

**Ventura County Community College District
Consultation Council Notes
March 29, 2019**

Members Present: Greg Gillespie, Michael Shanahan, David El Fattal, Amparo Martinez, Maria Urenda, Linda Resendiz (for Gilbert Downs), Doug Thiel, Sebastian Szczebiot, Michael Arnoldus, Laura Barroso
Skype Call: Luis Sanchez, Damon Bell, Mike Bush (for Cynthia Azari)
Not Present: Diane Eberhardy, Lydia Morales, Nenagh Brown, Patti Blair, Kim Hoffmans, Damien Peña, Cynthia Azari
Recorder: Laura Brower

Agenda Item	Summary of Discussion	Action	Assigned to:
Call to order	G. Gillespie called the meeting to order at 9:05 a.m.		
Review of Consultation Council Notes for March 8, 2019	The March 8, 2019 Consultation Council Notes were reviewed and approved.	L. Brower to post on website.	Greg Gillespie
Review and discuss April 9, 2019 Board of Trustees Meeting Agenda.	<p>G. Gillespie reviewed the April 9, 2019 VCCCD Board of Trustees Meeting agenda.</p> <p><i>Item 1.05 Study Session: AB 705 Implementation Update</i> – G. Gillespie stated it would be helpful to have a student attend and comment.</p> <p><i>Items 4.01 Acknowledgement of New Employees and 4.02 Recognition of Ventura County Community College District Retirees.</i> G. Gillespie stated Chair McKay would only read out the names of those who are at the meeting to conserve time.</p> <p><i>Item 8.01 CalPERS Medical Benefits Review.</i> G. Gillespie stated CalPERS would review what the new implementation would look like.</p> <p><i>10.02 Approval/Ratification of Board Purchase Order Report #10 for FY 2018-2019 from February 14, 2019 to March 19, 2019.</i> D. El Fattal stated the Board has requested a separate report for PO's over \$50,000. The</p>		Greg Gillespie

Agenda Item	Summary of Discussion	Action	Assigned to:
	<p>supplemental list will become a standard addition for future Board meetings.</p> <p><i>14.01 Approval of Increase to Health Fees Effective Fall 2019 and Approval of Future Inflation Increases Authorized by Education Code Section 76360. D. El Fattal stated this item includes approval to automatically increase the rates in the future to enable distribution of campus schedules in a timely manner.</i></p> <p>Memorandums of Understanding for items 14.03, 14.04 and 14.05 will be resubmitted with changes.</p>		
<p>Accreditation</p> <ul style="list-style-type: none"> • ACCJC Mid-Term Reports (4th Year) – Due October 2020. Comprehensive Review Fall 2023. 	<p>A timeline was discussed to prepare for the Mid-Year Reports. Consultation Council members agreed on:</p> <ul style="list-style-type: none"> • August 2019 - Consultation Council review recommendations from last report. • September 2019 – College Process Begins (Need to put together formal District Accreditation Committee to include college Accreditation Liaison Officers) • May 2020 – Final draft of college versions • August 2020 – First Reading by Board of Trustees • September 2020 – Approval by Board of Trustees <p>L. Sanchez requested a briefing on ACCJC changes that could affect the Mid-Term reports. Accreditation Liaison Officers will present at a future meeting.</p>	<p>August Consultation Council</p>	

Agenda Item	Summary of Discussion	Action	Assigned to:
<ul style="list-style-type: none"> <li data-bbox="184 282 533 347">• VCCCD IEPI Project – CBT Report <li data-bbox="184 654 569 719">• VCCCD 2020-26 Educational Master Plan <li data-bbox="184 824 499 889">• Student Perception Survey <li data-bbox="184 1230 541 1295">• Compressed Calendar Update 	<p data-bbox="625 282 1346 613">G. Gillespie commented on the final Collaborative Brain Trust report that includes 31 recommendations on organizational structure, as well as general findings from the employee survey. The report has been shared with the Board; Cabinet members will receive a copy during the 04.01.19 Cabinet meeting. G. Gillespie will prepare communication to all employees and distribute report the week of April 15. The document will also be added to the IEPI webpage. Discussion by the Board is planned for the June 24 Strategic Planning Session.</p> <p data-bbox="625 654 1314 784">G. Gillespie commented that since the CBT report is finished, the focus could now be on the Educational Master Plan. D. El Fattal to review contract from CBT describing scope of work on the plan.</p> <p data-bbox="625 824 1346 1149">D. El Fattal advised the revised Student Perception Survey has been reviewed through IRAC and presented to Chancellor’s Cabinet. The survey is different from the CCSSE survey as it focuses in more detail on class schedules and student support services. The survey schedule is every three years but four years have passed. After discussion, it was agreed the CCSSE will be sent out in the spring of even years beginning in 2020, and the Student Perception Survey every three years in the spring of odd years beginning 2019.</p> <p data-bbox="625 1190 1346 1482">The Phase I Workgroup has provided recommendations on members to include on the Phase II Workgroup. G. Gillespie advised the second workgroup would begin in the fall. The earliest implementation date for the calendar would be fall of 2022. It is important to have academic and classified senate support prior to continuing discussions. The new workgroup would identify more details of key issues and potential barriers to prevent implementation.</p>	<p data-bbox="1388 654 1591 719">Consultation Council May 31</p> <p data-bbox="1388 824 1625 1019">L. Brower to send survey to Consultation Council members. Feedback due April 3.</p>	

Agenda Item	Summary of Discussion	Action	Assigned to:
Future Meetings	May 3, 2019.		
Future Agenda Items	ACCJC Accreditation Update - Timeline	Consultation Council May 31	
Updates to the Council	<p>G. Gillespie recognized M. Shanahan and thanked him for the work he has done for the District during the last six years.</p> <p>Linda Resendiz commented on updating the Moorpark College Classified Senate Constitution and Bylaws and review of scholarship applications.</p> <p>M. Urenda thanked M. Shanahan and commended him for accepting his new position, commented on caucuses held with the SEIU negotiation team to move negotiations along and efforts to keep membership informed.</p> <p>A. Martinez thanked M. Shanahan for his contributions to the District emphasizing the Training & Tours events; and commented on planning for the April year-end Classified Senate Retreat, and invited members to attend an upcoming professional development event where Dr. Victor Rios from UCSB will speak on equity.</p> <p>S. Szczebiot thanked and congratulated M. Shanahan on his new endeavor and expressed appreciation for the Training & Tours events at the colleges; commented on the recent Classified Retreat, planning for the new staff orientation and governance orientation, and work proceeding on the VC Making Decisions document.</p> <p>D. Thiel thanked M. Shanahan for his contributions and commented on attending the recent 100th Anniversary Convention for AFT where he made good contacts.</p>		

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	<p>There were workshops on the Student Performance Funding Model; the AFT does not support the new model and a resolution may be forthcoming to the District against it. Work continues on negotiations.</p> <p>L. Sanchez also thanked M. Shanahan with appreciation for his service offering his best wishes.</p> <p>D. Bell thanked M. Shanahan for his service and S. Szczebiot for his leadership at the recent Classified Senate Retreat.</p>		
Adjourn Meeting	G. Gillespie adjourned the meeting at 10:10 a.m.		