

**Ventura County Community College District
Consultation Council Notes
September 30, 2016**

Present: Rick Post, Greg Gillespie, Dave El Fattal, Steve Hall, Olivia Long, Michael Shanahan, Joshua Ruiz, Teri Ortiz, Julius Sokenu, Ken Sherwood (for Cynthia Azari), Linda Kama'ila, Nenagh Brown, Pamela Yeagley, Alex Kolesnik
Conference Call: Luis Sanchez, Jennifer Clark
Not Present: Cynthia Azari, Gilbert Downs, Kristin McCloskey
Chair: Bernard Luskin
Recorder: Andrea Rambo
Approved: October 28, 2016

Agenda Item	Summary of Discussion	Action	Assigned to:
Opening of Meeting	B. Luskin welcomed everyone to the meeting at 10:06 a.m. B. Luskin asked members if they would like to move the official start time to 10:15 a.m., due to the 10:00 a.m. end of DCAP. Following discussion, the meeting start time will remain at 10:00 a.m.	N/A	Bernard Luskin
Review of Consultation Council Notes	The September 2, 2016 Consultation Council Notes were reviewed and approved.	N/A	Bernard Luskin
Board Agenda <ul style="list-style-type: none"> • October 11, 2016 	<p>B. Luskin led a review of the October 11, 2016 Board of Trustees Agenda.</p> <p>Item 5.03 Chancellor's Duties and Salaries was discussed. S. Hall commented that the Chancellor salary noted in the attachment appears to be inconsistent with the actual Chancellor salary; there was also a discussion on the use of average salary and median salary to analyze range and that median should be the statistical measure used. S. Hall objected to any disproportionate increases to the Chancellor's compensation.</p> <p>S. Hall commented that some presentations are not included in the Consultation Council agenda and therefore are not reviewed during the Consultation Council Meeting. Following discussion, Consultation Council Members agreed that presentations not included in the Consultation</p>		Bernard Luskin

Agenda Item	Summary of Discussion	Action	Assigned to:
	<p>Council Meeting agenda be noted under the “Recommendation of the Agenda” Board item.</p> <p>There was discussion and recommendation that the academic and classified senate reports move to immediately before the Consent Calendar; limit reports to a set amount of time and provide detailed written reports if time is insufficient; and email reports to Consultation Council and Trustees if the presenter is not present at the Board meeting. B. Luskin will discuss the requests with the Board Chair.</p> <p>11.02 Abolishment of an Office Assistant Position at Oxnard College has been removed from the agenda. M. Shanahan will confirm the removal.</p> <p>11.03 Abolishment of an Assistant Dean Position and Establishment of a Dean Position at Oxnard College as discussed. S. Hall, on behalf of the AFT, objects to the enhancement of this position because it will continue to increase expenditures dedicated to management. P. Yeagley mentioned the need for additional Classified staff to support management positions. Dr. Luskin indicated there are increased demands for earmarked funds and categorical programs that require additional management support.</p> <p>Dr. El Fattal presented Board agenda items 16.01-16.05 related to the purchase of the Camarillo property and discussed the details of the items. The building will be designated as a non-school building (not DSA certified), therefore VCCCD will not be able to offer For Credit classes on site. Workforce Development and Adult Education classes will be allowed. There was discussion regarding the square footage, the desire to have space for classrooms, and the need to acquire a new building versus using existing space. S. Hall</p>		

Agenda Item	Summary of Discussion	Action	Assigned to:
	<p>objected to the purchase of a new District Administrative Center in item 16.03 Enter into a Purchase and Sale Agreement and Use of Undesignated, Unallocated Reserve Funds for a District Administrative Center Building Located at 761 East Daily Drive, Camarillo.</p> <p>S. Hall recommended support of Proposition 55.</p>		
<p>District Council on Accreditation and Planning (DCAP)</p>	<p>R. Post reviewed the accreditation site visit exit meetings, team commendations, and college and District recommendations. Dr. Luskin mentioned the exit interviews were positive overall and the site team appreciated the hard work. The District is in good shape.</p> <p>R. Post indicated the Strategic Plan Subcommittee plans to meet and will coordinate membership and committee calendar. DCAP will be updating the Decision-Making Handbook and reviewing the Integrated Planning Manual.</p>		<p>Rick Post Alex Kolesnik Linda Kama'ila</p>
<p>FTES Working Group Update</p>	<p>D. El Fattal indicated the FTES Workgroup met to formalize FTES targets. He recommended the colleges consider enrollment management committees and mentioned the recommendation from DCAP that AFT should not be involved in a formal enrollment management committee. D. El Fattal will research and formalize the role of the Committee and membership and discuss further at a future DCAP meeting. S. Hall indicated he would like to be involved to provide input and for transparency.</p>		<p>David El Fattal</p>
<p>Formal Communication Survey</p>	<p>P. Yeagley provided an overview of the Quantitative and Qualitative Formal Communications Survey results. The analysis will be provided to the Board of Trustees during a future meeting.</p>		<p>Bernard Luskin Pamela Yeagley</p>
<p>Board of Trustees Quarterly Evaluation</p>	<p>Consultation Council Members were reminded to complete the Board of Trustees Quarterly</p>		<p>Bernard Luskin</p>

Agenda Item	Summary of Discussion	Action	Assigned to:
	Evaluation.		
Future/Other Agenda Items	Board Meeting Security. There was a comment, for the record, that there is no security at the Personnel Commission meetings.		Consultation Council Members
Future Consultation Council Meetings	October 28 December 2		