

Ventura County Community College District

2018-2019 Academic Year
District Technical Review Workgroup – Instructional (DTRW-I)
Thursday, September 13, 2018 - 1:00 p.m. – 3:00 p.m.

Members: Chancellor's Designee: Julius Sokenu, Chair (MC)
 Faculty Co-Chair: Lydia Morales (VC)
 Vice Presidents: Rojelio Vasquez (OC), Julius Sokenu (MC), Kimberly Hoffmans (VC)
 Faculty Chair/Co-Chairs of Curriculum Committees: Shannon Davis (OC), Jerry Mansfield (MC), Michael Bowen (VC)
 Articulation Officers: Shannon Davis (OC), Letrisha Mai (MC), Thao Brabander (VC)
 Academic Senate Presidents: Diane Eberhardy (OC), Nenagh Brown (MC), Lydia Morales (VC)
 Administrative Officer to the Chancellor and Board of Trustees: Patti Blair (DAC)

Guests:

Absent: Rojelio Vasquez ; Diane Eberhardy ; Patti Blair

Recorder: Ana Barcenas

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Welcome and Announcements	<i>Meeting began at 1:04pm. Introductions around the table.</i>			
Approval of May 10, 2018 meeting notes	<i>The group unanimously agreed on the approval of the notes.</i>			
Announcements	<i>A celebration was suggested in recognition of everyone's efforts to make CourseLeaf possible. It was recommended the celebration take place after successful completion of the CourseLeaf project.</i>			

CURRICULUM SUBMISSIONS

New Degrees/Courses/Revised Courses	MOORPARK COLLEGE TOP/SAM Code Changes ARTH M100 Understanding Art <i>At-Fine Arts, General</i> ARTH M110 History of Western Art: Prehistoric through Gothic			
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Moorpark/Oxnard/Ventura Submissions

~~Art~~ Fine Arts, General

- ARTH M120 History of Western Art: Renaissance through Modern
~~Art~~ Fine Arts, General
- ARTH M130 History of Art: Asian ~~Art~~ Fine Arts, General
- ARTH M150 History of Western Art: Modern through Contemporary
~~Art~~ Fine Arts, General
- PHIL M80 Internship in Philosophy
~~Non-Advanced~~ Occupational

FINAL RECOMMENDATION: *These new and revised courses will go forward to Chancellor’s Cabinet, Consultation Council, and subsequently to the Board for full approval with changes discussed if necessary.*

OXNARD COLLEGE

Revised Course

FT R170 Firefighter I Academy, 48 **19**

FT R170 should have the acronym “WMD” spelled out.

FINAL RECOMMENDATION: *These new and revised courses will go forward to Chancellor’s Cabinet, Consultation Council, and subsequently to the Board for full approval with changes discussed if necessary.*

VENTURA COLLEGE

Revised Courses

- ART V13B Life Drawing II, 3
- ART V50D Handbuilding Ceramics IV, 3
- ART V51A Beginning Ceramics I, 3
- ART V51B Beginning Ceramics II, 3
- ART V52A Ceramic Design I, 3

SAM CODE Changes

- ART V26A Intermediate Sculpture I
Possibly **Non** Occupational
- ART V26B Intermediate Sculpture II
Possibly **Non** Occupational
- MUS V22A Advanced Chamber Music: Woodwinds
Possibly **Non** Occupational
- MUS V22B Advanced Chamber Music: Brass
Possibly **Non** Occupational
- MUS V22C Advanced Chamber Music: Strings and Keyboards

	<p style="text-align: right;">Possibly <i>Non</i> Occupational</p> <p><i>Remove ART V13B, ART V50D, and ART V51A since these courses are not a substantial change.</i></p> <p>FINAL RECOMMENDATION: <i>These new and revised courses and programs will go forward to Chancellor’s Cabinet, Consultation Council, and subsequently to the Board for full approval with changes discussed if necessary.</i></p> <p><i>Moving forward courses approved with C-ID will be noted with only the C-ID.</i> <i>Courses <u>not</u> yet approved with C-ID will be noted before the course number as follows: “Aligned with” and C-ID number.</i></p>			
Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
CURRENT BUSINESS				
Co-Chair Election	<i>The group voted unanimously in favor of Lydia Morales.</i>			
CourseLeaf	<p><i>It was recommended we bring markers and easels during the CourseLeaf Pilot days. Those dates are confirmed for September 26th and 27th. The entire group is needed to be present because we do not know when or who will be needed at what time. The next webinar call is September 20th at 11am. We may want to ask during the webinar, specifically what is in our package. CurricUNET is expected to end sometime in February.</i></p> <p><i>The group discussed when the second extraction is to take place, it is projected it will take place sometime in January. All agreed the goal is to make CurricUNET as clean as possible for the extraction.</i></p> <p><i>Faculty training might happen in March 2019.</i></p>			
Revisiting AP4103 due to Title 5 change	<i>After review and discussion, the group recommends the CTE Workgroup for the District is the appropriate group to plan/create changes to AP 4103. Julius Sokenu and Lydia Morales will email the Chancellor.</i>			

The new unit count	<i>AP 4020. The majority of the requested information is currently in our policy, but additional information is needed. Julius Sokenu will request a placeholder for the October Board of Trustees meeting. Julius will contact Virginia Guleff, Vice President of Instruction from Butte College, and follow-up with the group.</i>			
Compressed Calendar	<i>The committee was notified of the Chancellor's request to bring together members from DTRW-I and DTRW-SS as one workgroup that would meet and report back to the Consultation Counsel. After discussion, the DTRW-I members recommended an initial workgroup be formed for that purpose. Supporters for that group should include members from the following areas: Enrollment, Financial Aid, Registrar, Counselors, the Foundation from each college, a student from each college, a VPAA, and VPSS.</i>			
VCCCD common course numbering	<i>To review in Spring 2019.</i>			
Arrange DTRW meeting site for October	<i>Request a different room at the DAC.</i>	<i>Contact Lisa Ayala at the DAC</i>	<i>Before next meeting</i>	<i>Ana Barcenas</i>
Adjournment	<i>2.59pm</i>			
Next CourseLeaf Meetings	<p>September 20, 2018 – <i>CourseLeaf Pre-Pilot Training: 11am – 1pm (webinar call)</i></p> <p>September 26, 2018 – <i>CourseLeaf On-Site Pilot Meeting; Day 1: DAC Boardroom, 9am – 4:30pm</i></p> <p>September 27, 2018 – <i>CourseLeaf On-Site Pilot Meeting; Day 2: DAC Boardroom, 9am – 4:30pm</i></p>			
Next Regular DTRW-I Meeting Date:	<i>October 11, 2018– TBD, 1pm</i>			