

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

District Council of Administrative Services (DCAS)

Thursday, August 27, 2015

NOTES

Attendees:

Dan Casey, Classified representative, Ventura College (via Lync)
Mike Bush, Vice President, Business Services, Oxnard College (via Lync)
Tim Harrison, Vice President, Business Services, Ventura College (via Lync)
Emily Day, Director, Fiscal Services
Linda Kama'ila, Academic Senate President, Oxnard College
Alexander Kolesnik, Academic Senate President, Ventura College
Dave Keebler, Vice Chancellor, Business & Administrative Services
Alan Hayashi, AFT Representative
Mary Rees, Academic Senate President, Moorpark College
Jennifer Clark, Fiscal Services Supervisor, Oxnard College (via Lync)
Darlene Melby, Interim Vice President, Business Services, Moorpark College
Lori Bennett, Executive Vice President, Moorpark College

Absent:

Larry Maher, Interim Budget Officer
Gianne Braza, Associated Students Ventura College
Joannamarie Kraus, Associated Students Ventura College

The meeting was called to order at 9:05 a.m. with some members utilizing the District's Lync/Skype phone conferencing capability.

APPROVAL OF NOTES

The notes from the July 16, 2015 were approved, with minor revisions, by consensus.

FY16 ADOPTION BUDGET

Vice Chancellor Keebler introduced the FY16 Adoption Budget. He explained that the Adoption Budget includes an additional \$6.1 million in base allocation, compared to FY15 base allocation. Additionally, the District has an FTES growth target of 2.16% for FY16, which is approximately 562 FTES.

Ms. Day explained that the FY16 system-wide enhancement allocations for Student Success and Student Equity are not included as part of the FY16 Adoption Budget. Those allocations were budgeted at 95% of the FY15 allocation. Ms. Day explained the additional SSSP/Student Equity funds will be allocated in late September. Those additional resources will be brought to the Board as a budget augmentation.

Mr. Kolesnik inquired about full-time faculty funding being allocated by the State. Ms. Day explained those resources are flowing through the Allocation Model. Ms. Day referred the group to page 24 of the handout. There was a discussion about the intent of funding. The resources are to encourage districts to move part-time faculty to full-time. Because of this funding, all districts in the state will be hiring full-time faculty.

VCCCCD needs to be out in front of hiring because of an anticipated shortage. Full-time Obligation Numbers (FON) increase distributions should begin now by colleges. Colleges should be planning internally by 10. The mechanism through distribution will be discussed at DOC/Cabinet. 22 FT will be more than \$1.7 million. It will cost the District more money than the State will give the District.

Ms. Day also explained that the \$14 million state mandated cost reimbursement revenue is not included in the FY16 Adoption Budget. Again, this will be brought to the Board as a budget augmentation once allocation is solidified. There was a discussion about language in the Narrative. This will be slightly modified.

There was a discussion about the FY16 FTES growth target. The FTES number is 26,585 for FY16. We are working towards a cushion of 500 FTES in case additional revenue is available (due to other districts not meeting their growth target). As of the DCAS meeting (Aug 27) the District is behind our target. Each college Presidents is working to increase enrollment numbers.

Ms. Day explained that Proposition 30 is slated to end on tiered down phases. Two scenarios are being planned for at the state level. The hope is that the economy continues to grow and the expiration of Prop 30 will be less of an impact. The sales tax portion of Prop 30 ends in 2016; the personal tax ends in mid-2018.

There was a discussion about the Infrastructure Funding Model. More money went into the Model due to increased Lottery proceeds. Ms. Day explained that the Lottery proceeds moved from the model in FY16.

Ms. Day also explained the FY16 Budget allocation. The EPA funds (Prop 30 proceeds) are broken out separately, as required.

Ms. Day drew attention to Fund 114 – Oxnard College Child Development and International Student funds. These are new for the FY16 Adoption Budget.

There was a brief discussion about the Measure S projects. The Bond projects are winding down. Moorpark College has a \$1.20 million gym renovation project as well as additional dollars for completion. Oxnard College currently has two ongoing projects. The overhead for bond projects are being accounted for in separate orgs for each site.

Ms. Day explained that the Parking Services budget revenues include the \$1 parking permit increase as well as additional transfers out for paving projects and the increase in security efforts.

The Health Services budgets have healthy fund balances. Projections anticipate that the year will end with the same healthy fund balance.

There was a discussion about Vending operations. Vice Chancellor Keebler mentioned that two of the campuses will be moving toward food trucks in the fall. Revenue from

food trucks for Ventura will be accounted for in Civic Center. For Moorpark College, the food trucks are going through their foundation. The food truck companies are renting space at Moorpark and Ventura colleges.

The Other Post Employment Benefits (OPEB) Irrevocable Trust will have two transfers of \$250,000 each in FY16. Ms. Day reminded DCAS members that the Board voted to allocate \$1 million of reserves for the OPEB Trust. In order to capitalize on the market, this \$1 million was broken into four, \$250,000 investments. Two were done in FY15 and two will be done in FY16.

The Historical Expenses by Activity Appendix page was reviewed and discussed. There was a discussion about VCCCD's expenses relative to Districts around the state.

DCAS provided consensus to move budget forward to Board in September for approval.

Vice Chancellor Keebler acknowledged Ms. Day for her hard work in completing the FY16 Adoption Budget and for filling in for various roles.

OTHER BUSINESS

None

Meeting adjourned 9:49 a.m.

Next meeting: Thursday, September 17, 2015 – 9:00 a.m.