



District Technical Review Workgroup - Instructional (DTRW-I)

AGENDA

**August 27, 2015 - 1:00 – 3:00 p.m.
DAC, Lakin Boardroom**

- Approval of April 9, 2015 Meeting Notes
- DTRW-I – Selection of Co-Chair – Kim Hoffmans
- DTRW-I Calendar – Kim Hoffmans and Workgroup

- **Curriculum Submissions**

MOORPARK COLLEGE

Deleted Degrees/Programs

A.A. Degree in Communication Studies, 18

A.A. Degree in Spanish, 18-19

OXNARD COLLEGE

There is no submission.

VENTURA COLLEGE

New Courses

CD V22, Behavior Management in Early Childhood Education 3 units

MATH V19, Precalculus & Trigonometry 7 units

OLD BUSINESS:

- Fall 2016 Registration Date – earlier registration date for next academic year

NEW BUSINESS:

- Articulation Agreement between VCCCD and The Chicago School of Professional Psychology – Rick Post, Director of Economic Development

Next Meeting Date: September 10 – 1 pm – DAC Lakin Boardroom
Submission deadline: September 4, 2015 (Labor Day Holiday is on September 7, 2015)

Ventura County Community College District

2014-2015 Academic Year
District Technical Review Workgroup – Instructional (DTRW-I)
Meeting Notes
April 9, 2015 - 1:00 p.m. – 3:00 p.m.
MEETING NOTES PRIOR TO APPROVAL AT September DTRW-I MEETING

Members: Chancellor’s Designee: Lori Bennett, Chair (MC)
 Faculty Co-Chair: Linda Kama’ila (OC)
 Executive Vice Presidents: Lori Bennett (MC), Rick Post (Interim) (OC), Patrick Jefferson (VC)
 Faculty Co-Chairs of Curriculum Committees: Shannon Davis (OC), Jerry Mansfield (MC), Angelica Gonzales (VC)
 Articulation Officers: Shannon Davis (OC), Letrisha Mai (MC), Gloria Arevalo (VC)
 Academic Senate Presidents: Linda Kama’ila (OC), Mary Rees (MC), Alex Kolesnik (VC)
 Policy and Administrative Procedures: Clare Geisen (DAC) (Policy/procedure, Chancellor’s Cabinet Liaison/guest)

Guests: Michael Bowen (future Faculty Chair/Curriculum Committee-sub for Alex Kolsenik) (VC)

Absent: Mary Rees, Alex Kolesnik, Letrisha Mai

Recorder: Laurie Nelson-Nusser

Notes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Approval of March 12, 2015 Meeting Minutes	Dr. Bennett welcomed everyone to DTRW-I, introductions were made for new members, and the meeting commenced at 1:08 pm. The March 12, 2015 meeting notes were approved as presented with abstention from Rick Jones and Michael Bowen.			
CURRICULUM SUBMISSIONS				
New Degrees/Courses/Revised Courses	Curriculum Submissions: <u>MOORPARK COLLEGE</u> New Degrees			
Moorpark/Oxnard/Ventura	Associate in Science in Biology for Transfer (AS-T), 38-39			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Submissions	<p>– typo to be corrected “Elementary Teach Education” to be replaced.</p> <p>Associate in Arts in Elementary Teacher Education for Transfer (AA-T), 60</p> <p>Associate in Science in Nutrition and Dietetics for Transfer (AS-T), 28-30 – different units than Ventura College as the course composition is different.</p> <p>Recommendation: These new degrees will go forward to Chancellor’s Cabinet, Consultation Council, and subsequently to the Board for full approval.</p> <p>Revised Degree</p> <p>Associate in Science in Engineering, 45 46-50</p> <p>Recommendation: This revised degree will go forward to Chancellor’s Cabinet, Consultation Council, and subsequently to the Board for full approval.</p> <p>New Course</p> <p>GEOL M121, Earth Science with Lab, 4</p> <p>Recommendation: This new course will go forward to Chancellor’s Cabinet, Consultation Council, and subsequently to the Board for full approval.</p> <p><u>OXNARD COLLEGE</u></p> <p>There was no submission.</p> <p><u>VENTURA COLLEGE</u></p> <p>New Degrees/Programs</p> <p>Associate in Science for Transfer Degree Nutrition and Dietetics, 27-28 units</p> <p>Recommendation: These new degrees/programs will go forward to Chancellor’s Cabinet, Consultation Council, and subsequently to the Board for full approval.</p> <p>New Courses</p> <p>ATEB N106, Workplace and Business Essentials, Noncredit</p> <p>A TEC N101, Career Exploration and Discovery, Noncredit</p>			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
	<p>ATEC N105, Skills for Employability, Noncredit ATEM N102, Math for Employment, Noncredit ATET N104, Principals of Technology, Noncredit ATET N107A, Technical Reference interpretation and Blueprint Reading, Noncredit ATET N108, Occupational Safety in the Workplace, Noncredit ATET N109, Principals of Technology - Tool and Machines, Noncredit ATEW N103, Writing for Employment, Noncredit ICA V25, Intercollegiate Sand Volleyball: Women, 4 units</p> <p>Non-credit classes were discussed and parameters surrounding this issue including minimum qualifications and pay structures for faculty, allocation models, It was decided these issues are a campus decision and this Workgroup's charge is to discuss and recommend curriculum. The EVPs will address this issue through the proper channels.</p> <p>Recommendation: These new courses will go forward to Chancellor's Cabinet, Consultation Council, and subsequently to the Board for full approval.</p>			
OLD BUSINESS				
Fall Registration Date 2016	<p>The EVPs have met regarding an earlier fall 2016 registration date and are working with each campus' constituent group to address the impact of this issue. No date has been set as of yet. There was a suggestion to have all members review the curriculum prior to September and there was consensus to hold the first meeting in fall on August 27 at a campus location due to availability of the DAC Boardroom.</p> <p>There was discussion regarding policy/procedure review and whether the Workgroup can focus on curriculum in fall and policy and procedure in spring. In addition, there are overlapping policies and procedures between DTRW-I and</p>			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
	<p>DTRW-SS and there was a suggestion of adding ad hoc committees with DTRW-I and SS to include specific members on separate ad hoc committees. Issues that cannot be resolved between the two groups must go to Cabinet for final decisions.</p> <p>The membership and charge of the Workgroup will be reviewed and will go to Consultation Council for review or changes. Dr. Kama'ila will email Ms. Geisen with a list of requested revisions.</p>			
New Business				
Annual Committee Self-Appraisal – Review Results	Dr. Bennett reviewed the Annual Committee Self-Appraisal Survey results with the Workgroup. Suggestions regarding changes to the charge of the Workgroup were discussed and will be brought back in fall.	Add to first fall meeting	Laurie Nusser	August 21
Adjournment	Dr. Bennett adjourned the meeting at 3:00 pm.			
Next Meeting Date:	April 9, 2015 – 1 pm, DAC Lakin Boardroom Submission deadline: April 3, 2015			



DTRW-I Meeting Schedule and Submission Deadlines 2015-2016

All meetings are on the second Thursday of each month
and start at 1:00 pm and end at 3:00 pm
Location: DAC Lakin Boardroom

MEETING DATES	SUBMISSION DEADLINES
August 27, 2015	August 21, 2015
September 10, 2015	September 4, 2015
October 8, 2015	October 2, 2015
November 12, 2015	November 6, 2015
December 10, 2015	December 4, 2015
January 14, 2016	January 8, 2016
February 11, 2016	February 5, 2016
March 10, 2016	March 4, 2016
April 14, 2016	April 8, 2016

MOORPARK COLLEGE

Deleted Degrees/Programs	Units
A.A. Degree in Communication Studies	18
A.A. Degree in Spanish	18-19

Deleted Degrees/Programs

Associate in Arts Degree in Communication Studies

To earn an Associate in Arts Degree with a major in Communications, students complete 18 specified units, plus General Education Degree requirements, 27.5 units, for a minimum total of 60 units.

Required Courses for Major	Units
COMM M02 Advanced Public Speaking	3
COMM M04 Interpersonal Communication	3
COMM M05 Oral Interpretation of Literature	3
OR	
COMM M16 Readers' Theatre	3
COMM M07 Argumentation and Debate	3
OR	
COMM M25 Introduction to Rhetorical Criticism	3
Units from Elective Courses	6
TOTAL	18.0

Elective Courses for Major (6 Units)

COMM M05 Oral Interpretation of Literature	3
COMM M07 Argumentation and Debate	3
COMM M10A Forensics I	2
COMM M10B Forensics II	2
COMM M10C Forensics III	2
COMM M12 Intercultural Communications	3
COMM M16 Readers' Theatre	3
COMM M20 Business and Professional Speech	3
COMM M25 Introduction to Rhetorical Criticism	3
COMM M26 Rhetoric of Popular Culture	3

Associate in Arts Degree in Spanish

To earn an Associate in Arts Degree with a major in Spanish, students complete 18-19 specified units, plus General Education Degree Requirements (minimum total = 60 units).

In addition to General Education Degree Requirements, complete one of the following Required Course Options.

Required Course Options:

Option 1: Elementary Level	Units
SPAN M02* Elementary Spanish II	5

SPAN M03 Intermediate Spanish I _____ 5
 SPAN M04 Intermediate Spanish II _____ 5
 Plus 1 course from Group A (3 units)

Option 2: Intermediate Level

SPAN M03 Intermediate Spanish I _____ 5
 SPAN M04 Intermediate Spanish II _____ 5
 Plus 1 course from Group A (3 units) and a minimum of additional 6 units
 from Group A or B.

Option 3: Advanced Level

SPAN M04 Intermediate Spanish II _____ 5
 Plus 1 course from Group A (3 units) and a minimum of additional 10 units
 from Group A or B.

Note 1: No credit will be given toward the AA degree for SPAN M01.

Note 2: One Spanish course (M02-M04) may be taken by Credit by Exam.

Required Additional Courses:

Choose one course from Group A. Select any additional course or courses
 from Group A and/or Group B. _____

Group A (Culture)

CHST M01 Chicano/Contemporary Society _____ 3
 CHST M02 Chicano Culture _____ 3
 CHST M03 Chicana Issues/La Mujer _____ 3
 CHST M04 History of Mexican Americans in the United States _____ 3
 CHST M08 Political Patterns/U.S. _____ 3
 ENGL M30 Masterpieces of World Literature I _____ 3
 ENGL M31 Masterpieces of World Literature II _____ 3
 ENGL M45 Latino/a Literature _____ 3
 GEOG M03 World Regional Geography _____ 3

or

GEOG M03H Honors: World Regional Geography _____ 3
 HIST M04 History of Mexican Americans in the United States _____ 3
 HIST M09 Latin American History _____ 3
 HIST M14 Race and Gender in American History _____ 3
 FILM M32 Contemporary Global Cinema _____ 3
 MUS M04 Survey of World Music _____ 3

or

MUS M04H Honors: Survey of World Music _____ 3
 SOC M08 Introduction to Race and Ethnicity _____ 3
 SPAN M12 Spanish Civilization _____ 3

Group B (LANGUAGE)

FREN M01 Elementary French I _____ 4

FREN M02	Elementary French II	4
FREN M03	Intermediate French I	4
FREN M04	Intermediate French II	4
GERM M01	Elementary German I	4
GERM M02	Elementary German II	4
GERM M03	Intermediate German I	4
GERM M04	Intermediate German II	4
HEB M01	Elementary Hebrew I	4
HEB M02	Elementary Hebrew II	4
ITAL M01	Elementary Italian I	4
ITAL M02	Elementary Italian II	4
ITAL M03	Intermediate Italian I	4
JAPN M01	Elementary Japanese I	4
JAPN M02	Elementary Japanese II	4
JAPN M03	Intermediate Japanese I	4
SL M01	American Sign Language I	3
SL M02	Beg American Sign Lang II	3
SPAN M02	Elementary Spanish II	5
SPAN M03	Intermediate Spanish I	5
or		
SPAN M03H	Honors: Intermediate Spanish I	5
SPAN M04	Intermediate Spanish II	5
or		
SPAN M04H	Honors: Intermediate Spanish II	5
SPAN M14	Spanish for Health Care Professionals	3
SPAN M32	Spanish for Public Employees	3
SPAN M41	Intermediate Conversational Spanish	3
SPAN M95	Honors in Spanish	3
Total Units		18-19

**Students planning to transfer need to consult with a counselor, prepare a Student Education Plan, and take advantage of the support services available in the Career Transfer Center located in the Administration Building (805) 378-1536.*

***SPAN M06 Spanish for Spanish Speakers II (5) May be substituted for SPAN M02.*

VENTURA COLLEGE

New Courses

CD V22	Behavior Management in Early Childhood Education	3 units
MATH V19	Precalculus & Trigonometry	7 units

New Courses

CD V22 Behavior Management in Early Childhood Education 3 units

Hours: 3 lecture weekly

This course introduces early childhood guidance and discipline through examination of theories, research, and practical application. It addresses difficult child behaviors which are encountered by teachers and parents, and examines techniques to cope with and solve these behavior difficulties. Emphasis is on communicating effectively with young children, guiding children of varying ages, promoting self-regulation, conflict resolution, and problem solving.

Transfer credit: CSU.

MATH V19 Precalculus & Trigonometry 7 units

Prerequisite: MATH V03 or MATH V13B or placement as measured by the college's multiple measures assessment process.

C-ID: Aligned with MATH 955

Hours: 7 lecture weekly

This course is designed to prepare students for the study of calculus. The precalculus topics will include the study of polynomial, absolute value, radical, rational, exponential, and logarithmic functions, analytic geometry, and polar coordinates. The trigonometry topics will include the study of trigonometric functions, their inverses and their graphs, identities and proofs related to trigonometric expressions, trigonometric equations, solving right triangles, solving oblique triangles using the law of cosines and the law of sines, and an introduction to vectors.

Transfer credit: CSU.

Articulation Agreement

Between

Ventura County Community College District

And

The Chicago School of Professional Psychology

Ventura County Community College District (VCCCD) and The Chicago School of Professional Psychology (TCSPP) hereby agree that active VCCCD students who have successfully met the qualifying criteria (stated below) for the Transfer Admission Guarantee, shall be guaranteed admission into the Bachelor of Arts Psychology Completion program offered by TCSPP.

Bachelor of Arts Psychology Completion program applicants shall meet either of the following criteria:

- A. Complete a minimum of sixty (60) transferable semester units, including the specific General Education requirements outlined in the TCSPP Academic Catalog. All transfer coursework must be completed with a grade of "C" or higher from a regionally accredited college or university. Credit must be college level and degree applicable, and will be reviewed on a course by course basis; OR
- B. Possess a conferred Associate of Arts or Associate of Science degree (minimum of 60 semester units and a GPA of 2.0) listed on Exhibit A: Qualifying Associate Degrees offered at one or more of the three member colleges within the VCCCD.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date set forth below.

President, The Chicago School of Professional Psychology

Chancellor, Ventura County Community College District

Date

Date

Exhibit A: Qualifying Associate Degrees

An Associate of Arts or an Associate of Science degree, with a minimum of 60 units from a regionally accredited college in a traditional academic area of study will be accepted as fulfilling the general education requirement for admission to The Chicago School of Professional Psychology (TCSPP). The degrees listed below are acceptable and transferable from Ventura County Community College District member colleges: Moorpark College (MC), Oxnard College (OC) and Ventura College (VC), to TCSPP:

AA/AS Degree	Moorpark College	Oxnard College	Ventura College
Anthropology	MC	OC	VC
Archaeology	MC		
Art	MC	OC	
Art History	MC		VC
Art Two-Dimensional Studio		OC	
Bilingual/Cross-Cultural Studies			VC
Biological Sciences	MC		VC
Biology		OC	
Ceramics			VC
Chemistry	MC	OC	
Communication Studies	MC	OC	VC
Economics	MC	OC	
English	MC	OC	VC
Environmental Science	MC		
Environmental Studies	MC		
Fine Arts			VC
General Studies: Arts & Humanities	MC	OC	VC
General Studies: Humanities	MC	OC	VC
General Studies: Liberal Studies	MC		VC
General Studies: Natural Science	MC	OC	VC
General Studies: Natural Science or Mathematics	MC	OC	VC
General Studies: Social and Behavioral Sciences	MC	OC	VC
Geography	MC	OC	VC
Geology	MC		
Global and International Studies			VC
Global Studies		OC	
History	MC	OC	VC
Mathematics	MC	OC	VC
Music	MC		VC
Philosophy	MC	OC	VC
Physical Science			VC

Physics	MC	OC	
Political Science	MC	OC	VC
Psychology	MC	OC	VC
Sociology	MC	OC	VC
Spanish	MC	OC	
Studio Art	MC	OC	VC
Theatre Arts	MC		VC
Theatre Arts: Acting	MC		

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