formula as an agenda item.		
<p>Accreditation</p> <ul style="list-style-type: none"> • ACCJC Mid-Term Reports (4th Year) • Compressed Calendar Workgroup Update • IEPI Update • Employee Survey – Modern Think • VCCCD 2020-26 Educational Master Plan 	<p>G. Gillespie distributed and discussed the ACCJC Guidelines for Preparing Institutional Reports to the Commission. The last visit was in Fall 2016; the mid-term report is due October 15, 2020. A timeline will be created for the mid-term report.</p> <p>N. Brown advised the last meeting was delayed by one month to gather additional research. There was a suggestion to send Consultation Council Members a link to meeting notes collected at the meetings.</p> <p>G. Gillespie distributed two IEPI documents: Institutional Innovation and Effectiveness Plan and List of Primary Successes and Menu of Options for Institutional Consideration and asked Area Focus Teams to complete by January 10, 2019 for distribution at the January 11, 2019 Consultation Council.</p> <p>D. El Fattal provided background of survey and advised IRAQ will finalize questions. Questions will be consistent across all colleges.</p> <p>Item moved to next meeting.</p>	<p>L. Brower to place item on 01.11.19 Consultation Council agenda.</p> <p>L. Brower to resend email with timeline to Consultation Council members.</p>	<p>Greg Gillespie</p>

Agenda Item	Summary of Discussion	Action	Assigned to:
Future Consultation Council Meetings	The next meeting is tentatively scheduled for January 11, 2019. Dates for 2019 will be set following approval of the 2019 Board of Trustees Meeting calendar at the December 11, 2018 Board of Trustees meeting.		
Future Agenda Items	Student Accountability Model		
Updates to the Council	<p>M. Urenda commented on well-attended campus meetings held for Classified staff where compressed calendar, new Board Trustees, and negotiations were discussed.</p> <p>G. Downs advised discussion of resources for emergencies took place during the Classified Senate Meeting.</p> <p>C. Azari commented on the administrator hosted breakfast for classified staff.</p> <p>A. Martinez thanked C. Azari for the recent classified breakfast, and commented on efforts to increase classified employee attendance at participatory governance meetings and planning more frequent Classified Senate meetings.</p> <p>S. Szczebiot commented on the review of prioritizations scheduled next week and fundraising activities at the holiday event.</p> <p>L. Morales commented on the recent Guided Pathways event, work on the staffing priority process, a current discussion of a senate resolution on dual enrollment, and emergency response planning.</p>		

Agenda Item	Summary of Discussion	Action	Assigned to:
	<p>K. Hoffmans commented that the student panel feedback received at the September Guided Pathways Retreat is currently under view and congratulated the VC Football team making the State Championship Conference.</p> <p>D. Bell discussed the Holiday events scheduled at Ventura College.</p> <p>D. Thiel commented on the newly elected Trustees endorsed by the AFT.</p> <p>L. Sanchez stated he was proud of the faculty, staff and administration for their response to the recent tragedies, and thanked N. Brown for organizing shelter to displaced faculty and students.</p>		
Adjourn Meeting	G. Gillespie adjourned the meeting at 11:07 a.m.		