

**DCAP MEETING**  
**Thomas G. Lakin Boardroom**  
**Friday, March 31, 2017 – 8:30 am**

**Present:**

Rick Post – Chair, Alex Kolesnik – Co-Chair (Skype), Nenagh Brown, Luis Sanchez, Pamela Yeagley, Diane Eberhardy, Linda Kama’ila, Cynthia Azari

**Absent:** Julius Sokenu, Kim Hoffmans, Jennifer Clark, David El Fattal, Michael Shanahan, Greg Gillespie, Gilbert Downs

**Guest:** Sherice Bellamy, Patti Blair

**Recorder:** Andrea Rambo

Agenda Item		Action Due & By Whom
<b>Welcome</b>	R. Post welcomed the committee.	
<b>Approval of Minutes [February 23, 2017]</b>	The February 3, 2017 Minutes were reviewed and approved as presented.	
<b>Decision Making Handbook Review</b>	The Committee reviewed the Decision Making Handbook (DMH). Following discussion, a clean copy of the DMH will be distributed to DCAP members to present to the Academic and Classified Senates at the colleges. The watermark will remain until the senates have reviewed the document. N. Brown recommended creating a visual pathway for each subcommittee that matches the language in the DMH, in a future iteration of the document.	A Rambo to update the Pathways chart and distribute the DMH to members.
<b>Student Perception Survey</b>	P. Yeagley recommended the colleges determine how they want to use the data in the survey, to drive the questions in the survey. Following discussion, the college presidents will review the survey with their executive teams and provide feedback. The committee discussed alternating the CSSEE survey and the Student Perception Survey.	College presidents to provide feedback on the survey.
<b>Employee Perception Survey</b>	R. Post indicated there is a confidentiality concern with this survey, due to identifiers in the demographic questions. Following discussion, the committee recommended M.	M. Shanahan and his staff to review the survey and suggest

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	Shanahan review the data to determine if the demographic information is relevant in their analysis or if it can be removed.	ways to improve the anonymity of the respondents.
<b>Strategic Plan Subcommittee Update</b>	R. Post mentioned the committee met on March 30, 2017 and completed the Strategic Plan. The Plan will be presented to DCAP at the April 28, 2017 meeting and if approved, will be presented for Board approval at the June 27, 2017 Board of Trustees Strategic Planning Session.	
<b>ACCJC Compliance Update</b>	R. Post indicated the evaluation process is a negotiated item with AFT and will be discussed in negotiation meetings. The committee discussed whether Deans and Classified Staff involved in the SLO process will also require an updated evaluation process, and whether policy may be needed to require participation in the SLO process by individual faculty members. Following discussion, R. Post will bring the discussion to Chancellor's Cabinet to plan for collecting the SLO data and will provide an update on the 18 month Follow Up Report requirements to DCAP, following the ACCJC Conference in April.	R. Post to agendize the SLO process on Chancellor's Cabinet and report back from the ACCJC Conference.
<b>For the Good of the Order</b>	There were no items.	
<b>Future Items</b>	There were no items.	
<b>Adjourn</b>	The meeting adjourned at 9:33 a.m.	
<b>Future Meetings</b>	The next meeting will take place on April 28, 2017 from 8:30-10:00 am.	