

**Ventura County Community College District
Consultation Council Notes
November 2, 2018**

Members Present: Greg Gillespie, David El Fattal, Michael Shanahan, Patti Blair, Damon Bell, Luis Sanchez, Amparo Martinez, Sebastian Szczebiot, Maria Urenda, Mike Bush (for Cynthia Azari), Renee Butler (for Nenagh Brown)

Skype Call: Gilbert Downs, Kristen McCloskey

Members Not Present: Lydia Morales, Diane Eberhardy, Nenagh Brown, Doug Thiel

Agenda Item	Summary of Discussion	Action	Assigned to:
Call to Order	G Gillespie welcomed the members of the Leadership Academy and introductions followed.		Greg Gillespie
Review of Consultation Council Notes for September 28, 2018	The September 28, 2018 Consultation Council Notes were approved with no changes.	L. Brower to post on website.	Greg Gillespie
Board Agenda <ul style="list-style-type: none"> • November 2, 2018 	<p>G. Gillespie led a review of the November 13, 2018 Board of Trustees Meeting agenda and explained the - agenda review process to Leadership Academy members.</p> <p>Maria Urenda commented on <i>Item 7.01 Administrative Services Committee Update</i> and requested that the discussion on the web developer position be added to the meeting notes.</p> <p><i>Item 8.01</i> “Study Session” removed from Santa Clara Valley – Higher Education Needs and Priorities Report agenda item title.</p> <p><i>Item 10.02 Approval of Minutes for the October 23, 2018, Special Joint Meeting of the VCOE Board and the VCCCD Board.</i> G. Gillespie discussed the general purpose of the joint meeting.</p> <p>D. El Fattal reviewed the Business Services/Capital Planning consent items and clarified <i>11.06 Ratification of New Contracts and Grants for Fiscal Year 2018-19,</i></p>		Greg Gillespie

Agenda Item	Summary of Discussion	Action	Assigned to:
	<p>Veterans Grant, that the colleges make the decision on use of the grant funds.</p> <p>M. Shanahan reviewed the Human Resources action items and stated abolishments of positions in <i>Items 16.04, 16.05 and 16.06</i> were discussed with SEIU prior to moving forward to the Board agenda.</p>		
<p>Accreditation</p> <ul style="list-style-type: none"> • Compressed Calendar • IEPI Update • Employee Survey – Modern Think 	<p>G. Gillespie provided a summary of the compressed calendar and moving from an 18-week schedule to either 15 or 16 weeks and the establishment of a work group to evaluate. Students will be included in the discussion and recommendations will be brought to a future Consultation Council meeting.</p> <p>G. Gillespie reviewed the IEPI goals and focus areas, the first meeting with the PRT on October 11, 2018, and the hiring of the Collaborative Brain Trust (CBT) to work with focus-area work teams to provide suggested actions.</p> <p>G. Gillespie advised the last employee survey was created in-house and distributed in 2015. Modern Think provides service to distribute surveys, as well as providing comparative data with other institutions statewide. Discussion began during the Chancellor’s Retreat in June, and will now be brought forward to the November IRAC meeting and then returned to Consultation Council with suggestions.</p> <p>G. Gillespie advised the Strategic Plan that ends in 2019 will be discussed during the January Board Study Session where a framework will be set for the next 6-year plan.</p>		Greg Gillespie

Agenda Item	Summary of Discussion	Action	Assigned to:
Future Consultation Council Meetings	November 30, 2018. Dates for 2019 will be set once the approval of the 2019 Board of Trustees Meeting calendar is approved at the December 11, 2018 Board of Trustees meeting.		
Future Agenda Items	Student Accountability Model		
Updates to the Council	<p>S. Sczcebiot commented on the 2nd annual Halloween Office Decorating Contest, preparing for the Classified Senate Thanksgiving potluck scheduled for November 15, working on program review prioritization, and holiday gift baskets to raise money for classified scholarships.</p> <p>L. Sanchez commented on College Presidents attending the Transfer Summit at Oxnard College.</p> <p>D. Bell applauded Ventura College's musical <i>Clue</i> and recommended others to see it.</p> <p>P. Blair stated preparations are underway for Board Member Orientation for any newly elected Trustees, discussed spring and fall marketing efforts and plans to attend a future Ventura County Transit Authority meeting to request extension of the pilot program for free bus rides for students.</p> <p>M. Shanahan commented on the formation of a committee comprised of six management and six faculty to discuss lab load differentials as some labs are .67 and others .75; thanked Oxnard College staff for their exemplary work on the recent Training and Tours event; and reminded members that Classified Employee of the Year nominations are still open.</p>		

Agenda Item	Summary of Discussion	Action	Assigned to:
	<p>R. Butler advised the Academic Senate Presidents are attending the Senate Plenary and the senate is working on representation.</p> <p>M. Urenda stated the classified salary study is on task and regular meetings with the stewards are scheduled, as well as campus meetings to obtain feedback for the upcoming negotiations.</p> <p>A. Medina commented on the Halloween office decorating contest, and working on theme baskets for the holidays.</p>		
Adjourn Meeting	G. Gillespie adjourned the meeting at 10:30 a.m.		