

**Ventura County Community College District
Consultation Council Notes
January 5, 2018**

Members Present: Greg Gillespie, Cynthia Azari, Dave Keebler, Julius Sokenu, Nenagh Brown, Diane Eberhardy, Lydia Morales, Amparo Medina, David El Fattal, Michael Shanahan, Patti Blair, Gilbert Downs, Bea Herrera
Skype: Luis Sanchez
Members Not Present: Dina Pielacet, Kristen McCloskey, Pamela Yeagley, Maria Urenda
Chair: Greg Gillespie
Recorder: Laura Brower
Approved:

Agenda Item	Summary of Discussion	Action	Assigned to:
Opening of Meeting	G. Gillespie welcomed everyone to the meeting and commented on student enrollment. P. Blair commented on current marketing efforts, email outreach, and social media activity, and encouraged council members to be active on Facebook. B. Herrera commented on counseling outreach efforts to students effected by the fire.	N/A	G. Gillespie
Review of Consultation Council Notes	The December 1, 2018 Consultation Council Notes were reviewed and approved with one change.	Post to Consultation Council webpage.	G. Gillespie
Board Agenda <ul style="list-style-type: none"> • January 16, 2018 • January 20, 2018 	<p>G. Gillespie led a review of the January 16, 2018 Board of Trustees Meeting.</p> <p>Item 4.01 – <i>Acknowledgement of Guests and Special Recognitions</i> – G. Gillespie commented on 1) recognizing Santa Barbara City College donation of \$5,000 to the Ventura College Foundation in support of students affected by the Thomas Fire; and 2) a proposed signing event for Oxnard College and the NAVFAC.</p> <p>Item 7.01 – <i>Administrative Services Committee Update</i> – D. El Fattal commented on dates for future meetings will be set after initial meeting scheduled on 01.22.18.</p>		G. Gillespie

Agenda Item	Summary of Discussion	Action	Assigned to:
	<p>Item 10.05 - <i>Approval to enter into an agreement with Leepfrog Technologies for Curriculum Management Software</i> – D. El Fattal will review item to clarify the College Platform is a separate purchase and not included in the Leepfrog purchase.</p> <p>Item 13.02 <i>Approval for Use of Undesignated, Unallocated Reserve Funds for Information Security Initiatives</i> – D. El Fattal commented on the proceeds for the Airport Property sale occurring after the budget was adopted and has now been added to reserves.</p> <p>Item 14.03 – <i>Action to Approve Sabbatical Leave Recommendations for 2018-2019</i> – The Academic Senate Presidents commented on the current process for vetting requests and selecting sabbaticals at their colleges and agreed to discuss further to identify differences. M. Shanahan will convene a meeting in February to review the sabbatical vetting process.</p> <p>Item 15.02 – <i>Action to Approve Board Policy 7270 Student Workers (revised), Administrative Procedure 7270 Recruitment and Hiring: Student Workers provided for information.</i> M. Shanahan clarified the new salary schedule will be effective January 1, 2018, and retro pay will be made to affected individuals.</p> <p>Item 15.03 – <i>Approval of Ventura College Guided Pathways Self-Assessment</i> - Item will be removed.</p>	<p>M. Shanahan to upload link to full descriptions of sabbaticals to item.</p>	

Agenda Item	Summary of Discussion	Action	Assigned to:
	<p>Item 15.04 – <i>Economic Workforce Development Update</i>. The Economic Strategic Plan attachment will be removed from this item.</p> <p>G. Gillespie led a review of the January 20, 2018 Board of Trustees Mid-Year Review</p> <p>Item 2.04 – <i>Workforce and Economic Development Strategic Plan</i> – The strategic plan will be removed from the agenda and an update will be provided.</p> <p>Item 2.06 – <i>Budget and Reserves</i> – D. El Fattal commented on discussion for this item will be broad in nature and the allocation model will not be addressed.</p>		
Board Evaluation	<p>P. Blair commented that Chair Hernandez will appoint two Trustees to be members of the committee and hold the first meeting in late January.</p>		G. Gillespie
Accreditation and Planning <ul style="list-style-type: none"> • Accreditation • Economic and Workforce Development Strategic Plan 	<p>G. Gillespie thanked the colleges for their work on their follow up plans. Oxnard College advised their follow up visit is scheduled for the end of the month.</p> <p>Academic Senate Presidents commented on the vetting of this plan to colleges. G. Gillespie has a meeting scheduled with college Vice Presidents to discuss on 01.12.18 and CTE Deans will be included in the invitation. The establishment of a CTE Districtwide workgroup will be included in the discussion.</p>		G. Gillespie

Agenda Item	Summary of Discussion	Action	Assigned to:
<p>Other Items</p> <ul style="list-style-type: none"> • Future Meeting • Future Agenda Items 	<p>February 2, 2018</p> <ul style="list-style-type: none"> • Board Evaluation • Economic and Workforce Development Strategic Plan • Compressed Calendar 		
<p>Consultation Council Member Updates</p>	<p>A. Martinez commented on the scheduled Administrative Assistant workshop being held at Oxnard College.</p> <p>C. Azari commented on the recent communication with the State Chancellor. A summary of topics will be sent from the State Chancellor's office.</p> <p>J. Sokenu commented on a recent Moorpark College registration event and the successful attendance.</p> <p>N. Brown commented on the recent professional development day held at Moorpark College and requested reports on the Guided Pathways plans be delayed until the April Board of Trustees meeting to allow colleges to prepare.</p> <p>D. Eberhardy commented on Flex Day activities held at Oxnard College and thanked C. Azari and R. Cabral for their support of the Entrepreneur Education proficiency awards as part of the new OC curriculum.</p> <p>L. Morales commented on VC nursing students who assisted at Oxnard College during the Thomas fires and professional development held at Ventura College.</p>		<p>G. Gillespie</p>

Agenda Item	Summary of Discussion	Action	Assigned to:
	<p>D. Keebler provided an update on the Thomas Fire and the Santa Paula Site (East Campus).</p> <p>G. Downs advised the classified senate will continue to prioritize classified positions through fiscal planning despite the current budget conditions.</p> <p>B. Herrera commented on the goodwill of faculty members putting the student needs before their own with funding for Thomas Fire support and thanked everyone for their support.</p> <p>M. Shanahan commented on the re-posting of the Director of Human Resources position with revised specifications due to the recent failed search.</p> <p>G. Gillespie commented on future meetings scheduled with B. Herrera regarding negotiations prior to a scheduled formal session.</p>		
Adjourn	Meeting adjourned at 11:15 a.m.		G. Gillespie