

**Ventura County Community College District  
Consultation Council Notes  
January 11, 2019**

**Members Present:** Greg Gillespie, Michael Shanahan, Damon Bell, Amparo Martinez, Maria Urenda, Nenagh Brown, Gilbert Downs, Diane Eberhardy  
**Skype Call:** Luis Sanchez, Cynthia Azari, Doug Thiel, Lydia Morales  
**Not Present:** David El Fattal, Patti Blair, Cathy Bojorquez, Kim Hoffmans, Damien Peña, Sebastian Szczebiot, Kristen McCloskey  
**Recorder:** Laura Brower

Agenda Item	Summary of Discussion	Action	Assigned to:
<b>Call to order</b>	G. Gillespie called the meeting to order at 9:05 a.m.		Greg Gillespie
<b>Review of Consultation Council Notes for November 30, 2018</b>	The November 30, 2018 Consultation Council Notes were approved.	L. Brower to post on website.	Greg Gillespie
<b>Board Agenda</b>  <ul style="list-style-type: none"> <li>• <b>January 22, 2019</b></li> </ul>	G. Gillespie reviewed the January 22, 2019 VCCCD Board of Trustees Meeting agenda.  <ul style="list-style-type: none"> <li>• <i>Item 16.01 Action to Approve the Establishment of a Basic Needs Specialist at Ventura College.</i> M. Urenda stated SEIU initially had concerns on this position but after discussion with the Vice President and President; SEIU is satisfied and appreciated the good rapport that took place.</li> </ul>		Greg Gillespie
<b>Accreditation</b>  <ul style="list-style-type: none"> <li>• <b>ACCJC Mid-Term Reports (4<sup>th</sup> Year)</b></li> <li>• <b>Compressed Calendar Workgroup Update</b></li> </ul>	G. Gillespie advised the mid-year reports are due in September 2020. ACCJC will announce changes to the report at a conference planned for April 2019. The Academic Senate Presidents plan to attend.  N. Brown advised members of the workgroup were given until January 9 to provide reports or additional information. A review of the student survey recently	L. Brower to add item to 03.29.19	Greg Gillespie

Agenda Item	Summary of Discussion	Action	Assigned to:
<ul style="list-style-type: none"> <li>• <b>IEPI Update Focus Area</b></li> <li>• <b>Improvement Plans</b></li>   <li>• <b>VCCCD 2020-26 Educational Master Plan</b></li> </ul>	<p>completed will take place at the next workgroup meeting. Item will be agendized at the March 29, 2019 Consultation Council agenda.</p> <p>G. Gillespie thanked the Focus Work Groups for their work in preparing the Improvement Plans. Cabinet members reviewed plans. The Chancellor advised plans were sent to Matthew Lee at the State for review. N. Brown commented on members of Workgroup C suggesting to add Work Life Balance as a separate item. The final report from CBT will be available the end of March/first of April.</p> <p>G. Gillespie advised Consultation Council would be involved in reviewing drafts of the Educational Master Plan and ensuring all constituent groups are regularly updated. The plan will align with the Board’s mission, college master plans, and the State’s Vision for Success. A timeline will be created; first complete a working draft to share with all constituent groups by July 2019, finalized draft to Board in November 2019, followed by First Reading in December 2019 and final approval in January 2020. CBT will assist in work on the plan.</p>	<p>Consultation Council agenda.</p>	
<p><b>Future Consultation Council Meetings</b></p>	<p>The next meeting is scheduled for Friday, February 8, 2019.</p>		
<p><b>Future Agenda Items</b></p>	<ul style="list-style-type: none"> <li>• IEPI</li> <li>• VCCCD 2026 Education Master Plan</li> </ul>		
<p><b>Updates to the Council</b></p>	<p>M. Urenda advised campus meetings took place in November and December to reach out to membership to address topics of interest and answer questions, an electronic newsletter email was also sent to all classified and feedback has been good. Emails on participating in the Classified Sick Leave Pool have</p>		

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	<p>been sent and work is occurring in preparation for negotiations.</p> <p>A. Martinez discussed the Classified Senate holiday reception, a recent registration event held on campus, and work taking place on institutional objectives and the process for participatory governance.</p> <p>G. Downs advised a meeting was held to address the replacement of the Classified Senate Secretary who transferred to the DAC, exploring sustainability on campus, and the preparation of a resolution for funding classified professional development.</p> <p>N. Brown commented on the focus for the Academic Senate this semester is the MC Master Plan, Guided Pathways, compressed calendar discussions, and moving the Equity Plan forward. Planning has begun for a Districtwide meeting on Guided Pathways.</p> <p>Diane Eberhardy discussed the work taking place on the Student Centered Funding Formula, Guided Pathways, the compressed calendar, and the Irrevocable Trust workgroup meeting to see if funding dollars could be used more wisely.</p> <p>M. Shanahan stated faculty members have been identified to attend the January 26 Los Angeles job fair. Discussion took place on the conviction policy during the recent DCHR meeting. If a policy change is recommended it will be vetted through the Policy, Planning, and Student Success Committee.</p> <p>Lydia Morales commented that work is continuing on Guided Pathways with a campus retreat scheduled for February 8, adding professional development to the Making Recommendations document, a meeting being</p>		

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	<p>scheduled for all college DTRW Committees together and the AB705 focus on Math and English this year.</p> <p>C Azari advised Oxnard College will host a 2-1/2 day Guided Pathways event.</p> <p>Luis Sanchez stated the first week of the spring semester went smoothly.</p> <p>D. Thiel stated the AFT focus is on negotiations.</p> <p>G. Gillespie commented on a recent conversation with Burnham &amp; Associates for effective short and long-term benefits planning.</p> <p>D. Bell commented on events to welcome students to the campus, providing Pirate Pride t-shirts, the appointment of Arlene Reed as Interim Dean of Student Services, and meeting with students at the East Campus for feedback on the new class schedule.</p> <p>G. Gillespie discussed the Phase I report on organization structure received from CBT. The report includes what has taken place and next steps, including a survey created by CBT to send to all full-time employees.</p>		
<b>Adjourn Meeting</b>	G. Gillespie adjourned the meeting at 9:55 a.m.		