

**Ventura County Community College District
Consultation Council Notes
May 31, 2019**

Members Present: Greg Gillespie, David El Fattal, Amparo Medina, Maria Urenda, Gilbert Downs, Doug Thiel, Sebastian Szczebiot, Michael Arnoldus, Laura Barroso, Diane Eberhardy, Damien Pena, Patti Blair, Julius Sokenu, Lydia Morales
Skype Call: Luis Sanchez
Guest: Chair Dianne McKay
Not Present: Nenagh Brown, Kim Hoffmans, Damon Bell
Recorder: Laura Brower

Agenda Item	Summary of Discussion	Action	Assigned to:
Call to order	G. Gillespie called the meeting to order at 9:05 a.m.		
Review of Consultation Council Notes for May 3, 2019	The May 3, 2019 Consultation Council Notes were reviewed and approved.	L. Brower to post on website.	Greg Gillespie
FY19 Consultation Council Board Evaluation	<p>G. Gillespie thanked those who completed the Board Evaluation Survey. Board Chair Dianne McKay thanked Consultation Council Members for completing the survey and acknowledging the member participation rate was more than 73% - higher than it has ever been. Chair McKay commented on the importance of the Board evaluation process and her annual visit to Consultation Council to review survey questions and responses. The survey is a constructive tool for the Board to address how the Board is doing. Chair McKay spoke on the following points to address survey comments:</p> <ul style="list-style-type: none"> • Parliamentary Procedure information will be shared with the Board to assist Trustees in reaching group decisions in a more productive way. • Trust will need to be established for all Board members. 		

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	<ul style="list-style-type: none"> • Hiring pools are consistent throughout the community colleges for administrative positions. The overturn of administrators is an issue for most District/colleges. • It is important for the Board to receive transparent information on the District's budget savings. • The Board will continue to make meetings as efficient as possible. The survey results will be reviewed by the Board during the June 24, 1019 Board Planning Session. <p>G. Gillespie stated it is helpful when Trustees ask questions on Board items prior to the meeting to address concerns to alleviate discussion time at the Board meetings.</p> <p>Consultation Council Members provided the following comments:</p> <ul style="list-style-type: none"> • Classified Senate suggested a study session at a future Board meeting to discuss the Classified Senate's 9 + 1 and their role in the governance process. • When the Board makes inaccurate statements, it is difficult to not be able to respond from the audience and the community will believe the statement to be true. • The faculty are happy with the new Trustees for bringing issues forward for discussion that have not been handled in a transparent way in the past. Chair McKay agreed it is good for all Board members to be brought transparent information 		

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	and appreciates the questions being raised by the new Trustees.		
Review and discuss June 11, 2019 Joint Meeting Between VCCCD Board of Trustees and VCCCD Personnel Commission Agenda.	G. Gillespie reviewed the agenda stating Personnel Commissioner Jim King requested the meeting. The joint meeting took place in the past and this is a good way to provide information to Trustees on the role of the Personnel Commission and clarify interaction and pathways that move position-related items from the Personnel Commission to the Board.		Greg Gillespie
Review and discuss June 11, 2019 VCCCD Board of Trustees Regular Meeting Agenda.	<p>G. Gillespie reviewed the June 11 Board of Trustees Meeting agenda and stated newly elected Student Trustee Jessica Martinez will be sworn in.</p> <p>D. El Fattal reviewed business items on the Consent Agenda.</p> <p>D. Eberhardy asked for clarification if <i>11.12 Action to Approve a Three-Year Contract for an Adobe Enterprise License Agreement</i> applies to all colleges? D. El Fattal confirmed this is a Districtwide contract.</p> <p><i>11.14 Action to Approve a Three-Year Contract with Parchment.</i> Language will be clarified to ensure technical accuracy.</p> <p>D. Eberhardy inquired if the cost for equipment and services for Board meeting livestreaming will be taken out of reserves as the DCAS committee requested? D. El Fattal advised at this time reserves have not been identified for use, but discussions will continue.</p> <p><i>13.01 Action to Approve Student Equity Plans: Oxnard College, Ventura College.</i> Ventura College will be removed and returned to the Board within 90 days for approval.</p>		

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<p>Updates to the Council</p>	<p>P. Blair acknowledged college classified staff and Student Activities Specialists, Kristen Robinson, Libby Fatta, and Gabriela Rodriguez, for their work on the successful commencement, commented on the work of District marketing staff on graduation coverage, including social media, photos, and the post-graduation newsletter sent to students and the community. Meetings are being scheduled at the colleges for website content review as part of the website redesign project. Work continues on marketing for summer and fall enrollment.</p> <p>G. Downs commented on the highly attended classified appreciation week events, preparing to present at the Classified Leadership Institute with Nenagh Brown, and thanked P. Blair and the District marketing staff for their work on the Widen portal and availability of photos and official colors included in a recent presentation.</p> <p>M. Urenda announced a new SEIU steward has been identified and is moving through the process of being certified and commented on serving on the Vice Chancellor of Human Resources hiring committee.</p> <p>D. Peña thanked Dr. Bell for his service to Ventura College and welcomed Kim Hoffmans as the new Ventura College President.</p> <p>D. Eberhardy congratulated Amparo Martinez for earning her master's degree and expressed appreciation for her work as Oxnard College Classified Senate President.</p> <p>A. Martinez commented on nominations for senate positions, her running unopposed as President, classified appreciation week, thanked President</p>		

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	<p>Sanchez for his support of classified staff, and participating in the President's Leadership Retreat.</p> <p>S. Szczebiot commented on the classified appreciation lunch where Susan Royer was recognized for her service to the college and Celia Rodriguez for her service to students, preparing for the Classified Leadership Institute to present on Guided Pathways.</p> <p>D. Thiel provided an update on the class action lawsuit filed by a faculty member on union fees (due to the Janus ruling) has been settled.</p> <p>G. Gillespie stated all commencements were well attended and thanked everyone for contributing to the successful events.</p> <p>L. Sanchez congratulated Amparo Martinez on receiving her master's degree.</p>		
Adjourn Meeting	G. Gillespie adjourned the meeting at 10:30 a.m.		