



Friday, March 29, 2019
Chancellor's Consultation Council

Order of the Agenda
Ventura County Community College District
761 East Daily Drive
Camarillo, CA 93010
9:00 a.m.

1. Call to Order

1.01 Call to Order

2. Review of Consultation Council Notes

2.01 Review March 8, 2019 Consultation Council Notes.

3. Board Meeting Agenda Review

3.01 Review and discuss April 9, 2019 Board of Trustees Meeting Agenda.

4. Accreditation and Planning

4.01 ACCJC Mid-Term Reports (4th Year): Due October 2020. Comprehensive Review Fall 2023.

4.02 VCCCD IEPI Project - CBT Report

4.03 VCCCD 2020-26 Educational Master Plan

4.04 Student Perception Survey

4.05 Compressed Calendar Update

5. Other Items

5.01 Future Meetings - May 3, 2019.

5.02 Future Agenda Items

6. Consultation Council Member Updates

6.01 Updates to the Council

7. Adjourn Meeting

7.01 Adjourn meeting

**Ventura County Community College District
Consultation Council Notes
March 8, 2019**

Members Present: Greg Gillespie, Michael Shanahan, David El Fattal, Amparo Martinez, Maria Urenda, Nenagh Brown, Gilbert Downs, Phillip Briggs (for Damon Bell), Doug Thiel, Sebastian Szczebiot
Skype Call: Luis Sanchez
Not Present: Diane Eberhardy, Patti Blair, Kim Hoffmans, Damien Peña, Lydia Morales, Cynthia Azari, Damon Bell
Recorder: Laura Brower

Agenda Item	Summary of Discussion	Action	Assigned to:
Call to order	G. Gillespie call the meeting to order at 9:00 a.m.		
Review of Consultation Council Notes for February 8, 2019	The February 8, 2019 Consultation Council Notes were reviewed and approved.	L. Brower to post on website.	Greg Gillespie
Compressed Calendar Workgroup Update	G. Gillespie thanked the committee for their efforts developing the report. The workgroup recommends the adoption of a 6-week schedule and 5-week intersession period as it would support students. The committee reported FTES may initially increase but would not continue to grow. G. Gillespie requested convening another group to assess the impact of resources and include AFT and SEIU in the discussion. N. Brown emphasized that as a group there is a large depository of information gathered from other school districts. J. Cooney was very helpful in looking at our evidence. Students were unable to attend to provide a student perspective. G. Gillespie requested an update to the Board of Trustees during the April or May Board meeting.		David El Fattal Nenagh Brown
Review and discuss Board Agenda • March 19, 2019	G. Gillespie reviewed the March 19, 2019 VCCCD Board of Trustees Meeting agenda.		Greg Gillespie

Agenda Item	Summary of Discussion	Action	Assigned to:
	<p>N. Brown commented on <i>Item 8.02 Economic Workforce Development Update</i> requesting a written report be included.</p> <p>N. Brown commented on <i>Item 11.07 Approval of International Travel for Chad Basile, Criminal Justice Instructor at Moorpark College, to Attend a Training Seminar in Noda, Japan,</i> and whether the Instructor's name appearing on the item is current practice.</p> <p>M. Urenda, commented on <i>Item 15.06 Approval of Agreement Between California Public Employees' Retirement System (CalPERS) and Ventura County Community College District (District) for an Actuarial Valuation to be Conducted for the Purpose of Determining the Dollar Amount of Contributions to be Made by District for "Local Safety Members" Retirement Coverage</i> and, on behalf of the police officers thanked G. Gillespie, D. El Fattal, and M. Shanahan for adding this item to the agenda.</p> <p>D. El Fattal commented on <i>Items 15.03 Acceptance of FY 2019-20 Budget Criteria and Assumptions, 15.04 Approval of FY 2019-20 Budget Allocation Model and 15.05 Approval of FY 2019-20- Infrastructure Funding Model</i> stating at this time no final decision on funds has been determined as the State indicates funds are not available to cover the new state budget allocation model.</p> <p>D. El Fattal advised an agenda item may be added to address an MOU with John Hopkins University to offer an engineering innovation course at Moorpark College.</p> <p>D. El Fattal stated Districtwide grants may be listed together on the Board agenda for consistency and tracking.</p>	<p>L. Brower to check past practices.</p> <p>D. El Fattal will send DCAS members a copy of the recent bulletin received from the state.</p>	

Agenda Item	Summary of Discussion	Action	Assigned to:
Accreditation <ul style="list-style-type: none"> • ACCJC Mid-Term Reports (4th Year) • IEPI Improvement Plans • VCCCD 2020-26 Educational Master Plan 	<p>A template to set the timeline for ACCJC Mid-Term Reports will be available at the next Consultation Council meeting to set the timeline for the ACCJC Mid-Term Reports.</p> <p>Meetings have been set for both Focus Areas A and B next week to discuss next steps. The Collaborative Brain Trust (CBT) will be assisting a number of the objectives and other resources may be required for some. The draft report from the CBT is expected in March and the final report in April.</p> <p>D. El Fattal stated a proposal by CBT is forthcoming for their assistance in writing the education master plan. Information will be brought back to Consultation Council once received.</p>		Greg Gillespie
Future Meetings	The next meeting is March 29, 2019.		
Future Agenda Items	<ul style="list-style-type: none"> • ACCJC Mid-Term Reports (timeline) • Compressed calendar workgroup assignments <p><u>First Readings to Board</u></p> <ul style="list-style-type: none"> • April – Vision for Success alignment Report for approval at May Board Meeting. • Student Equity Plans review in May - due in June • June Mid-Year Planning Session - Guided Pathways reports 		
Updates to the Council	D. Thiel inquired whether the results of the ModernThink perception survey will be distributed. G.		

Agenda Item	Summary of Discussion	Action	Assigned to:
	<p>Gillespie will make final survey information available to employees.</p> <p>S. Szczebiot commented on the classified senate's March 28 retreat with presentations by 4CS, Paramedic instructor T. O'Connor, HR providing information on the latest Training & Tours, and current discussion to replace "classified staff" title with "Classified Professionals."</p> <p>N. Brown wished everyone happy International Woman's Day.</p> <p>A. Martinez commented on current efforts in rewriting the Participatory Governance Manual to address classified representation on campus committees, and the recent Masquerade Ball which raised \$10,000 that was matched by the by the Oxnard College Foundation to support the lending library.</p> <p>L. Sanchez commented on the Theater Arts opening of Spamalot and the Women's Basketball Team continuing in the State playoffs with only one loss.</p> <p>M. Urenda thanked Katy Lyon, HR, for organizing CalPERS retirement sessions for classified employees, reported issues are being resolved with campus administrators prior to moving to grievances and work continues on negotiations.</p> <p>P. Briggs advised the VC Woman's Basketball team is also in the State playoffs and Ventura College will host the State Championships next weekend.</p> <p>M Shanahan discussed the Title IX training. Part-time instructors can satisfy the training requirement if they</p>		

Agenda Item	Summary of Discussion	Action	Assigned to:
	can provide evidence of completion of training within the last 3 months.		
Adjourn Meeting	G. Gillespie adjourned the meeting at 11:05 a.m.		

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Friday, March 29, 2019
Consultation Copy of April 9, 2019 Board of Trustees Meeting Draft

Order of the Agenda
Ventura County Community College District
761 East Daily Drive
Camarillo, CA 93010
Study Session: 4:00 p.m.
Closed Session: 5:00 p.m.
Open Session: 6:30 p.m.

1. Regular Meeting of the Board

- 1.01 Call to Order
- 1.02 Pledge to the Flag
- 1.03 Study Session: AB 705 Introduction/Overview
- 1.04 Public Comments - Study Session Agenda Items
- 1.05 Study Session: AB 705 Implementation Update
- 1.06 Public Comments - Closed Session Agenda Items

2. Closed Session

- 2.01 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Gov. Code, § 54957); 3 cases.
- 2.02 CONFERENCE WITH LABOR NEGOTIATORS: AFT/SEIU (Gov. Code, § 54957.6).
- 2.03 PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Chancellor (Gov. Code § 54957).

3. Reconvene in Open Session

- 3.01 Report of Action in Closed Session
- 3.02 Chancellor's Recommendation of the Agenda
- 3.03 Changes to the Agenda
- 3.04 Public Comments - Open Session Agenda Items

4. Reception: Guests and Recognitions

- 4.01 Acknowledgement of New Employees.
- 4.02 Recognition of Ventura County Community College District Retirees.
- 4.03 Acknowledgement of Guests and Special Recognitions

5. Student Reports

5.01 Student Trustee Advisory Report

5.02 Student Reports

6. Senate Consultation

6.01 Academic Senate Presidents Consultation

6.02 Classified Senate Presidents Consultation

7. Board Committee Reports

7.01 Administrative Services Committee Update.

7.02 Policy, Planning and Student Success Committee Update.

8. Informational Items

8.01 CalPERS Medical Benefits Review

8.02 Increase to Parking Fees Effective Fall 2019.

9. Consent Calendar

9.01 Approval of Consent Calendar

10. Consent Calendar: Business and Administrative Services

10.01 Ratification of Accounts Payable and Payroll for the Period of February 11 to March 10, 2019.

10.02 Approval/Ratification of Board Purchase Order Report #10, for FY 2018-2019 from February 14, 2019 to March 19, 2019.

10.03 Approval of the acceptance of gifts for FY 2018-2019 from February 14, 2019 to March 18, 2019.

10.04 Approval of award of Bid 579, Moorpark College Library Server HVAC Replacement Project.

10.05 Approval of International Travel for Lydia Etman, Art History Instructor at Moorpark College, to Attend a Festival of Art History in Fontainebleau, France.

10.06 Approval of Moorpark College Math and Theatre Arts International Travel for Students and Faculty to Italy and Greece.

10.07 Ratification of New Contracts and Grants for Fiscal Year 2018-19.

10.08 Monthly Budget Transfer Summary & Budget Amendment for the month of February 2019.

11. Consent Calendar: Human Resources

11.01 There are no items.

12. Consent Calendar: Policy, Planning and Student Success

12.01 There are no items.

13. Consent Calendar: Trustees/Chancellor

13.01 There are no items.

14. Business and Administrative Services

14.01 Approval of Increase to Health Fees Effective Fall 2019 and Approval of Future Inflation Increases Authorized by Education Code Section 76360.

14.02 Selection of audit firm and award of contract to _____ to conduct the independent audit

for Ventura County Community College District for a three-year engagement period, commencing with the audit for the fiscal year ending June 30, 2019 with an option to renew for a fourth and fifth year. This contract does not include the District's Measure S bond audit.

14.03 Approval of Memorandum of Understanding between Ventura County Community College District/Moorpark College and Conejo Valley Unified School District for the Rising Scholars Academy Program.

14.04 Approval of Memorandum of Understanding between Ventura County Community College District/Moorpark College and Moorpark Unified School District for the Rising Scholars Academy Program.

14.05 Approval of Memorandum of Understanding between Ventura County Community College District/Moorpark College and Simi Valley Unified School District for the Rising Scholars Academy Program.

15. Human Resources

15.01 Action to Approve/Ratify Separation from Employment and Placement of Oxnard College Employee on the Reemployment List.

15.02 Action to Approve/Ratify Termination of an Oxnard College Employee During the Probationary Period.

15.03 Action to Approve/Ratify Termination of a District Administrative Center Employee During the Probationary Period.

15.04 Action to Approve the Permanent Change in Employment/Personnel Status for Marketing Specialist to Marketing Specialist (Bilingual) Position at Oxnard College.

15.05 Action to Approve the Establishment of a Financial Analyst Position and a Placement Project Specialist Position at the District Administrative Center.

15.06 Action to Approve the Abolishment of a Tutorial Services Specialist II Position and the Establishment of a Tutoring and Supplemental Support Supervisor Position at Ventura College.

15.07 Action to Approve the Abolishment of Two Human Resources Technician, Confidential, Positions and the Establishment of Two Human Resources Technician I Positions at the District Administrative Center.

16. Policy Planning & Student Success

16.01 Action to Approve BP 2135 Board Officer Rotation (revised); there is no administrative procedure.

16.02 Action to Approve of BP 2210 Officers (revised); there is no administrative procedure.

16.03 Action to Approve BP 2220 Committees of the Board.

16.04 Action to Approve BP 2430 Delegation of Authority to the Chancellor.

16.05 Action to Approve BP 2715 Board Code of Ethics/Standards of Practice.

16.06 Action to Approve Resolution in Support of Climate Change and Environmental Sustainability.

17. Trustees/Chancellor's Office

17.01 Action to Nominate Candidates to Serve on the California Community College Trustees Board. Board.

17.02 Board Professional Development Update

17.03 Action to Approve Board Member Absence

18. Reports

18.01 College Reports

18.02 Trustee Reports

18.03 Chancellor Report

19. Adjournment

19.01 Adjournment

**Ventura County Community College District
Consultation Council Notes
June 1, 2018**

Members Present: Greg Gillespie, David El Fattal, Michael Arnoldus (for Michael Shanahan), Patti Blair, Dave Keebler, Amparo Medina, Gilbert Downs, Sebastian Szczebiot, Maria Urenda, Doug Thiel, Oscar Cobian (for Cynthia Azari), Eric Rees and Renee Butler (for Nenagh Brown)
Skype Call: Luis Sanchez, Julius Sokeno, Lydia Morales
Members Not Present: Kristen McCloskey
Guest: Trustee Dianne McKay
Recorder: Laura Brower

Agenda Item	Summary of Discussion	Action	Assigned to:
Opening of Meeting	G. Gillespie welcomed council members to the meeting.		Greg Gillespie
Review of Consultation Council Notes	The April 27, 2018 Consultation Council Notes were reviewed and approved with one change.		Greg Gillespie
Board Agenda <ul style="list-style-type: none"> • June 12, 2018 Board Agenda <ul style="list-style-type: none"> • July 9, 2018 	<p>G. Gillespie led a review of the 06.12.18 Board of Trustees Meeting.</p> <p><i>Item 14.01 Study Session: 2018-19 Tentative Budget – D. El Fattal provided a brief overview of his presentation that will be given at the Board meeting.</i></p> <p><i>Item 15.06 Action to Approve increase in Compensation for Management and Supervisor Employees, and Use of Reserves (Requires 2/3 Vote) – M. Shanahan confirmed the use of reserves will only be used for benefit premiums and not for salaries.</i></p> <p>G. Gillespie commented on the removal of the Board item: <i>Action to Approve the Salary Reallocation for the Human Resources Analyst Series, & Action to Approve the Salary Reallocation for Administrative Assistant and Senior Administrative Assistant.</i> - stating additional</p>		Greg Gillespie

Agenda Item	Summary of Discussion	Action	Assigned to:
	research is required, including review of all classified positions. M. Urenda stated SEIU would like to work with Human Resources on the study and thanked the Chancellor for meeting to discuss the Board item removal.		
Consultation Council Governance Survey	G. Gillespie led a review of the survey and commented on the need for more participation by Consultation Council members.		
Accreditation <ul style="list-style-type: none">FY18 Board Evaluation	Trustee McKay participated in the review of the FY18 Board Evaluation survey and indicated the survey is a constructive tool for the Board of Trustees in preparation of the 07.09.18 Board of Trustees Strategic Planning Session. The Board of Trustees appreciates participation and feedback from the council; this communication is an important as part of the Strategic Planning Session.		
Student and Employee Survey Timeline	<p>G. Gillespie provided information received from the colleges on student and employee survey timelines, stating for accreditation purposes the District and colleges should all be on the same schedule. After discussion by Consultation Council members, it was suggested to send out the CCSSE in the spring of odd years (beginning in 2019) and the Employee Perception survey in fall of even years (beginning in 2018).</p> <p>Moorpark would like to check their budget before the timeline is finalized.</p>	Item will be returned to the 07.27.18 Consultation Council agenda.	
IEPI – PRT Letter of Interest	G. Gillespie stated in the past Ventura College and Moorpark College have worked with PRT Teams to identify focus areas needing improvement. The District will now be submitting a Letter of Interest for a team to come to the District, and he reviewed the suggested focus areas that were submitted. The PRT will provide suggestions for improvement and \$200,000 will be funded for use in addressing these areas.		