



# VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

## PERSONNEL COMMISSION

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### MEETING AGENDA FOR JULY 15, 2010 (REVISED) 7:00 p.m.

Ventura County Community College District  
255 West Stanley Avenue, Suite 150  
Ventura, CA 93001

#### ALL ITEMS ARE SUBJECT TO DISCUSSION/ACTION

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENTS REGARDING AGENDA ITEMS**
4. **MINUTES**  
Personnel Commission Meeting of Thursday, May 20, 2010
5. **CORRESPONDENCE**  
None
6. **REPORTS**
  - A. Classified Employees Representative's Report
  - B. Board of Trustees Meeting Report
  - C. Director's Report
    - Current Recruitments Report
    - Positions Filled & Pending Report
  - D. Commissioners' Reports
7. **OLD BUSINESS**  
None



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### 8. APPROVAL OF NEW CLASSIFICATIONS AND PROPOSED SALARY RANGES

- A. Zoo Day Camp Aide  
Classified Employees Salary Schedule #95 (\$1,644 - \$2,268)  
Proposed classification specification attached
  
- B. Economic and Workforce Development Project Manager  
Management Salary Schedule #90 (\$71,959.08-\$96,432.96)  
Proposed classification specification attached

### 9. APPROVAL OF THE RECLASSIFICATION OF POSITIONS

- A. **Incumbent:** Sharon Dwyer    **Location:** Department of Economic Development (Districtwide)  
**From:** Director, Resource Development  
Management Salary Schedule #105 (\$77,445-\$103,779.96/annual)  
**To:** Economic and Workforce Development Project Manager (new class)  
Management Salary Schedule #90 (\$71,959.08-\$96,432.96/annual)
  
- B. **Incumbent:** Eric Lopez    **Location:** Moorpark College  
**From:** Custodial Supervisor I  
Classified Supervisors Salary Schedule #240 (\$42,936-\$59,340/annual)  
**To:** Custodial Supervisor II  
Classified Supervisors Salary Schedule #255 (\$46,440-\$64,380/annual)

### 10. APPROVAL OF A CLASSIFICATION TITLE CHANGE AND A REVISION OF THE CLASSIFICATION SPECIFICATION

Fiscal/Budget Technician  
Proposed title change to: Fiscal Analyst  
Revised classification specification attached

### 11. APPROVAL OF A REVISION OF A CLASSIFICATION SPECIFICATION

HVAC&R Technician



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### 12. APPROVAL OF THE ABOLISHMENT OF CLASSIFICATIONS

Public Relations and Marketing Specialist  
College Public Relations and Marketing Specialist II  
Institutional Advancement Officer  
Lead Human Resources Technician  
Community College Administrative Lieutenant  
Community Services and Civic Center Supervisor  
Economic Development Marketing Specialist  
Economic Development Program Specialist  
Community Education Program Specialist  
Child Development Careers Project Specialist  
Grant Director, Industry Driven Regional Collaboratives/VESL Project  
Director, Institutional Research  
Director, Small Business Development Center  
Aquatics Services Technician

### 13. PUBLIC COMMENTS REGARDING NON-AGENDA ITEMS

### 14. DATE AND TIME OF NEXT PERSONNEL COMMISSION MEETING

The date and time of the next regularly scheduled meeting of the Personnel Commission is Thursday, August 19, 2010, at 7:00 p.m. The meeting will take place in the Multipurpose Room at the District Administrative Center at 255 West Stanley Avenue, Suite 150, in Ventura, California.

### 15. RECESS TO CLOSED SESSION

None

### 16. RECONVENE IN OPEN SESSION

### 17. ADJOURNMENT

Written materials relating to a Commission meeting item that are distributed to at least a majority of the Commission members less than 72 hours before a noticed meeting, and that are public record not otherwise exempt from disclosure, will be available for inspection at:

District Administrative Center  
255 West Stanley Avenue, Suite 150  
or at the Personnel Commission Meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of Michael Arnoldus, Director of Employment Services/Personnel Commission  
Ventura County Community College District  
255 West Stanley Avenue, Suite 150  
Ventura, CA 93001  
(805) 652-5521