



**Friday, August 31, 2018
Chancellor's Consultation Council**

**Order of the Agenda
Ventura County Community College District
761 East Daily Drive
Camarillo, CA 93010
9:00 a.m.**

1. Call to Order

1.01 Call to Order

2. Review of Consultation Council Notes

2.01 Review July 27, 2018 Consultation Council Notes.

3. Board Meeting Agenda Review

3.01 Review and discuss September 11, 2018 Board of Trustees Regular Meeting Agenda.

4. Accreditation and Planning

4.01 Compressed Calendar

4.02 IEPI Update

5. Other Items

5.01 Future Meetings

5.02 Future Agenda Items

6. Consultation Council Member Updates

6.01 Updates to the Council

7. Adjourn Meeting

7.01 Adjourn meeting



Wednesday, August 29, 2018
Consultation Copy of 09.11.18 Board of Trustees Meeting

Order of the Agenda
Ventura County Community College District
761 East Daily Drive
Camarillo, CA 93010
Closed Session: 5:00 p.m.
Open Session: 6:00 p.m.

1. Regular Meeting of the Board

- 1.01 Call to Order
- 1.02 Pledge to the Flag
- 1.03 Chancellor's Recommendation of the Agenda
- 1.04 Changes to the Agenda
- 1.05 Public Comments - Closed Session Agenda Items

2. Closed Session

- 2.01 PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Chancellor (Gov. Code § 54957).
- 2.02 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION - (Gov. Code § 54956.9); 1 case

3. Reconvene in Open Session

- 3.01 Report of Action in Closed Session
- 3.02 Public Comments

4. Guests, Recognitions, and Special Reports

- 4.01 Acknowledgement of Guests, Special Recognition of Employees (New and Promoted)
- 4.02 Recognition of Ventura County Community College District Retirees.

5. Student Reports

- 5.01 Student Trustee Advisory Report
- 5.02 Student Reports

6. Senate Consultation

- 6.01 Academic Senate Presidents Consultation
- 6.02 Classified Senate Presidents Consultation

7. Board Committee Reports

- 7.01 Administrative Services Committee Update.

7.02 Policy, Planning, and Student Success Committee Update.

8. Consent Calendar

8.01 Approval of Consent Calendar

9. Approval of Minutes

9.01 Approval of Minutes for the August 8, 2018 Board of Trustees Meeting

10. Consent Calendar: Business Services/Capital Planning

10.01 Ratification of Accounts Payable and Payroll for the Period of July 9, 2018 to August 12, 2018.

10.02 Approval/Ratification of Board Purchase Order Report #3, for FY 2018-2019 from July 16, 2018 to August 16, 2018.

10.03 Approval of the acceptance of gifts for FY 2018-2019 from July 16, 2018 to August 16, 2018.

10.04 Approval of the surplus/disposal of equipment and materials for FY 2018-2019 from July 16, 2018 to August 16, 2018.

10.05 Approval of acceptance of completion of Bid 470, Athletic & Dance Floor Refinishing

10.06 Ratification of award of Bid 550 Moorpark College Gymnasium Renovation to the lowest responsible bidder, Saifco Construction Company, in the amount of \$14,640,000.

10.07 Approval of Acceptance of Completion of Bid 554, Districtwide Paving Improvements

10.08 Approval of award of Bid 562 Ventura College Baseball Field Transformer and Oil Filled Switches Removal Project to the lowest responsible bidder, Oilfield Electric and Motor, in the amount of \$99,650.

10.09 Approval of Bid 565, Ventura College HVAC Replacement Project – Building E (Financial Aid Building) to the lowest responsible bidder, Brannon, Inc. dba Smith Electric Service in the amount of \$192,557.

10.10 Approval of Bid 569, Low Voltage, Data Telecommunications and Audio Visual Installations for Ventura County Community College District to Black Box Network Services, the lowest responsive bidder.

10.11 Ratification of New Contracts and Grants for Fiscal Year 2018-19

10.12 Approval of New Contracts and Grants for Fiscal Year 2018-19

11. Consent Calendar: Human Resources

11.01 There are no items.

12. Consent Calendar: Policy, Planning and Student Success

12.01 There are no items.

13. Consent Calendar: Trustees/Chancellor

13.01 There are no items.

14. Business Services and Capital Planning

14.01 PUBLIC HEARING. Proposed Budget for Ventura County Community College District for Fiscal Year 2018-19. (The proposed Adoption Budget became available for public inspection September 4, 2018 at 761 East Daily Drive, Suite 200, Camarillo, and is available during normal business hours.)

14.02 Approval of 2018-2019 Adoption Budget – Requires 2/3 Vote (The FY19 Adoption Budget is available online at the link below.)

14.03 Approval of the establishment of the 2018-2019 Gann Appropriations Limit as required by Article XIIIB of the

California Constitution and Government Code Section 7910.

14.04 Approval of 2017-18 Fiscal Year-end Budget Transfers between Major Expenditure Classifications and Use of Fund Balance/retained Earnings in Accordance with Education Code Section 70902 and Title 5, California Code of Regulations, Section 58307.

15. Human Resources

15.01 Action to Approve the Abolishment of a Senior Administrative Assistant Position and the Establishment of an Administrative Assistant, Chancellor's Office (Confidential) Position at the District Administrative Center.

15.02 Action to Approve the Abolishment of a Marketing Specialist Position and the Establishment of a Graphic Designer Position at the District Administrative Center.

15.03 Action to Approve the Abolishment of a Financial Aid Technician Position and the Establishment of a Financial Aid Specialist Position at Ventura College.

15.04 Action to Approve the Permanent Reduction in a Costume Technician Position at Ventura College.

15.05 Action to Approve the Establishment of an Admissions and Records Technician Position at Moorpark College.

16. Policy, Planning and Student Success

16.01 Action to Approve Board Policy 2710 Conflict of Interest (No Revisions). Administrative Procedures 2710 Conflict of Interest (Revised) and 2712 Conflict of Interest Code - Form 700: Statement of Economic Interests (Revised) Presented for Information.

16.02 Action to Approve Board Policy 3420 Equal Employment Opportunity (No Revisions). Administrative Procedure 3420 Equal Employment Opportunity Plan (Revised) presented for information.

16.03 Action to Approve Board Policy 7120 Recruitment and Hiring (No Revisions). Administrative Procedure 7120-E Recruitment and Hiring: Part-Time Faculty (Revised) Presented for Information.

16.04 First Reading - Career Access Pathways (CCAP) Partnership Agreement between Ventura County Community College District and Las Virgenes Unified School District

16.05 Action to Approve an AB288 College and Career Access Pathways (CCAP) Agreement between Ventura County Community College District (VCCCD) and Oxnard Union High School District (OUHSD).

16.06 Approval of New Courses at Moorpark College

17. Trustees/Chancellor's Office

17.01 Approval of Employment Agreement - Administrator: Chancellor.

17.02 Board Professional Development Update

17.03 Action to Approve Board Member Absence

18. Informational Items

18.01 There are no items.

19. Reports

19.01 College Reports

19.02 Trustee Reports

19.03 Chancellor Report

20. Adjournment

20.01 Adjournment

Letter of Interest – Areas of Focus and Additional Details	Questions	Recent Efforts to Address Areas of Focus	Links to Documents/Resources
<p>A. Organizational Structure and Implementation Processes for District Services</p> <p>Develop a plan for the effective analysis, recommendation, and implementation of changes leading to improvement in function and support from critical District service areas.</p>	<ol style="list-style-type: none"> 1. How can we obtain District wide input on functional service priorities and areas for improvement? 2. What parameters can we provide a consultant to conduct a study leading to meaningful recommendations for implementation? 3. What are examples of effective service unit reviews at the District level? 4. What are methods that can be used to assess and improve process flow and efficiency? 5. How do other Districts determine District Office budget allocation? 	<p>Human Resources, Business and Administrative Services, Information Technology, Communications and Marketing, Workforce and Economic Development, and the Chancellor’s Office have done an initial organizational chart review and made initial recommendations regarding positions needed.</p>	<p>Organizational charts</p> <p>VCCCD Making Decisions Document</p> <p>VCCCD 2016-19 Strategic Plan Template</p>
<p>B. District-Wide Support for Ventura County Workforce and Economic Development</p> <p>Integrate and leverage our resources within the District and with external partners to serve Ventura County workforce and economic development needs.</p>	<ol style="list-style-type: none"> 1. Does the new Career Education Committee membership include adequate representation to accomplish objectives? 2. What are effective models of District and college communication and interaction with employers? 3. What are important topics to address in the five year career education strategic plan? 	<p>Established District-Wide Career Education Committee.</p>	<p>Career Education Committee information including membership list</p>

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<p>C. Establish District-Level Student Success and Service Area Performance Metrics</p> <p>Develop performance metrics aligned with the new state performance based funding model and establish a program review process of District service areas.</p>	<ol style="list-style-type: none"> 1. How can a process be developed to set one, three, and six year goals for the defined District-level performance metrics? 2. Where are examples of effective District office service unit reviews including preparation timeline? 3. What are effective methods used to align District and college performance metrics and goals? 4. How do we successfully plan, monitor, and achieve defined performance targets? 	<p>Shared funding metrics included in the new state funding model.</p>	<p>State Performance Based Funding Model Metrics</p>