

**Ventura County Community College District
Consultation Council Notes
June 1, 2018**

Members Present: Greg Gillespie, David El Fattal, Michael Arnoldus (for Michael Shanahan), Patti Blair, Dave Keebler, Amparo Medina, Gilbert Downs, Sebastian Szczebiot, Maria Urenda, Doug Thiel, Oscar Cobian (for Cynthia Azari), Eric Rees and Renee Butler (for Nenagh Brown)
Skype Call: Luis Sanchez, Julius Sokeno, Lydia Morales
Members Not Present: Kristen McCloskey
Guest: Trustee Dianne McKay
Recorder: Laura Brower

Agenda Item	Summary of Discussion	Action	Assigned to:
Opening of Meeting	G. Gillespie welcomed council members to the meeting.		Greg Gillespie
Review of Consultation Council Notes	The April 27, 2018 Consultation Council Notes were reviewed and approved with one change.		Greg Gillespie
Board Agenda <ul style="list-style-type: none">• June 12, 2018	G. Gillespie led a review of the 06.12.18 Board of Trustees Meeting. <i>Item 14.01 Study Session: 2018-19 Tentative Budget –</i> D. El Fattal provided a brief overview of his presentation that will be given at the Board meeting. <i>Item 15.06 Action to Approve increase in Compensation for Management and Supervisor Employees, and Use of Reserves (Requires 2/3 Vote) –</i> M. Shanahan confirmed the use of reserves will only be used for benefit premiums and not for salaries.		Greg Gillespie
Board Agenda <ul style="list-style-type: none">• July 9, 2018	G. Gillespie commented on the removal of the Board item: <i>Action to Approve the Salary Reallocation for the Human Resources Analyst Series, & Action to Approve the Salary Reallocation for Administrative Assistant and Senior Administrative Assistant.</i> - stating additional		

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	research is required, including review of all classified positions. M. Urenda stated SEIU would like to work with Human Resources on the study and thanked the Chancellor for meeting to discuss the Board item removal.		
Consultation Council Governance Survey	G. Gillespie led a review of the survey and commented on the need for more participation by Consultation Council members.		
Accreditation <ul style="list-style-type: none"> • FY18 Board Evaluation 	Trustee McKay participated in the review of the FY18 Board Evaluation survey and indicated the survey is a constructive tool for the Board of Trustees in preparation of the 07.09.18 Board of Trustees Strategic Planning Session. The Board of Trustees appreciates participation and feedback from the council; this communication is an important as part of the Strategic Planning Session.		
Student and Employee Survey Timeline	<p>G. Gillespie provided information received from the colleges on student and employee survey timelines, stating for accreditation purposes the District and colleges should all be on the same schedule. After discussion by Consultation Council members, it was suggested to send out the CCSSE in the spring of odd years (beginning in 2019) and the Employee Perception survey in fall of even years (beginning in 2018).</p> <p>Moorpark would like to check their budget before the timeline is finalized.</p>	Item will be returned to the 07.27.18 Consultation Council agenda.	
IEPI – PRT Letter of Interest	G. Gillespie stated in the past Ventura College and Moorpark College have worked with PRT Teams to identify focus areas needing improvement. The District will now be submitting a Letter of Interest for a team to come to the District, and he reviewed the suggested focus areas that were submitted. The PRT will provide suggestions for improvement and \$200,000 will be funded for use in addressing these areas.		

Agenda Item	Summary of Discussion	Action	Assigned to:
Future Consultation Council Meetings	July 27, August 31, September 28, November 2		
Future Agenda Items	There were no future agenda items		
Updates to the Council	<p>A. Medina commented on the successful Oxnard Classified Staff retreat and nominations currently taking place for classified senate officer positions.</p> <p>M. Urenda stated she will be conducting SEIU contract review meetings for all classified at each college campus. Invitations will be sent to Classified Senate Presidents.</p> <p>G. Downs advised they are planning to host the first Classified Senate Retreat where goals will be set for next year, and his attendance at the annual classified senate statewide conference at the Crown Plaza.</p> <p>R. Butler commented on attending the Academic Senate’s Faculty Leadership Institute in June.</p> <p>L. Morales stated she was proud of the successful commencement at Ventura College and her attendance at the recent Classified Senate event</p> <p>L. Sanchez thanked Chancellor Gillespie for his role in making the Consultation Council members comfortable during with discussions at the Consultation Council meetings.</p> <p>O. Cobian commented on Oxnard College’s hosting a new middle school group on June 18 through the Upward Bound program.</p>		

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	<p>M. Shanahan commented that HR is continuing to work on temporary solutions while working to fill vacant HR positions.</p> <p>D. Thiel advised he is scheduled to meet with the Chancellor twice a month as he transitions as the new AFT President. He will be attending an upcoming negotiations boot camp and an AFT Union Retreat is scheduled for July 27.</p> <p>G. Gillespie thanked everyone for their work during the commencements and enjoyed attending all three..</p>		
Adjourn Meeting	G. Gillespie adjourned the meeting at 10:45 a.m.		