



# VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

## PERSONNEL COMMISSION

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### MEETING AGENDA FOR NOVEMBER 18, 2010 7:00 p.m.

Ventura County Community College District  
255 West Stanley Avenue, Suite 150  
Ventura, CA 93001

#### ALL ITEMS ARE SUBJECT TO DISCUSSION/ACTION

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENTS REGARDING AGENDA ITEMS**
4. **MINUTES**  
Personnel Commission Meeting of Thursday, October 28, 2010
5. **CORRESPONDENCE**  
None
6. **REPORTS**
  - A. Classified Employees Representative's Report
  - B. Board of Trustees Meeting Report
  - C. Director's Report
    - Current Recruitments Report
    - Positions Filled & Pending Report
    - Provisional/Limited-term Assignments
  - D. Commissioners' Reports
7. **OLD BUSINESS**  
None



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### 8. ESTABLISHMENT OF A NEW CLASSIFICATION AND PROPOSED SALARY RANGE

#### Internal Auditor

Classified Employees Salary Schedule # 330  
Proposed classification specification attached

### 9. ESTABLISHMENT OF A PERSONNEL COMMISSION RULE

Amendment of Personnel Commission Rule 211, Position Classifications (tentative approval recommended)

### 10. PUBLIC COMMENTS REGARDING NON-AGENDA ITEMS

### 11. RECESS TO CLOSED SESSION

### 12. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

*Pursuant to California Government Code section 54954.5*  
Title: Director of Employment Services/Personnel Commission

### 13. RECONVENE IN OPEN SESSION

### 14. DATE AND TIME OF NEXT PERSONNEL COMMISSION MEETING

The date and time of the next regularly scheduled meeting of the Personnel Commission is Thursday, December 16, 2010, at 7:00 p.m. The meeting will take place in the Multipurpose Room at the District Administrative Center at 255 West Stanley Avenue, Suite 150, in Ventura, California.

### 15. ADJOURNMENT

Written materials relating to a Commission meeting item that are distributed to at least a majority of the Commission members less than 72 hours before a noticed meeting, and that are public record not otherwise exempt from disclosure, will be available for inspection at:

District Administrative Center  
255 West Stanley Avenue, Suite 150  
or at the Personnel Commission meeting.

Pursuant to the Federal Americans with Disabilities Act,  
if you require any special accommodation or assistance to attend or participate in the meeting,  
please direct your written request, as far in advance of the meeting as possible, to the office of  
Michael Arnoldus, Director of Employment Services/Personnel Commission  
Ventura County Community College District  
255 West Stanley Avenue, Suite 150  
Ventura, CA 93001  
(805) 652-5521