

*Ventura County Community College District
AFT Health Benefits Committee
September 5, 2019*

Present: Laura Barroso, Cathy Bojorquez, Dr. Steve Hall (phone), Bea Herrera, Hugo Hernandez, Katy Lyon, Jeannette Redding, John Sinutko (phone), Angela Wilkins
Absent: none
Guest: Maggie Lepore, Christian Hariot – Burnham Benefits
Recorder: Janice Endo
Minutes:

AGENDA ITEM	SUMMARY OF DISCUSSION	ACTION (IF REQUIRED)	COMPLETION TIMELINE	ASSIGNED TO:
MEETING OPENED	Meeting began: 2:03pm			
APPROVAL OF MINUTES	N/A			
REVIEW OF RULES GOVERNING JOINT AFT/MGMT HEALTH BENEFITS MEETING	Bylaws distributed to all in attendance. Ms. Herrera reviewed AFT bylaws with committee. Committee chair alternates between District and AFT and new chair needed to be selected. Coin toss to determine. District will be chair for upcoming year. Chair to be determined at a later date. Ms. Herrera will serve as Vice Chair.	Determine committee chair at next meeting.		
BURHAM ROLE AND COMMUNICATION AND DISTRIBUTION OF INFORMATION	AFT had specific questions on Burnham’s role. Ms. Herrera stated that the AFT members of the Benefits committee is a body to report back to the Executive Council for final approval on recommendations. Executive Council had questions on process between the committee and Burnham, especially given that it appeared that changes occurred after the committee meetings. Ms. Herrera expressed concern that requests are going directly to Burnham without committee knowledge. Information from Burnham went directly to Management and Board without going to committee first. Dr. Hall stressed importance of questions being asked in the committee instead of individually emailing to Ms. Lyon. Ms. Barroso suggested if not a technical question, could the question be emailed to the entire committee for response to avoid delay since committee only meets once each month. Ms. Bojorquez pointed out that the Chancellor may ask for information that he wants, but request should not redirect the committee. Ms. Barroso to inform the Chancellor about concerns regarding transparency of information and its delivery to the committee.	Questions from committee should go through Katy who will communicate to Burnham.		

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	Ms. Herrera requests that AFT/Mgmt committee are to determine which tasks are to be worked on and discuss the priority of each task. AFT members expressed concern that Burnham returned with information that was different from the direction the committee wanted.			
NEXT MEETING TOPICS	<p>Ms. Lepore suggested that the recap she was presenting of the past year committee meetings in ASCC meeting at 3pm might be helpful for AFT committee as review for returning members and to give background info to new committee members. Recap would avoid duplicating work that was already done. All agreed it would be of value for next AFT meeting. Ms. Barroso informed group that dual committee members would have some information available that the other group will not due to differing agenda items. Dr. Hall suggested if minutes are available and posted for both groups it should not be an issue. All agreed that draft minutes to be distributed before next meeting for review.</p> <p>Dr. Hall inquired what could we do to maintain our own plan to keep the same coverage and save money? Ms. Herrera brought up that looking at tiered plans in the past was never fully explored and identified an Anthem custom plan as a potential discussion item. All agreed that Burnham would present 15 to 20 minute recap of the work done in the joint health benefits meetings at the next AFT/Management committee meeting.. Remaining time will be spent to determine questions, directions and focus areas for the committee.</p>	<p>Burnham to present recap of previous year's joint committee findings at next AFT committee meeting.</p> <p>Agenda and handouts to be posted on District webpage within 7 days of meeting date. Draft minutes will be distributed to committee members before next meeting.</p>		
MEETING ADJOURNED	Meeting ended at approximately 2:56pm			
NEXT MEETING	The next meeting is scheduled for October 3, 2019 at 2:00p.m.			

These Minutes were approved at the AFT/MGMT Health Benefits Committee Meeting on October 3, 2019.