

**Ventura County Community College District
Consultation Council Notes
May 3, 2019**

Members Present: David El Fattal, Amparo Martinez, Dana Boynton for Maria Urenda, Gilbert Downs, Doug Thiel, Sebastian Szczebiot, Michael Arnoldus, Laura Barroso, Diane Eberhardy, Lydia Morales, Nenagh Brown, Patti Blair, Kim Hoffmans
Skype Call: Luis Sanchez, Damon Bell, Julius Sokenu
Not Present: Greg Gillespie, Laura Brower, Damien Peña
Recorder: AnnMarie McCarthy

Agenda Item	Summary of Discussion	Action	Assigned to:
Call to order	D. El Fattal called the meeting to order at 9:05 a.m.		
Review of Consultation Council Notes for March 29, 2019	The March 29, 2019 Consultation Council Notes were reviewed with one minor change.		Greg Gillespie
Review and discuss May 14, 2019 Board of Trustees Meeting Agenda.	<p>D. El Fattal reviewed the May 14, 2019 VCCCD Board of Trustees Meeting agenda.</p> <p><i>Item 4.02 Recognition of Ventura County Community College District Retirees</i> - N. Brown believes there are 2 more names to be added to the retiree list. P. Blair noted that it may be a timing issue and their names most likely will be on the June board meeting.</p> <p><i>Items 5.01 Student Trustee Advisory Report, 5.02 Student Reports, 5.03 College Reports, 5.04 District Administrative Reports</i> – N. Brown and L. Sanchez questioned the placement of these items on the agenda. D. El Fattal noted the addition of <i>Item 5.04 District Administrative Reports</i> and further stated it was decided by the Board.</p> <p><i>Items 7.01 Administrative Services Committee Update, 7.02 Policy, Planning and Student Success Committee Update</i> – P. Blair states the Trustees are requesting a</p>		Greg Gillespie

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	<p>copy of the draft meeting minutes for each committee included in these items.</p> <p><i>Item 11.02 Action to Approve/Ratify Board Purchase Order Report #11, for FY 2018-2019 from March 19, 2019 to April 22, 2019</i> - N. Brown questioned why items are split into “Under \$50,000 and Over \$50,000” and indicated the college location should be added for purchases. D. El Fattal said the items have always been split and to his knowledge the college names are listed, but will look into this further.</p> <p><i>Item 11.05 Action to Approve Award of Bid 566, Districtwide Parking and Roadway Maintenance, to the lowest responsible bidder in each Section of the Bid. – PLACEHOLDER BIDS DUE ON 4/25/19</i> – D. El Fattal stated this item is pulled.</p> <p><i>Item 11.06 Action to Approve a One-Year Agreement with Turnitin, Originality and Plagiarism Checking Services and Software</i> – D. El Fattal reports this is a districtwide cost. D. Thiel and N. Brown stated concerns that this service duplicates what is in Canvas. D. El Fattal advised there is one fee paid and it is not duplicative of what is already in Canvas.</p> <p><i>Item 11.08 Action to Ratify New Contracts and Grants for Fiscal Year 2018-19</i> – D. El Fattal notes that Oxnard College has not submitted a Letter of Intent to participate in the California Virtual Campus Online Education Initiative-Improving Online CTE Pathways. D. Eberhardy confirms that they will not be requesting funds.</p> <p>D. El Fattal stated the Classified Professional Development Funds in the amount of \$95,177.00 will be added to the agenda. A. Martinez advised there are continuing discussions as to how these funds will be used. D. Eberhardy states that Oxnard College has a Professional Development Committee that oversees</p>		

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	<p>faculty and classified staff and that the money should go through that committee. S. Szczebiot stated all three Classified Senate Presidents feel strongly the Classified Senates should receive the funds and work with SEIU to decide how the money is spent; these should be additional funds to money already budgeted.</p> <p><i>Item 15.02 Action to Approve FY 2018-19 Additional SCFF Revenue – Budget Augmentation</i> – D. El Fattal reported that on 4.25.19 additional information was provided as to the deficit. There are still ongoing conversations at the State regarding the Student Centered Funding Formula.</p> <p><i>Item 15.04 Action to Approve Use of Designated Reserves and Approval of Budget Amendment (Requires 2/3 Vote)</i> – D. El Fattal reported this item will be changed. The request is for funds in conjunction with the Solar Energy Project, \$100,000.00 for legal fees and \$400,000.00 for an independent consultant over the next 5 years.</p> <p>D. El Fattal requested a placeholder Item 15.05 as to the Clean Power Alliance opt-in options.</p> <p>L. Barroso requested a placeholder Item 16.09 for Sick Leave Pool request.</p> <p><i>Item 17.04 Action to Approve Local Goals that Align with the CCCCO Vision for Success: Moorpark College, Oxnard College, Ventura College</i> – N. Brown inquired as to where Moorpark College’s Goals document is. P. Blair stated it will be added to the agenda.</p> <p><i>Item 17.06 Review of June 24, 2019 Board of Trustees Strategic Planning Session Agenda</i> – P. Blair stated the agenda is forthcoming.</p>		
Accreditation	D. El Fattal stated the Student Perception Survey closes today at Noon.		

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<ul style="list-style-type: none"> • Student Perception Survey 			
Future Meetings	May 31, 2019		
Future Agenda Items	Final version of compressed calendar report.		
Updates to the Council	<p>D. Boynton reported on behalf of M. Urenda and commented on <i>Item 16.01 Action to Approve Memorandum of Understanding Between the Ventura County Community College District and SEIU Local 99, Dated April 17, 2019; and Use of Reserves (Requires 2/3 Vote)</i> thanking the Board for their support.</p> <p>L. Morales reported her term as Academic Senate President will continue until further notice and commented on the Participatory Government Handbook.</p> <p>K. Hoffmans reported on four scholarship events happening at Ventura College. She recently attended the Student Art Award Show and was impressed with the talent from Ventura College. The campus is getting ready for graduation and expect more attendees than last year resulting in 2 designated overflow areas being identified.</p> <p>N. Brown reported May 7 is the last meeting to discuss the Student Equity Plan.</p> <p>D. Eberhardy reported Oxnard College's Participatory Government Handbook did not pass approval.</p> <p>P. Blair reported that the website redesign focus group meetings have been completed. Next step is scheduling meetings to review individual websites to determine if it</p>		

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	<p>will remain as is, be modified or deleted. Stakeholder interviews will be scheduled. The website redesign survey has been closed. A marketing tab in the VCCCD Newsroom was created for updates. There will be a special edition of district newsletter highlighting graduations. On April 26th the Associated Students Leadership luncheon was held at Oxnard College to highlight successes. It was catered by the Oxnard College Bistro and attended by representatives of several elected officials and trustees.</p> <p>G. Downs thanked Diana Martin and Beth Shepard for their recent visit to the Classified Senate meeting to showcase the VCCCD Newsletter and provide information on logos, and commented on classified scholarships and the Caps and Gowns Loaning program.</p> <p>S. Szczebiot commented on the Dean’s List ceremony, Vision for Success Goals, Participatory Government Handbook, Classified Senate Appreciation lunch scheduled for May 24th to include service awards, and the Classified Senate officer elections.</p> <p>A. Martinez commented on the Classified Retreat, visit by marketing staff to Classified Senate meeting, creating basic needs packages for the homeless, and Classified Senate offer elections, and thanked President Sanchez for all his support.</p> <p>L. Sanchez stated he appreciates the opportunity to serve as Interim President at Oxnard College and congratulated K. Hoffmans for being selected and expressed disappointment with the Collaborative Brain Trust report, but is looking forward to hearing additional information at the May board meeting.</p> <p>J. Sokenu commented on the inaugural Common Grounds breakfast addressing challenges at the local level focusing on mental health and several presenters</p>		

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	<p>provided resources and information, including a representative from CLU, the Makers Space event on campus highlighting the dynamic work taking place at the campus, Moorpark College Foundation Scholarships awarding over \$150,000.00 to students, the Forensics program being ranked 2nd in the state and thanked Dr. Gillespie for holding the Chancellor Forum on campus.</p>		
Adjourn Meeting	D. El Fattal adjourned the meeting at 10:30 a.m.		