



Friday, May 3, 2019
Chancellor's Consultation Council

Order of the Agenda
Ventura County Community College District
761 East Daily Drive
Camarillo, CA 93010
9:00 a.m.

1. Call to Order

1.01 Call to Order

2. Review of Consultation Council Notes

2.01 Review March 29, 2019 Consultation Council Notes.

3. Board Meeting Agenda Review

3.01 Review and discuss May 14, 2019 Board of Trustees Meeting Agenda.

4. Accreditation and Planning

4.01 Student Perception Survey

5. Other Items

5.01 Future Meetings - May 31, 2019.

5.02 Future Agenda Items

6. Consultation Council Member Updates

6.01 Updates to the Council

7. Adjourn Meeting

7.01 Adjourn meeting

**Ventura County Community College District
Consultation Council Notes
March 29, 2019**

Members Present: Greg Gillespie, Michael Shanahan, David El Fattal, Amparo Martinez, Maria Urenda, Linda Resendiz (for Gilbert Downs), Doug Thiel, Sebastian Szczebiot, Michael Arnoldus, Laura Barroso
Skype Call: Luis Sanchez, Damon Bell, Mike Bush (for Cynthia Azari)
Not Present: Diane Eberhardy, Lydia Morales, Nenagh Brown, Patti Blair, Kim Hoffmans, Damien Peña, Cynthia Azari
Recorder: Laura Brower

Agenda Item	Summary of Discussion	Action	Assigned to:
Call to order	G. Gillespie called the meeting to order at 9:05 a.m.		
Review of Consultation Council Notes for March 8, 2019	The March 8, 2019 Consultation Council Notes were reviewed and approved.	L. Brower to post on website.	Greg Gillespie
Review and discuss April 9, 2019 Board of Trustees Meeting Agenda.	<p>G. Gillespie reviewed the April 9, 2019 VCCCD Board of Trustees Meeting agenda.</p> <p><i>Item 1.05 Study Session: AB 7005 Implementation Update</i> – G. Gillespie stated it would be helpful to have a student attend and comment.</p> <p><i>Items 4.01 Acknowledgement of New Employees and 4.02 Recognition of Ventura County Community College District Retirees.</i> G. Gillespie stated Chair McKay would only read out the names of those who are at the meeting to conserve time.</p> <p><i>Item 8.01 CalPERS Medical Benefits Review.</i> G. Gillespie stated CalPERS would review what the new implementation would look like.</p> <p><i>10.02 Approval/Ratification of Board Purchase Order Report #10 for FY 2018-2019 from February 14, 2019 to March 19, 2019.</i> D. El Fattal stated the Board has requested a separate report for PO's over \$50,000. The</p>		Greg Gillespie

Agenda Item	Summary of Discussion	Action	Assigned to:
	<p>supplemental list will become a standard addition for future Board meetings.</p> <p><i>14.01 Approval of Increase to Health Fees Effective Fall 2019 and Approval of Future Inflation Increases Authorized by Education Code Section 76360.</i> D. El Fattal stated this item includes approval to automatically increase the rates in the future to enable distribution of campus schedules in a timely manner.</p> <p>Memorandums of Understanding for items 14.03, 14.04 and 14.05 will be resubmitted with changes.</p>		
<p>Accreditation</p> <ul style="list-style-type: none"> • ACCJC Mid-Term Reports (4th Year) – Due October 2020. Comprehensive Review Fall 2023. 	<p>A timeline was discussed to prepare for the Mid-Year Reports. Consultation Council members agreed on:</p> <ul style="list-style-type: none"> • August 2019 - Consultation Council review recommendations from last report. • September 2019 – College Process Begins (Need to put together formal District Accreditation Committee to include college Accreditation Liaison Officers) • May 2020 – Final draft of college versions • August 2020 – First Reading by Board of Trustees • September 2020 – Approval by Board of Trustees <p>L. Sanchez requested a briefing on ACCJC changes that could affect the Mid-Term reports. Accreditation Liaison Officers will present at a future meeting.</p>	<p>August Consultation Council</p>	

Agenda Item	Summary of Discussion	Action	Assigned to:
<ul style="list-style-type: none"> <li data-bbox="184 284 535 349">• VCCCD IEPI Project – CBT Report <li data-bbox="184 657 577 722">• VCCCD 2020-26 Educational Master Plan <li data-bbox="184 820 504 885">• Student Perception Survey <li data-bbox="184 1226 546 1291">• Compressed Calendar Update 	<p data-bbox="625 284 1344 617">G. Gillespie commented on the final Collaborative Brain Trust report that includes 31 recommendations on organizational structure, as well as general findings from the employee survey. The report has been shared with the Board; Cabinet members will receive a copy during the 04.01.19 Cabinet meeting. G. Gillespie will prepare communication to all employees and distribute report the week of April 15. The document will also be added to the IEPI webpage. Discussion by the Board is planned for the June 24 Strategic Planning Session.</p> <p data-bbox="625 657 1312 787">G. Gillespie commented that since the CBT report is finished, the focus could now be on the Educational Master Plan. D. El Fattal to review contract from CBT describing scope of work on the plan.</p> <p data-bbox="625 820 1354 1153">D. El Fattal advised the revised Student Perception Survey has been reviewed through IRAC and presented to Chancellor’s Cabinet. The survey is different from the CCSSE survey as it focuses in more detail on class schedules and student support services. The survey schedule is every three years but four years have passed. After discussion, it was agreed the CCSSE will be sent out in the spring of even years beginning in 2020, and the Student Perception Survey every three years in the spring of odd years beginning 2019.</p> <p data-bbox="625 1226 1354 1453">The Phase I Workgroup has provided recommendations on members to include on the Phase II Workgroup. G. Gillespie advised the second workgroup would begin in the fall. The earliest implementation date for the calendar would be fall of 2022. It is important to have academic and classified senate support prior to continuing discussions. The new workgroup would</p>	<p data-bbox="1390 657 1585 722">Consultation Council May 31</p> <p data-bbox="1390 820 1627 1015">L. Brower to send survey to Consultation Council members. Feedback due April 3.</p>	

Agenda Item	Summary of Discussion	Action	Assigned to:
	identify more details of key issues and potential barriers to prevent implementation.		
Future Meetings	May 3, 2019.		
Future Agenda Items	ACCJC Accreditation Update - Timeline	Consultation Council May 31	
Updates to the Council	<p>G. Gillespie recognized M. Shanahan and thanked him for the work he has done for the District during the last six years.</p> <p>Linda Resendiz commented on updating the Moorpark College Classified Senate Constitution and Bylaws and review of scholarship applications.</p> <p>M. Urenda thanked M. Shanahan and commended him for accepting his new position, commented on caucuses held with the SEIU negotiation team to move negotiations along and efforts to keep membership informed.</p> <p>A. Martinez thanked M. Shanahan for his contributions to the District emphasizing the Training & Tours events; and commented on planning for the April year-end Classified Senate Retreat, and invited members to attend an upcoming professional development event where Dr. Victor Rios from UCSB will speak on equity.</p> <p>S. Szczebiot thanked and congratulated M. Shanahan on his new endeavor and expressed appreciation for the Training & Tours events at the colleges; commented on the recent Classified Retreat, planning for the new staff orientation and governance orientation, and work proceeding on the VC Making Decisions document.</p>		

Agenda Item	Summary of Discussion	Action	Assigned to:
	<p>D. Thiel thanked M. Shanahan for his contributions and commented on attending the recent 100th Anniversary Convention for AFT where he made good contacts. There were workshops on the Student Performance Funding Model; the AFT does not support the new model and a resolution may be forthcoming to the District against it. Work continues on negotiations.</p> <p>L. Sanchez also thanked M. Shanahan with appreciation for his service offering his best wishes.</p> <p>D. Bell thanked M. Shanahan for his service and S. Szczebiot for his leadership at the recent Classified Senate Retreat.</p>		
Adjourn Meeting	G. Gillespie adjourned the meeting at 10:10 a.m.		



Tuesday, May 14, 2019
Consultation Council Copy of Board of Trustees Meeting

Order of the Agenda
Ventura County Community College District
761 East Daily Drive
Camarillo, CA 93010
Closed Session: 4:30 p.m.
Open Session: 5:30 p.m.

1. Regular Meeting of the Board

- 1.01 Call to Order
- 1.02 Public Comments - Closed Session Agenda Items

2. Closed Session

- 2.01 CONFERENCE WITH LABOR NEGOTIATORS: AFT/SEIU (Gov. Code, § 54957.6).
- 2.02 PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Chancellor (Gov. Code § 54957).

3. Reconvene in Open Session

- 3.01 Report of Action in Closed Session
- 3.02 Pledge to the Flag
- 3.03 Chancellor's Recommendation of the Agenda
- 3.04 Changes to the Agenda
- 3.05 Public Comments - Open Session Agenda Items

4. Guests and Recognitions

- 4.01 Acknowledgement of New Employees.
- 4.02 Recognition of Ventura County Community College District Retirees.
- 4.03 Certificate of Recognition for Student Trustee Connor Kubeisy

5. Reports

- 5.01 Student Trustee Advisory Report
- 5.02 Student Reports
- 5.03 College Reports
- 5.04 District Administrative Reports

6. Senate Consultation

6.01 Academic Senate Presidents Consultation

6.02 Classified Senate Presidents Consultation

7. Board Committee Reports

7.01 Administrative Services Committee Update.

7.02 Policy, Planning and Student Success Committee Update.

8. Informational Items

8.01 Collaborative Brain Trust (CBT) Report: Review of Report Recommendations by Dr. Brice Harris.

9. Consent Calendar

9.01 Approval of Consent Calendar

10. Approval of Minutes

10.01 Approval of Minutes for the March 19, 2019, VCCCD Board of Trustees Meeting.

10.02 Approval of Minutes for the April 9, 2019, VCCCD Board of Trustees Meeting

10.03 Approval of Minutes for the April 23, 2019, VCCCD Board of Trustees Special Meeting

11. Consent Calendar: Business and Administrative Services

11.01 Action to Approve Ratification of Accounts Payable and Payroll for the Period of March 11 to April 12, 2019.

11.02 Action to Approve/Ratify Board Purchase Order Report #11, for FY 2018-2019 from March 19, 2019 to April 22, 2019.

11.03 Action to Approve the acceptance of gifts for FY 2018-2019 from March 18, 2019 to April 22, 2019.

11.04 Action to Approve the Acceptance of Completion of Bid 565, Ventura College HVAC Replacement Project, Building E (Financial Aid Building).

11.05 Action to Approve Award of Bid 566, Districtwide Parking and Roadway Maintenance, to the lowest responsible bidder in each Section of the Bid. – PLACEHOLDER BIDS DUE ON 4/25/19

11.06 Action to Approve a One-Year Agreement with Turnitin, Originality and Plagiarism Checking Services and Software.

11.07 Action to Approve Annual Software Maintenance and Support Renewal for OnBase with Hyland Software.

11.08 Action to Ratify New Contracts and Grants for Fiscal Year 2018-19.

11.09 Action to Approve Monthly Budget Transfer Summary & Budget Amendment for the month of March 2019.

12. Consent Calendar: Human Resources

12.01 There are no items.

13. Consent Calendar: Policy, Planning and Student Success

13.01 There are no items.

14. Consent Calendar: Trustees/Chancellor

14.01 There are no items.

15. Business and Administrative Services

15.01 Action to Approve Acceptance of Quarterly Financial Status Report, General Fund – Unrestricted (CCFS-

311Q).

15.02 Action to Approve FY 2018-19 Additional SCFF Revenue – Budget Augmentation.

15.03 Action to Accept the Actuarial Study of Retiree Health Liabilities as of June 30, 2018 (the valuation date)

15.04 Action to Approve Use of Designated Reserves and Approval of Budget Amendment (Requires 2/3 Vote).

16. Human Resources

16.01 Action to Adopt Resolution 2019-02 Declaration of "Indefinite" Compensation for Retroactive Pay Adjustments For Fiscal Year 2019-2020.

16.02 Action to Approve Conversion of the Academic Vice Chancellor, Human Resources Position to Classified Management.

16.03 Action to Approve Establishment of Positions at the District Administrative Center and Moorpark College.

16.04 Action to Approve the Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2018-2019.

16.05 Action to Approve a Change to Sabbatical Leave Dates for 2019-2020.

16.06 Action to Approve Employment Agreement - Ventura College President.

16.07 Action to Approve Memorandum of Understanding Between the Ventura County Community College District and SEIU Local 99, Dated April 17, 2019; and Use of Reserves (Requires 2/3 Vote).

16.08 Action to Approve Increase in Compensation for Health Benefits for Unrepresented Employees, Board of Trustees, and Personnel Commissioners; and Use of Reserves (Requires 2/3 Vote).

17. Policy Planning & Student Success

17.01 Action to Approve Spring 2019 Candidates for Graduation and Certificates at Moorpark College.

17.02 Action to Approve Spring 2019 Candidates for Graduation and Certificates at Oxnard College.

17.03 Action to Approve Spring 2019 Candidates for Graduation and Certificates at Ventura College.

17.04 Action to Approve Local Goals that Align with the CCCCO Vision for Success: Moorpark College, Oxnard College, Ventura College

17.05 FIRST READING: Moorpark College Education Master Plan 2019-2020 to 2028-2029

17.06 Review of June 24, 2019 Board of Trustees Strategic Planning Session Agenda.

17.07 PB-update after Ad Hoc Meeting: Board Evaluation and Consultation Council Evaluation of the Board and Approval of Chancellor Recommendations.

17.08 Action to Approve Board Policy 2015 Student Member; Administrative Procedure 2015 Student Member is provided for information.

17.09 Action to Approve Board Policy 4100 Graduation Requirements; Administrative Procedure 4100 Graduation Requirements (revised) is provided for information.

17.10 Action to Approve Board Policy 4230 Grading Symbols; Administrative Procedure 4230 Grading Symbols (revised) is provided for information.

17.11 Action to Approve Board Policy 5013 Students in the Military; Administrative Procedure 5013 Students in the Military (revised) is provided for information.

17.12 Action to Approve Board Policy 5020 Nonresident Tuition; Administrative Procedure 5020 Nonresident Tuition (revised) is provided for information.

17.13 Action to Approve Board Policy 5075 Course Adds and Drops; Administrative Procedure 5075 (revised) is provided for information.

17.14 Board Policy 7120 Recruitment and Hiring is provided for information.

18. Trustees/Chancellor's Office

18.01 Board Professional Development Update

18.02 Action to Approve Board Member Absence

18.03 Trustee Reports

18.04 Chancellor Report

18.05 Future Agenda Items

19. Adjournment

19.01 Adjournment