

# **VENTURA COUNTY COMMUNITY COLLEGE DISTRICT**

District Administrative Center, Thomas Lakin Boardroom

Thursday, October 20, 2016

## **NOTES**

### **Attendees:**

David El Fattal, Vice Chancellor, Business and Administrative Services  
Silvia Barajas, Vice President, Business Services, Moorpark College  
Mike Bush, Vice President, Business Services, Oxnard College  
Dave Keebler, Vice President, Business Services, Ventura College (via Skype)  
Alexander Kolesnik, Academic Senate President, Ventura College  
Alan Hayashi, AFT Representative  
Darlene Melby, College Business Manager, Moorpark College (via Skype)  
Nenagh Brown, Academic Senate President, Moorpark College  
Linda Kama'ila, Academic Senate President, Oxnard College  
Jennifer Clark, Fiscal Services Supervisor, Oxnard College (via Skype)  
Emily Day, Director, Fiscal Services

### **Absent:**

Julius Sokenu, Interim Executive Vice President, Moorpark College  
Cathy Bojorquez, Budget Director

The meeting was called to order at 9:03 a.m.

Vice Chancellor El Fattal explained that the District Administrative Center will participate in the Great California ShakeOut emergency preparedness drill at 10:20 a.m. He summarized the procedure and explained the evacuation area.

### **APPROVAL OF NOTES**

The notes from the September 15, 2016 meeting were approved by consensus.

### **DCAS COMMITTEE CHARGE**

Vice Chancellor El Fattal explained the DCAS Committee Charge that was distributed at the September DCAS meeting was an old version. The current version was reviewed and discussed. There was a question about student representation on DCAS. A reminder email will be sent out to the Student Activities Specialist at Ventura College.

There was also a question about how the classified representatives are chosen. It was suggested that the Classified Senate Representative description to be changed to include "or designee" (similar to Academic Senate description). The proposed change will proceed through the governance committee review process.

### **STATEWIDE GROWTH TARGETS/LIMITS**

Vice Chancellor El Fattal explained that Ventura Community College District's growth target is now .56%; up slightly over the previous reported number of .50%. VCCCD is one of the few districts with a low number based on this new growth formula. Vice Chancellor El Fattal explained the history behind the development of the new growth formula model. There was a

statewide consultative task force that made recommendations; but, ultimately the Legislature implemented the new growth formula with limited consideration of task force input.

There are approximately ten out of 72 districts with a funded growth percentage of less than .60%. Alternatively, some districts have high numbers. There are advocates that are still trying to change the model. Alternatively, there are also proponents of the current growth formula.

Mr. Kolesnik asked if we know how other districts fared on their growth targets. Ms. Day explained that Recalc happens in February. We will know more at that time. There was a discussion about shifted FTES and how that might play into realizing additional monies left by Districts who didn't meet their growth targets. Ms. Brown asked how the remaining funds, if any, are divided. Vice Chancellor El Fattal explained there is a statewide formula for that allocation. There was a question whether or not the District's base is reset if the state growth target is exceeded. The answer to this also depends on February's recalc.

Vice Chancellor El Fattal stated that VCCCD should lobby with other districts to have the growth formula amended. There was a question on whether the middle-sized college increases by the state access rate of 2%. Ms. Day explained that after Recalc (February) that number may be changed based on state average growth realized. It was stated that it doesn't seem equitable to be held to a 2% growth target (for middle-sized college) and only be funded at .56%. Subsequently, it was shared that the middle-size threshold is at 10,000 FTES. This is the threshold for the foreseeable future. Mr. Hayashi asked if this is indicative of where we'll be funded in the future. Vice Chancellor El Fattal explained the growth percentage will not remain the same forever, but it will be lower in comparison with other districts because of the legislation. VCCCD is a constrained growth district. The district will remain at the bottom until the law/formula changes. The District has less opportunity to receive more revenue. Mr. Hayashi asked if there is a way the District can obtain a more favorable growth rate with the current formula. Vice Chancellor El Fattal explained that the District may be able to grow Enhanced Non-credit FTES which typically are less expensive to operate. There was also a discussion about international students and growing that program. Vice Chancellor El Fattal stated there are things that can be done to enhance revenue programmatically.

There was a discussion about international students. Dr. Kama'ila stated there are requirements for having such a program (i.e., advisor, office, etc.). There should be a districtwide initiative and agreement regarding international student programs. Is there a cost-effective way to implement a program? Ms. Barajas stated there are two areas that can make a big difference: international and enhanced non-credit. There should be a districtwide effort to proceed in those areas. They are campus goals and included in the college missions.

### **STRS/PERS Liability**

Vice Chancellor El Fattal reviewed and discussed a chart related to the \$6.1 million base increase in FY15-16 and future STRS/PERS liability. He explained this chart has been around for a while. In fact, the Accreditation team inquired about it. Vice Chancellor El Fattal explained the District received approximately \$6.1 million as an increase to base allocation in FY15-16. These funds are allocated to the District and then distributed to the colleges through the General Allocation Model. As the STRS/PERS increases come in annually, the colleges and District Administrative Center need to determine how those costs will be absorbed. How that impacts the individual budgets is handled at the college and DAC, respectively. Vice Chancellor El Fattal explained the colleges have not necessarily set these funds aside. Mr. Hayashi stated the original understanding was this money was received to help deal with increases in STRS/PERS. Vice Chancellor El Fattal said there is \$1 million set aside (designated) in

reserves for STRS/PERS, but this is separate from the base allocation increase. Mr. Kolesnik recalls the State increasing the base allocation with a suggestion to use this for future liabilities; one being STRS/PERS. Mr. Kolesnik said that he never understood it being a directive to set the funds aside. Dr. Bush concurred and further explained there were many suggested uses/reasons for the increased base allocation from the State. Mr. Hayashi explained that he was initially asking for clarification whether or not the funds are being treated as one-time. He is concerned that as liability increases, the colleges will need to find money and may need to reduce expenses.

### **BUDGET ALLOCATION MODEL**

Vice Chancellor El Fattal explained the Budget Allocation Model has been restructured to meet the current and historical needs of the Model. There was a discussion about FTES targets and Full-time Obligation Number (FON) and how those numbers/goals are determined/set. Vice Chancellor El Fattal explained the discussions happen at Cabinet, with presidents, to set goals as they are aligned with college goals.

### **OTHER BUSINESS**

There was a question about the anticipated closing date of airport property sale. Vice Chancellor El Fattal stated there is a 50% chance it could close by June 30, 2017. He explained both parties are highly motivated; however, an appraisal needs to be done and surveys must be finalized before the appraisal. There is only one parcel being sold. It is not the Fire Sheriff Training Academy building. It is only the land where the county fire department has props. This is the only property currently under negotiations.

Vice Chancellor El Fattal stated that November 10<sup>th</sup> is still the target date for closing 761 Daily Drive building. There are no delays anticipated.

For clarification, there will be no instructional areas in the new building as it cannot be used as an educational center. However, Workforce Economic Development and adult education classes can hold classes there.

Meeting adjourned 10:19 a.m.

Next meeting November 17, 2016 – 9:00 a.m.