



VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

District Council of Administrative Services (DCAS)

April 18, 2019 – 9:00 a.m.
District Administrative Center, Thomas Lakin Board Room

AGENDA

- Approval of Meeting Notes – March 21, 2019
- Collaborative Brain Trust Report
- Fund 693 (HRL/HR2) Quarterly Review
- FY19 Unbudgeted Revenue & FY19 revised Budget Allocation
- FY20 Revenue Projection
- FY20 New Revenue/Increased Cost
- FY20 Districtwide Services
- FY20 Utilities
- FY20 Tentative Budget Allocation

- Other Business

Next meeting(s):
9:00 a.m., May TBD, 2019

Discuss May 2019 meeting and Budget Development Timeline

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

District Council on Administrative Services (DCAS)

District Administrative Center, Thomas Lakin Boardroom

Thursday, March 21, 2019

NOTES

DCAS Attendees:

Silvia Barajas, Vice President, Business Services, Moorpark College
Cathy Bojorquez, Vice President, Business Services, Ventura College
Nenagh Brown, Academic Senate President, Moorpark College
Jennifer Clark, Budget Director
Emily Day, Director, Fiscal Services
Jeanine Day, Classified Senate Representative, Ventura College
Jenine Daly, Human Resources Representative
Gilbert Downs, Classified Senate Representative, Moorpark College
Diane Eberhardy, Academic Senate President, Oxnard College
David El Fattal, Vice Chancellor, Business and Administrative Services
Mark Frohnauer, AFT Representative
Lydia Morales, Academic Senate President, Ventura College - Skype
Chris Renbarger, Classified Senate Representative, Oxnard College
Julius Sokenu, Vice President, Academic Affairs, Moorpark College
Maria Urenda, SEIU Representative

Absent:

Mike Bush, Vice President, Business Services, Oxnard College

Guest: Chief Joel Justice

Recorder: Laura Galvan

Meeting called to order 9:03 a.m.

Change to Agenda

Dr. El Fattal added *Review of the FY20 Budget Criteria and Assumptions* to the agenda.

Approval of Meeting Notes – January 17, 2019 and February 21, 2019

The meeting notes from January 17, 2019, and February 21, 2019, were approved by consensus.

Student Centered Funding Formula and VCCCD Budget Update (presentation to Board of Trustees 3/19/2019)

Vice Chancellor El Fattal explained the presentation he delivered to the Board of Trustees on Tuesday, March 19. He explained the deficit factor of 5.06% is being applied statewide. He mentioned that things are still in flux at the state level and, hopefully, more will be known by the May Revise. Vice Chancellor El Fattal described some of the statewide events and expenses contributing to the overall revenue shortfall. Further, most, if not all, districts shifted FTES, which also resulted in greater revenues to districts, but also greater expense to the State. Additionally, income taxes are coming in lower than projected.

There was a discussion about the FY19 unbudgeted revenue. Vice Chancellor El Fattal stated that this item will be brought back at the April DCAS meeting. He also stated that he has internal meetings scheduled in the coming weeks to finalize one-time expenses that will be paid using some of the FY19 unbudgeted revenue.

Revenues by College

Ms. (Emily) Day explained that revisions were made to this document, which was first presented at the February DCAS meeting. These revisions included adding back the shifted FTES in the 3 year average of credit FTES, and the headcounts and outcomes now match FY19 P1 report. The revenue projections for revenues by college (TCR) does not include the deficit factor recently applied by the State. Ms. Day reminded DCAS members that some numbers are duplicated because robust discussions have not taken place about how to handle those metrics.

Ms. Barajas confirmed that the District's Budget Allocation Model would remain in effect for FY20. Ms. Day explained that the information is provided at a request of DCAS and for information and discussion purposes only.

FY20 Revenue/Cost Projection

Dr. Clark explained the historical purpose for this document. There was a discussion about the deficit factor as it relates to the COLA. There will be lines added to the schedule for clarification. Dr. Clark explained that the full-time faculty hiring funds are not included in the TCR; they are accounted for separately. There was a question whether COLA is included in these funds. Ms. Day suggested that the District assume no COLA on these funds as it has not been clearly defined. Ms. Brown clarified that these funds do not necessarily go to hiring full-time faculty; they flow through the allocation model.

Dr. Clark explained the projected cost of health and welfare costs for FY20. Ms. Urenda explained that SEIU has almost decided to accept the 6% blended rate from Anthem. She explained that the Health Benefits Committee was told if there is a desire to negotiate and that rate is rejected, the 6% rate will be off the table for future negotiations.

There was a discussion about the noted savings to the District for classified health and welfare. The previous one-time reduction to the benefit cap was taken from Districtwide Reserves. There was also a discussion about whether there will be a savings or increase expense because SEIU is currently in negotiations. The total difference between new revenues and increased costs will be \$4,869,954 (excluding "savings" from one-time classified benefit cap).

FY20 Districtwide Services

Dr. Clark explained the spreadsheet for Districtwide Services. She highlighted items with significant changes and variances.

There was a discussion about the additional budget for Police Services to hire three (3) additional officers. Vice Chancellor El Fattal explained that the additional funding is a result of the Borderline incident and other mass shootings at schools and colleges nationwide. He also explained that the hiring of three additional officers was established through discussions with the Chancellor and college presidents. In FY17 there was a request to add \$100,000 to the police services budget for FY18, which was not supported. The request returned in FY18, and it resulted in an additional \$80,000 for the FY19 Budget. The FY20 Budget will be increased an additional \$430,000 per year.

Vice Chancellor El Fattal provided information on an item approved by the Board on Tuesday (March 19, 2019). The board item requested that an actuarial study be done to evaluate the impacts to the District if safety personnel were reclassified from *miscellaneous classified* to *safety* for PERS retirement. The study was requested by VCCCD police officers and SEIU supported the request. Ms. Urenda stated the study may result in increased employee cost and cost to the District.

Dr. Clark explained that org 82159 (Districtwide Staff Development) is for webinars arranged by Human Resources and is being reduced by \$15,000. Org 82196 (Districtwide Leadership Academy) is receiving the surplus from 82159. The Collective Bargaining org costs are increasing by \$120,000. Vice Chancellor El Fattal stated that this increased expense might not be fully expended if bargaining units settle before end of fiscal year. If so, the amount will be revised for the Adoption Budget. Dr. Clark explained that the funding for 82169 (Distance Education Professional Development) was a two-year commitment, which will expire in FY19. Org 82177 (Database Admin Tech Implementation) is being reduced because those expenses are being moved into the IT staff budget. The districtwide expense was reduced by the amount of the employee's salary.

There was a discussion whether the expense and the budget should move from DW to DAC. Some felt that the expense should be absorbed within the 6.98% amount allocated to the DAC.

This item will return to the April DCAS meeting.

Dr. Clark stated that org 82178 (Districtwide AdminiSystem SW License Fee/HW Main) is projected to be \$1.89 million. The increase of \$102k is being partially offset by the savings of \$70,000 in org 82188 (Info Technology Equipment); the net increase is \$32,000. Overall there is an increase in Districtwide Services of \$252,090. It was suggested to check the funding for library system implementation.

Ms. Brown requested additional release time for Academic Senates. Ms. Barajas explained that expense is a college issue as it comes from the college budget. Vice Chancellor El Fattal asked whether the Academic Senate Presidents would like to address the Chancellor or if he should. It was agreed that the Senators will speak with Dr. Gillespie directly.

Utilities

Dr. Clark explained historical utility expenses. She stated that there was a concern in FY19 about water usage/billing. To date, those substantial increases have not come to fruition. Therefore, the tentative budget for FY20 utilities is being reduced slightly at this point. It was suggested that a footnote (B) be added explaining that the Teleconnect discount is expiring.

There was a discussion about revenues that flow to the Infrastructure Funding Model: Savings from DW, savings from utilities, and interest income. Ms. Bojorquez acknowledged that tightening up budgeting for utilities and Districtwide Services will reduce money flowing into IFM and will increase the flow of funds into the Allocation Model.

Medium Sized College

Ms. (Emily) Day explained the spreadsheet for historical FTES for Ventura College. She explained the change in the state's threshold for medium sized college designation. All resident FTES (credit/noncredit/CDCP or enhanced noncredit) are included in the FTES when assessing this threshold. For 2018-19, the FTES numbers noted are from P1. The other FTES numbers in FY11 to FY18, are the actual reported numbers. Total numbers were compared to the state's threshold. The reported FTES for middle sized college was met except for years FY17 and P1 FY19. The effect of the shifted FTES was also noted.

The impact of not meeting the middle-sized college threshold will be realized in the third year of not meeting the threshold, which is the end of fiscal year 2022.

Further, if the threshold is not met in FY19, that year will be the initial calculation. The impact will be felt three years after FY19, assuming we don't meet the 10,000 threshold (operationally or shift). Once the threshold is met, the three-year clock restarts.

FY20 Budget Calendar/Timeline

Dr. Clark updated the FY20 Budget Calendar/Timeline to reflect agenda items discussed at the March 2019 DCAS meeting.

FY20 Budget Criteria and Assumptions

Vice Chancellor El Fattal explained that the Board did not take action on the FY20 Budget Criteria and Assumptions item at the March meeting. The Board requested an additional bullet be added related to competitive compensation. Vice Chancellor El Fattal stated that part of the Board's discussion related to faculty, but clarified it should be for all employees.

The following bullet will be added to the FY20 Budget Criteria and Assumptions as Bullet #3:

- Provide resources to retain and attract highly qualified and effective employees

Next DCAS Meeting – April 18, 2019:

FY20 Districtwide Services
FY20 Utilities
FY19 Unbudgeted Revenue

Meeting adjourned at 11:09 a.m.

**FY19 Fund 693 - Retiree Health Benefits
July 2018 through April 12, 2019**

Beginning Balance July 1, 2018

474,874

Title	Budget	YTD (03/31/2019)	Estimated Add'l Rev/Exp	Estimated YE	Budget to Estimated (Short)/Avail
In-District Contributions	(16,849,333)	(11,800,466)	(3,246,855)	(15,047,321)	(1,802,011.65)
Faculty Retiree Benefits	7,992,331.77	6,603,346.69	1,304,000	7,907,347	84,985.08
Manager Retiree Benefits	1,493,724.62	1,222,217.89	241,006	1,463,224	30,500.73
Supervisor Retiree Benefits	713,226.32	575,310.50	112,750	688,061	25,165.82
Confidential Retiree Benefits	393,956.64	324,745.80	64,949	389,695	4,261.68
Classified (SEIU) Retiree Benefits	5,091,253.03	4,230,891.16	857,764	5,088,655	2,597.59
Other Payments	0.00	0		0	0.00
Total Expenditures	15,684,492.38	12,956,512.04	2,580,469	15,536,981	147,510.90
			Excess projected (contributions)/pyrl exp	489,660	
			Projected Ending Fund Balance	(14,786)	

Note:

Expenditures adjustment assumes cost for next 2 months same as April.

	VCCCD Adoption Budget September 2018	Advance Apportionment August 2018	First Principal Apportionment (P1) March 2019	Difference from Sept '18 to Mar '19
Total Computational Revenue (TCR)	\$ 157,962,401	\$ 162,610,566	\$ 169,385,664	\$ 11,423,263
Revenue Shortfall w/ Deficit Factor of 5.06%	-	-	(8,564,240)	(8,564,240)
FT Faculty Hiring Funds	-	-	1,184,531	1,184,531
PT Faculty Equity Compensation	531,183	529,383	558,080	26,897
			Total Unbudgeted Revenue	\$ 4,070,451
			Adoption Budget Revenue Projection	\$ 164,093,264
			Revised Revenue Projection	\$ 168,163,715

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
FY19 ADOPTION BUDGET ALLOCATION**

FY19 Adoption Revenue (Revised April 2019)	168,163,715
Less: District-wide	(7,139,169)
Less: Utilities	(4,559,200)
Less: District Office (6.98% revenue) ^[b]	<u>(11,737,827)</u>
Available for Distribution	<u>144,727,519</u>

	Moorpark	Oxnard	Ventura	Total	
Class Schedule Delivery Allocation					
1) Unadjusted FTES (FY18 actual, includes NonResident)	11,512	5,015	9,931	26,458	
2) WSCH	172,678	75,227	148,968		
3) Productivity Factor	525	525	525		
4) FTEF	329	143	284		
5) FTEF adjustment	10	7	11		
6) less: Full Time positions (FTEF)	<u>(136.5)</u>	<u>(73.2)</u>	<u>(119.3)</u>	17,797,908	\$ 50,892,560
7) =Hourly FTEF @ ^[a]	\$ 53,153 202	<u>77</u>	176	9,338,756	\$ 24,180,638
8) Total Class Schedule Delivery Allocation	\$ 32,224,254	\$ 15,712,279	\$ 27,136,664	\$ 75,073,197	51.9%
9) Base Allocation	\$ 7,236,376	\$ 7,236,376	\$ 7,236,376	\$ 21,709,128	15.0%
10) <i>Unadjusted FTES (FY18 actual)</i>	11,503	5,015	9,892	26,411	
11) FTES Allocation	\$ 20,882,614	\$ 9,104,252	\$ 17,958,328	\$ 47,945,194	33.1%
12) Total Allocation FY19	\$ 60,343,244	\$ 32,052,907	\$ 52,331,368	\$ 144,727,519	100.0%
13) Campus FY18 Carryover	\$ 1,135,451	\$ 620,598	\$ 1,041,486	\$ 2,797,535	
14) FY19 Adoption Budget Allocation	\$ 61,478,695	\$ 32,673,505	\$ 53,372,854	\$ 147,525,054	

Assumptions

[a] FY19 average replacement cost.

[b] Similar to the colleges, the District Office (DAC) is allowed up to a 2% carryover. For FY18, the DAC carryover is estimated to be \$223,297 for a total adoption budget of \$11,961,123

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
GENERAL FUND - UNRESTRICTED (Fund 111)
REVENUE PROJECTIONS - FY20**

ACCOUNT DESCRIPTION	RATE	2018-19 ADOPTION BUDGET	2018-19 PROJECTED ACTUALS	2019-20 TENTATIVE BUDGET	Change FY19 Adoption VS FY20 Tentative
HOLD-HARMLESS (FY18)				153,823,885	
BASIC ALLOCATION		153,794,761	112,301,782		
SCFF Supplemental Allocation			30,973,976		
SCFF Student Success Allocation			26,110,099		
COLA @ 2.71% FY19		4,167,833		4,168,627	
COLA @ 3.46% FY20				5,466,541	
TOTAL GENERAL APPORTIONMENT		157,962,401	169,385,664	163,459,053 ^[a]	5,496,652
CURRENT YEAR ADJUSTMENT 5.06% (Deficit)		-	(8,564,240)	-	-
PRIOR YEAR ADJUSTMENT (Recalc)		-	-	-	-
FULL TIME FACULTY HIRING			1,184,531	1,184,531	
PT FACULTY EQUITY COMP (Categorical Funds)		531,183	558,080	558,080	26,897
ENROLL FEE WAIVERS (2%)		-	-	-	-
LOTTERY PROCEEDS		3,824,377	3,824,377	3,824,377	-
LOTTERY PROCEEDS PRIOR YEAR		-	-	-	-
PT FACULTY OFFICE HOURS		-	-	-	-
PT FACULTY HEALTH INS		-	-	-	-
INTEREST INCOME		-	-	-	-
ENROLL FEES - LOC SH (2%)		-	-	-	-
NONRES TUITION - INTL		743,588	743,588	743,588	-
NONRES TUITION - DOM		1,031,715	1,031,715	1,031,715	-
OTHER LOCAL REVENUE		-	-	-	-
OTHER LOCAL REVENUE		-	-	-	-
TOTAL OTHER REVENUE		6,130,863	(1,221,949)	7,342,291	1,211,428
TOTAL GENERAL FUND UNRESTRICTED REV		164,093,264	168,163,715	170,801,344	6,708,080

FTES:

FY19 = 26,289 projected funded

FY20 = 26,667 projected funded

^[a] Includes Education Protection Act Funds (Prop 30).

**Ventura County Community College District
Preliminary Revenue and Costs
General Fund Unrestricted - Fund 111**

As of 4-11-19

New Resources

	FY 20
1 FY19 TCR @ Adoption	157,962,401
2 FY19 Hold Harmless Calculation (FY18 TCR + COLA)	157,992,512
3 TCR increase (Adoption FY19 to FY19 P-1)	30,111
4 FY20 COLA on Line 2 @ 3.46%	5,466,541
5 Net TCR increase (FY20)	5,496,652
6 Full-time Faculty Hiring (FTFH)	1,184,531
7 Part-Time Faculty Equity Comp.	26,897
Total New Resources	6,708,080

New Costs

Health & Welfare

7 Projected renewal rate increase (7.5% for faculty)	Full Time Faculty	790,000
	Total H&W	\$ 790,000

Payroll associated

Step, column, longevity

8 Estimate 1.7% Increase for FT faculty	Full Time Faculty	595,000
9 Estimate 1.2% increase for all classified, conf, spvsr, & mngmt	Classified	270,000
10	Managers	80,000
11	Sups/Conf	23,700
	Total Step	\$ 968,700

Statutory benefits

12 PERS from 18.1% to 20.7%	730,500	
13 STRS from 16.28% to 17.13%	456,500	
14 Statutory benefits on step/column/longevity increases	492,000	
	Total Payroll Driven Increases	\$ 1,679,000

15 Utilities	\$	-
16 Districtwide services increase	\$	919,925

	Total Costs	\$ 5,567,425
	Total Difference	\$ 1,140,655

Districtwide Services
 FY20 Tentative Budget

Orgn	Title	FY16 Actuals	FY17 Actuals	FY18 Actuals	FY19 Adopted	FY19 YTD	FY20 Tentative	19 Adopt vs 20 Tentative
80099	SEIU Release Time	-	-	69,174	122,175	91,301	124,200	2,025
82011	Personnel Commissioners	57,894	56,823	59,569	62,500	45,079	75,000	12,500
82080	Accreditation/Planning	10,833	20,980	-	5,000	0	5,000	-
82100	Board Election	-	700	-	110,000	122,629	0	(110,000)
82101	Board of Trustees Operations	230,484	221,019	195,572	238,376	192,378	338,376	100,000
82103	Legal	201,170	251,018	287,629	300,000	214,441	300,000	-
82104	Districtwide Memberships	104,615	110,921	107,568	112,000	114,835	115,000	3,000
82106	Police Services	654,768	654,768	654,768	734,768	734,768	1,164,768	430,000
82111	Audits	131,125	150,703	130,710	165,000	117,300	165,000	-
82112	Bank, Credit Card Charges	277,083	299,239	334,095	310,000	179,204	330,000	20,000
82114	College Work Study Match	161,100	187,863	175,639	183,000	124,769	208,335	25,335
82116	Unemployment Insurance	79,912	68,280	87,029	90,000	63,659	90,000	-
82122	1098T Reg Fee Rptg (Fed require)	22,954	34,087	33,944	35,000	0	35,000	-
82125	Classified Tuition Reimbursement	1,173	276	782	2,000	368	2,000	-
82127	H&W Employee Contribution Balancing	2,532	5,878	1,343	5,000	5,978	5,000	-
82128	Workers Comp State Fee	18,150	16,305	21,778	20,000	21,778	20,000	-
82129	Online Transcript Admin	21,360	46,860	52,910	50,000	40,000	50,000	-
82131	Insurance Premiums	684,693	717,383	709,106	1,050,000	713,896	1,050,000	-
82133	Self Insurance Coverage	75,000	75,000	75,000	75,000	75,000	75,000	-
82134	Health Insurance Broker	117,500	117,722	117,798	113,000	87,500	113,000	-
82137	Parking Online Admin	116,859	114,801	117,091	125,000	93,406	125,000	-
82138	Classified Staff Development	706	10,302	4,887	15,000	9,022	15,000	-
82141	Airport Maintenance	59,885	27,436	24,682	30,000	9,231	15,000	(15,000)
82142	Scheduled Maintenance Match	150,000	150,000	150,000	150,000	150,000	150,000	-
82149	Exec Management Search Costs	73,823	54,619	30,018	50,000	33,673	120,000	70,000
82150	1095C Employer Provided Health (Fed re	11,277	38,772	27,102	42,000	22,670	42,000	-
82154	Staff Diversity Coordinators	111,703	60,090	25,331	60,000	28,568	60,000	-
82155	Employment related services	36,049	37,308	37,670	40,000	32,158	40,000	-
82156	Recruitment-Advertising (HR)	73,958	57,398	37,032	75,000	60,366	75,000	-
82158	Districtwide Wellness	2,375	-	-	-	-	-	-
82159	District-wide Staff Development	28,036	14,218	13,784	30,000	4,466	15,000	(15,000)
82160	Interim Management Costs	154,193	-	-	-	-	-	-
82161	Great Teacher Seminar/Acad Senate	15,000	15,000	15,000	30,000	30,000	30,000	-
82162	Collective Bargaining Costs	37,203	8,656	20,050	30,000	118,754	150,000	120,000
82169	Distance Learning Prof Development	-	-	38,815	50,000	3,560	-	(50,000)
82170	Collection Fees (COTOP)	5,155	5,351	5,388	6,000	5,615	6,000	-
82174	New Info Technology Systems	250,000	250,000	250,000	250,000	250,000	250,000	-
82177	Data Base Admin/Tech Implementation	210,000	210,000	211,226	210,000	158,168	0	(210,000)
82178	AdminiSystem SW License Fee/HW Main	1,762,597	1,779,417	1,730,760	1,788,350	1,751,483	1,890,415	102,065

Districtwide Services
 FY20 Tentative Budget

82179	Compensated Absence Accrual	15,245	48,610	88,377	0	0	0	-
82180	Bad Debt Exp-Uncollected Enroll Fee	4,919	71,085	9,475	40,000	35,674	40,000	-
82181	Contingency	1,741	50,000	42,203	85,000	180,681	300,000	215,000
82188	Info Technology Equipment	100,000	100,000	100,000	100,000	30,000	30,000	(70,000)
82196	District Wide Leadership Academy	-	-	-	-	6,325	15,000	15,000
82197	Employee Perception Survey	-	-	-	-	45,000	0	-
TBD	Facilities Planning	-	-	-	-		95,000	95,000
TBD	Management Consulting						180,000	180,000
87313	D/W Marketing Campaign*	232,934	198,318	69,874	150,000	343,800	150,000	-
	Total	6,306,004	6,138,888	6,093,306	7,139,169	6,347,503	8,059,094	919,925

**Ventura Community College District
2019-20 Tentative Budget
Utilities (Org 6XXXX)**

	2015	2016	2017	2018	2019	2019	2019 Projected	Projected	2020	% Change
<i>Type</i>	Actuals	Actuals	Actuals	Actuals	Budget	YTD (a)	Actual	Surplus(Deficit)	Tentative	2019 Proj/ 2020 Tent
Gas	123,974	113,267	133,714	99,590	119,000	107,156	143,372	(24,372)	155,000	8.11%
Water/Sewer	706,807	630,292	729,495	875,948	1,103,000	595,421	892,174	210,826	1,043,000	16.91%
Electric	2,944,941	2,816,198	2,634,816	2,676,023	3,212,200	1,840,171	2,691,720	520,480	3,136,200	16.51%
Telephone/Tech (b)	117,010	114,688	144,857	138,027	125,000	127,060	210,591	(85,591)	225,000	6.84%
	<u>3,892,731</u>	<u>3,674,445</u>	<u>3,642,883</u>	<u>3,789,587</u>	<u>4,559,200</u>	<u>2,669,808</u>	<u>3,937,857</u>	<u>621,343</u>	<u>4,559,200</u>	<u>15.78%</u>
<i>Location</i>										
MC	1,495,196	1,359,337	1,323,196	1,433,340	1,585,000	957,234	1,429,492	155,508	1,575,000	
OC	951,915	854,938	916,080	1,050,432	1,261,000	739,087	1,103,454	157,546	1,223,200	
VC	1,279,747	1,219,695	1,141,660	1,147,922	1,445,000	854,310	1,171,882	273,118	1,434,000	
DAC	2,530	3,318	3,784	3,377	4,200	1,981	2,641	1,559	3,000	
DWS	163,342	237,157	258,163	154,517	264,000	117,196	230,388	33,612	324,000	
	<u>3,892,731</u>	<u>3,674,445</u>	<u>3,642,883</u>	<u>3,789,587</u>	<u>4,559,200</u>	<u>2,669,808</u>	<u>3,937,857</u>	<u>621,343</u>	<u>4,559,200</u>	

(a) YTD figures as of Feb or Mar 2019.

(b) As of FY19, district telecom services no longer eligible for discounts under federal TeleConnect Fund.

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
FY20 TENTATIVE BUDGET ALLOCATION**

FY20 Tentative Revenue	170,801,344
Less: District-wide	(8,059,094)
Less: Utilities	(4,559,200)
Less: District Office (7.1% revenue) ^[a]	<u>(12,126,895)</u>
Available for Distribution	<u>146,056,155</u>

	Moorpark	Oxnard	Ventura	Total	
Class Schedule Delivery Allocation					
1) Unadjusted FTES (FY19 actual, includes NonResident)	11,347	5,034	9,637	26,018	
2) WSCH	170,212	75,506	144,556		
3) Productivity Factor	525	525	525		
4) FTEF	324	144	275		
5) FTEF adjustment	10	7	11		
6) less: Full Time positions (FTEF)	<u>(155.7)</u>	<u>(74.4)</u>	<u>(126.8)</u>	19,140,989	\$ 55,907,324
7) =Hourly FTEF @ ^[b]	\$ 53,523 178	9,552,884 76	4,064,551 160	8,538,396	\$ 22,155,831
8) Total Class Schedule Delivery Allocation	\$ 34,188,307	\$ 16,195,463	\$ 27,679,385	\$ 78,063,156	53.4%
9) Base Allocation	\$ 7,302,808	\$ 7,302,808	\$ 7,302,808	\$ 21,908,423	15.0%
10) <i>Adjusted FTES (FY19 actual)</i>	11,339 43.7%	5,034 19.4%	9,600 37.0%	25,973	
11) FTES Allocation	\$ 20,119,592	\$ 8,931,340	\$ 17,033,644	\$ 46,084,576	31.6%
12) Total Allocation FY20	<u>\$ 61,610,707</u>	<u>\$ 32,429,611</u>	<u>\$ 52,015,837</u>	<u>\$ 146,056,155</u>	100.0%
15a) Campus FY19 Carryover ^[c]	\$ 1,206,865	\$ 641,058	\$ 1,046,627	\$ 2,894,550	
15b) Campus Carryover SCFF FY19 Add'tl Rev ^[d]	\$ 1,723,669	\$ 815,003	\$ 1,247,755	\$ 3,786,427	
16) FY20 Tentative Allocation	\$ 64,541,241	\$ 33,885,672	\$ 54,310,220	\$ 152,737,133	

Assumptions

[a] In FY20, salary & benefits for WCU068, Database Admin, shifted from DWS to DAC; thus, DAC percentage increased to 7.1%

[b] FY20 average replacement cost.

[c] Similar to the colleges, the District Office (DAC) is allowed up to a 2% carryover. The DAC carryover from FY19 is estimated to be \$234,757.

[d] Due to the implementation of the SCFF, the first apportionment from the State was greater than the advance apportionment for FY19. This carryover addresses the timing of the allocation of additional revenue. The amount for the DAC is \$284,124.