

District Council on Accreditation and Planning (DCAP)

Ventura College – Campus Center Conference Room

Friday, September 5, 2014

9:00 am – 10:30 am

Present: Greg Gillespie - Chair, Mary Rees, Patrick Jefferson, Lauri Moore, Peder Nielsen, Art Sandford, Clare Geisen, Jamillah Moore, Bernie Luskin, Linda Kamilia, Michael Shanahan
(Attended by phone: Richard Duran, Brian Fahenstock)

Absent: Ashley Lajoi, Lori Bennett, Pamela Yeagley, Peter Sezzi

Recorder: Laura Brower

Minutes:

Agenda Item	Summary of Discussion	Action Due & By Whom
Introductions	Committee members introduced themselves at the start of the meeting.	
Review of Charge	The charge for the committee was reviewed and confirmed by the members.	
SSSP Task Force Update	<p>Richard Duran provided the SSSP Taskforce update. He indicated the SSSP Taskforce met on Friday, September 5 and reviewed the taskforce charge, membership and current work progress. The taskforce is currently reviewing the equity plan and determination of the distribution of equity funds. Equity plans are due to the State on January 1, 2015. The colleges will determine funds expenditure timelines. Each campus will be accountable for the alignment of fund expenditures to their plans. Discussion occurred on timing to access the funds.</p> <p>Brian Fahenstock indicated that colleges can begin spending a portion of Equity and SSSP dollars. He reviewed the process used to determine the allocation of Equity dollars to the colleges.</p>	
New Accreditation Standards	<p>A link was provided to the members in a handout which provided the new accreditation standards. The Chair encouraged everyone to download the site to review and become familiar with the new standards.</p> <p>There was discussion on trends in accreditation and Program Review. A handout was provided that summarized sanction issues.</p>	
Self-Evaluation Training Workshop October 17th	The ACCJC Self-Evaluation workshop will be held on October 17 th in at Allan Hancock College. The meeting will launch the colleges' self-evaluation process. Each institution's ALO and those involved in institutional quality assurance processes and accreditation should attend. Ten individuals will be attending from each campus and two from the District.	
Council Plans/Goals	The Council discussed and recognized its responsibility to proactively communicate any	

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	<p>concerns regarding accreditation and meeting the standards.</p> <p>A selection of a Co-chair needed to be made. Mary Rees agreed to be Co-Chair for this year's DCAP committee.</p>	
Adjournment	10:30 a.m.	
Next Meeting	Friday, October 3 – Moorpark College, 3:00-4:30 p.m. CCCR	