

**DCAP MEETING MINUTES
VENTURA COLLEGE - CCCR
Friday, January 9, 2015
9:00 - 10:30 a.m.**

Present:

Greg Gillespie – Chair, Mary Rees – Co-Chair, Jamillah Moore, Bernard Luskin, Patrick Jefferson, Lori Bennett, Clare Geisen, Pamela Yeagley, Peder Nielsen, Linda Kama’ila, Peter Sezzi, Michael Shanahan, Raul Cardoza, Art Sandford, Alex Kolesnik, Brian Fahnestock, Richard Duran

Absent: Ashley Lajoie,

Recorder: Laura Brower

Time: 9:00 a.m. – Adjourned: 9:45 a.m.

Agenda Item	Discussion	Action Due & By Whom
Welcome	Greg Gillespie welcomed the members to the meeting.	
Integrated Planning Update	<p>An update was given by all three colleges on where they were on their strategic plan.</p> <p><u>Oxnard:</u> Richard Duran advised that OC goals are following those of the Board. OC has initiatives tied to the three major goals of the VCCCD. This includes initiatives in facilities, enrollment management, education, programming, as well as SSSP and equity. One major focus is the transition of the campus to a new leadership team. Dr. Luis Gonzales has been hired as Assistant Dean. Semi-final interviews are being held today for the Dean of CTE. The two VP positions will close in another week or so. The Chancellor will select a firm to search for the OC President. At this point it is not determined whether it will be an interim position or not.</p> <p><u>Ventura:</u> Greg Gillespie advised VC has a strategic implementation plan and template which shows district goals and VC’s goals associated with them. VC did have a 10 year strategic plan going out to 2016 and are now shortening it from last year through the upcoming accreditation visit. VC would like to get on a cycle to have all three plans on a six year cycle with accreditation. There are plans to realign all plans through all committees on campus and through CPC. Staffing and hiring program reviews have been done and now equipment needs will take place. A Dean of Institutional</p>	

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	<p>Effectiveness will be hired.</p> <p>Moorpark: Lori Bennett advised MC is aligning their goals to the board's goals and working towards a 6 year cycle that will align to accreditation. MC is updating their mission and vision statements. They have completed their annual program review process. There has not been any discussion yet about changing it, although it is recognized that change needs to take place. It was originally set up with 72 programs but now with the SSSP and Equity it is very difficult. They are working on the facilities master plan and tying it to the education master plan. Year 5 of the 10-year master plan is making sure all are aligned to board goals. They are not rewriting but updating each section. They have put teams together and are addressing gaps. Self-study is starting this spring and the bulk will be written this summer. Plan to hire a 7th dean to help with all of this work.</p> <p>DAC: Clare Geisen advised that before Dr. Eddinger left as President of MC she had prepared a 6-year integrated planning cycle which Clare will bring to DCAP at its next meeting. Brian Fahnestock is using TracDat to use for program review at the end of this month. They are working on their gap analysis for the Chancellor's office. The timeline is being published regularly and the first set of responses is due in May. Clare requested to be included in all Standard IV meetings. Patrick asked Clare if he could come to the next accreditation meeting at the DAC. Clare advised she would send him the information electronically.</p>	
PACSS Policy Hearing – Accreditation Status (Spring)	<p>Dr. Moore stated she will be giving the board a brief update on the accreditation timeline at the January 20th board meeting. There will be a separate hearing just on accreditation and Clare will be speaking with Chair McKay to set the date and location. Greg Gillespie suggested March or April. The question was asked if the timeline could be revised before the January board meeting. Clare answered yes as it is still a draft for what the May document will be.</p>	
Standard IV Approach	<p>It was discussed that even though this standard is a district response there should be collaborating around it. Dr. Moore states</p>	

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	<p>she welcomes the suggestion to get additional information. She will plan the meeting in 4-6 weeks. Clare said it would be helpful to know the timeline of the meetings for working with Dr. Chow. She requested a schedule of meetings for the accreditation group meetings at the campuses so she knows when they are occurring.</p>	
<p>Board Policies and Procedures</p>	<p>The State mandates that there should be no policies that have not been reviewed in more than 5 years. There are 25 policies and procedures that still need to be reviewed before accreditation. Clare will report out in March which policies and procedures still need to be completed.</p>	
<p>Approval of January 9th Meeting Minutes</p>		
<p>General Announcements</p>	<p>Peder Nielsen reminded DCAP that the participatory governance surveys will be sent out later in February or early March so it would be good to contact Dave so they do not go out at the same time as the student perception surveys.</p>	