1. Call to Order
   1.01 Call to Order

2. Review of Consultation Council Notes
   2.01 Review August 31, 2018 Consultation Council Notes.

3. Board Meeting Agenda Review
   3.01 Review and discuss October 9, 2018 Board of Trustees Regular Meeting Agenda.

4. Accreditation and Planning
   4.01 Compressed Calendar - Work Team Composition
   4.02 IEPI Update

5. Other Items
   5.01 Future Meetings
   5.02 Future Agenda Items

6. Consultation Council Member Updates
   6.01 Updates to the Council

7. Adjourn Meeting
   7.01 Adjourn meeting
Members Present: David El Fattal, Michael Shanahan, Patti Blair, Damon Bell, Chris Renbarger (for Amparo Martinez), Annmarie McCarthy (for Gilbert Downs), Sebastian Szczebiot, Maria Urenda, Mike Bush (for Cynthia Azari), Vanessa Luis, Diane Eberhardy

Skype Call: Julius Sokeno, Lydia Morales,

Members Not Present: Luis Sanchez, Nenagh Brown, Kristen McCloskey, Doug Thiel, Patti Blair

Recorder: Laura Brower

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Summary of Discussion</th>
<th>Action</th>
<th>Assigned to:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening of Meeting</td>
<td>G. Gillespie opened the meeting with introductions and welcomed Ventura College Associated Student President Vanessa Luis.</td>
<td>Action</td>
<td>Greg Gillespie</td>
</tr>
<tr>
<td>Review of Consultation Council Notes for July 27, 2018</td>
<td>The July 27, 2018 Consultation Council Notes were reviewed and approved.</td>
<td>L. Brower to post on website.</td>
<td>Greg Gillespie</td>
</tr>
<tr>
<td>Board Agenda</td>
<td>G. Gillespie led a review of the September 11, 2018 Board of Trustees Meeting agenda.</td>
<td>Action</td>
<td>Greg Gillespie</td>
</tr>
<tr>
<td>· September 11, 2018</td>
<td>D. El Fattal reviewed Business Services/Capital Planning items.</td>
<td>P. Blair to update organization chart for Item 15.02.</td>
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<td></td>
<td>M. Urenda stated that although not formally objecting, the SEIU is asking for a “demand to bargain” on Human Resources Items 15.01 thru 15.03. G. Gillespie stated the organization chart for 15.02 will be revised to remove the dotted line from the position to the colleges.</td>
<td></td>
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<tr>
<td>Accreditation</td>
<td>G. Gillespie requested a task force be identified to review details on moving forward to a compressed calendar. Discussion followed about how the task force should be created; members of the DTRW’s will discuss at their next meetings. This item will be agendized for September 28, 2018 Consultation Council.</td>
<td>Action</td>
<td>G. Gillespie</td>
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<tr>
<td>Agenda Item</td>
<td>Summary of Discussion</td>
<td>Action</td>
<td>Assigned to:</td>
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<td>• IEPI Update</td>
<td>G. Gillespie distributed the IEPI document and provided details of the focus areas to be addressed. Meetings will take place at the District with both District and college employees represented.</td>
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<tr>
<td>Future Consultation Council Meetings</td>
<td>September 28, November 2</td>
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<tr>
<td>Future Agenda Items</td>
<td>The compressed calendar and IEPI will be placed on the September 28 agenda. G. Gillespie advised he will not be present and will appoint a Vice Chancellor to chair the meeting. Doug Thiel requested the survey on faculty salaries be completed soon in order for AFT to survey their membership. He would like to have this as a future agenda item entitled “Salary Comparison Survey.”</td>
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<tr>
<td>Updates to the Council</td>
<td>G. Gillespie discussed the new VCCCD Leadership Academy advising balanced representation will be included. An application will be prepared and sent to all employees. He thanked the Marketing Team for their creation of the new graphic for the Academy. C. Azari advised a transfer fair was held with over 30 universities represented, and stated the Tom Brown presentation on diversity organized by Human Resources Operations was well attended and received. G. Downs commented on Moorpark College’s holiday party being planned by the OC Classified Senate. D. Bell advised he is still out on the campus meeting employees, and commented on the many participants at the Tom Brown presentation on diversity. P Blair commented on the Leadership Summit for the Associated Students held on August 24 thanking</td>
<td></td>
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<tr>
<td>Agenda Item</td>
<td>Summary of Discussion</td>
<td>Action</td>
<td>Assigned to:</td>
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<td>administrative staff and the associated students for their support. The next event is scheduled in January 2019.</td>
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<td></td>
<td>Vanessa Luis advised she enjoyed the Leadership Summit for the Associated Students and enjoyed sharing ideas with the other campuses and appreciated the District administrative leaders who attended.</td>
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<td>L. Morales stated she was excited to be recruiting students to join the Guided Pathways Team and expressed appreciation for the recent diversity training.</td>
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<td></td>
<td>M. Shanahan thanked employees who participated in the diversity training, and commented that two HR employees have been assigned to Oxnard College to provide on-site HR assistance.</td>
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<td></td>
<td>S. Szczebiot congratulated classified service award recipients: Chez Harper: Outstanding Service to Classified Professionals; David Esquivel: Outstanding Service to the College; and Maureen Jacobs: Outstanding Service to Students who were recognized at the recent VC Classified Senate back-to-school BBQ.</td>
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<td></td>
<td>M. Urenda advised the first steward council meeting was held to review best practices and training in support of classified and thanked M. Shanahan for his support. The meetings will be held every other month.</td>
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<td>D. Thiel commented on interviews for the AFT chief negotiator position.</td>
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<td><strong>Adjourn Meeting</strong></td>
<td>G. Gillespie adjourned the meeting at 10:20 a.m.</td>
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</table>
Thursday, September 27, 2018
Consultation Council Copy of 10.09.18 Board of Trustees Meeting

Order of the Agenda
Ventura County Community College District
761 East Daily Drive
Camarillo, CA 93010
Closed Session: 5:00 p.m.
Open Session: 6:00 p.m.

1. Regular Meeting of the Board
   1.01 Call to Order
   1.02 Pledge to the Flag
   1.03 Chancellor’s Recommendation of the Agenda
   1.04 Changes to the Agenda
   1.05 Public Comments - Closed Session Agenda Items

2. Closed Session
   2.01 PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Chancellor (Gov. Code § 54957).
   2.02 CONFERENCE WITH LABOR NEGOTIATORS: AFT/SEIU (Gov. Code, § 54957.6).

3. Reconvene in Open Session
   3.01 Report of Action in Closed Session
   3.02 Public Comments - Open Session Agenda Items

4. Reception: Guests and Recognitions
   4.01 Acknowledgement of Guests, Special Recognition of New Employees
   4.02 Recognition of Ventura County Community College District Retirees

5. Student Reports
   5.01 Student Trustee Advisory Report
   5.02 Student Reports

6. Senate Consultation
   6.01 Academic Senate Presidents Consultation
   6.02 Classified Senate Presidents Consultation

7. Board Committee Reports
   7.01 Administrative Services Committee Update
7.02 Policy, Planning and Student Success Committee Update.

8. **Consent Calendar**

8.01 Approval of Consent Calendar

9. **Approval of Minutes**

9.01 Approval of Minutes for the September 11, 2018, Board of Trustees Meeting.

10. **Consent Calendar: Business Services/Capital Planning**


10.04 Ratification of Award of Bid 549 Moorpark College Field House and Shade Structure to the Lowest Responsible Bidder, Monet Construction, Inc., in the Amount of $1,418,000.

10.05 Approval of Bid 567, Moorpark College Communication Building Classroom Renovation to the Lowest Responsible Bidder, Los Angeles Electricom, Inc. in the Amount of $409,000.

10.06 Approval of Bid 568, Ventura College Multidisciplinary Center East Building Chiller Coil Replacement to the Lowest Responsible bidder, Brannon, Inc. dba Smith Electric Service, in the Amount of $89,957.

10.07 Approval of Bid 570, Moorpark College Outdoor Classroom to the Lowest Responsible Bidder, The Adjul Corporation dba Lee Construction Co., in the Amount of $396,392.

10.08 Approval of Bid 571 Ventura College Student Arts Building Kiln Cover to the Lowest Responsible Bidder, Brannon, Inc. dba Smith Electric Service, in the amount of $57,957.

10.09 Approval of a Three-Year Agreement with IMAGO for a Platform Site Licensing for a Work-Based Learning System.


10.11 Approval of New Contracts and Grants for Fiscal Year 2018-19.


10.13 Approval of Memorandum of Understanding between Oxnard Union High School District and VCCCD, Oxnard College.

11. **Consent Calendar: Human Resources**

11.01 There are no Items.

12. **Consent Calendar: Policy, Planning and Student Success**

12.01 There are no items.

13. **Consent Calendar: Trustees/Chancellor**

13.01 There are no items.

14. **Business Services and Capital Planning**

14.01 Approval of Moorpark College Choral Program International Travel for Students and Faculty to Participate in a Central Europe Concert Tour.

15. **Human Resources**
15.01 Action to Approve the Establishment of an Office Assistant Position at Ventura College.

15.02 Action to Approve the Abolishment of an Office Assistant Position and the Establishment of a Student Services Assistant Position at Oxnard College.

15.03 Action to Approve Permanent Increase in Assignment for a Program Director II Position at Moorpark College.

15.04 Action to Approve Permanent Increase in Assignment for an Instructional Lab Technician II - Nursing Position at Moorpark College.

16. Policy Planning & Student Success

16.01 Action to Approve Revised Courses, and SAM Code Changes at Ventura College.

16.02 Action to Approve of SAM Code Changes to Courses at Moorpark College.

17. Trustees/Chancellor's Office

17.01 Board Professional Development Update

17.02 Action to Approve Board Member Absence

18. Informational Items

18.01 There are no items.

19. Reports

19.01 College Reports

19.02 Trustee Reports

19.03 Chancellor Report

20. Adjournment

20.01 Adjournment
Compressed Calendar Workgroup
Proposed membership

1 Academic Senate president and serve as faculty co-chair
1 Vice Chancellor Business Services or designee and serve as administrative co-chair
1 Classified Senate president
1 VP Academic Affairs
1 VP Student Support
1 VP Business
1 Dean
1 Registrar
1 Counsellor
1 Financial Aid Coordinator
1 SEIU representative
1 AFT representative
3 Associated Student representatives (one from each college)

15 members

Membership to reflect equal representation across three colleges
### IEPI Areas of Focus Work Teams

<table>
<thead>
<tr>
<th></th>
<th>A. Organizational Analysis</th>
<th>B. Economic &amp; Workforce Development</th>
<th>C. Performance Metrics and Services</th>
</tr>
</thead>
</table>
| **Vice Presidents** | Julius Sokenu  
Cathy Bojorquez  
Oscar Cobian | Roy Vasquez  
Damien Pena  
Silvia Barajas | Kimberly Hoffmans  
Mike Bush  
Amanuel Gebru |
| **AS President**  | Lydia Morales  | Nenagh Brown | Diane Eberhardy |
| **CS President**  | Amparo Martinez  | Sebastian Szczebiot | Gilbert Downs |
| **District**      | Patti Blair (CO)  
Michael Shanahan (HR)  
David El Fattal (BUS)  
Dan Watkins (IT) | David El Fattal (BUS)  
Alexandra Wright (EWD)  
John Cooney (CO) | John Cooney (CO)  
Laura Barroso (HR)  
Emily Day (BUS)  
Mike Rose (IT) |
| **College**       | Amy Edwards (OC) faculty  
Andrea Rambo (VC) classified  
Jennifer Kalfsbeek Goetz (MC) Dean  | Robert Cabral  
Mary Rees  
Debbie Newcomb  
Felicia Duenas  
Cynthia Herrera  
Adele Hermann  
Josepha Baca  
Deanna Hall | Oleg Bespalov  
Cynthia Herrera  
Phillip Briggs |
<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
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<tbody>
<tr>
<td>8:00 – 8:30 a.m.</td>
<td>PRT Lead/Greg Gillespie, PRT Organize for the Day</td>
<td>Chancellor's Office Room 203</td>
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<tr>
<td>8:30 – 9:30 am</td>
<td>PRT/Chancellor's Cabinet</td>
<td>Anacapa Room</td>
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<tr>
<td></td>
<td>Michael Shanahan – VC Human Resources</td>
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<td>D. El Fattal – VC Business Services</td>
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<td>Luis Sanchez – President, Moorpark College</td>
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<td>Cynthia Azari – President, Oxnard College</td>
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<td>Damon Bell – President, Ventura College</td>
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<td>Patti Blair – Administrative Officer</td>
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<td>9:30 – 11:30 a.m.</td>
<td>PRT/Meet with College Employees</td>
<td>Anacapa Room</td>
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<td>Julius Sokenu, VP Academic Affairs, Moorpark College</td>
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<tr>
<td></td>
<td>Cathy Bojorquez, VP Business Services, Ventura College</td>
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<td>Oscar Cobian, VP of Student Development, Oxnard College</td>
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<td>Lydia Morales, Academic Senate President, Ventura College</td>
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<td>Amparo Martinez, Classified Senate President, Oxnard College</td>
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<td></td>
<td>3 Faculty members – Amy Edwards – Oxnard College</td>
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<td>3 Classified – Kristen Robinson, Student Activities Specialist, MC, Darlene Inda, Colleges Service Supervisor, OC, Andrea Rambo, Executive Assistant to the President (VC)</td>
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<td>Jennifer Kalfsbeek Goetz, Dean</td>
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<tr>
<td>9:30 – 11:30 a.m.</td>
<td>PRT/Meet with Career Education Committee and Focus Area B Work Team</td>
<td>Board Room</td>
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<td>Cynthia Azari – OC College President</td>
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<td>Rojello Vasquez – VP Oxnard College</td>
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<td>Josepha Baca – Moorpark College faculty</td>
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<td></td>
<td>Deanna Hall – Ventura College Faculty</td>
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</tbody>
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**Area of Focus A – Organization Structure and Implementation Processes for District Services**

**Area of Focus B – District-wide Support for Ventura County Workforce and Economic Development**
Area of Focus C: District-Level Student Success and Service Area Performance Metrics

11:30 a.m. – 12:30 p.m.  PRT/Meet with Consultation Council and Focus Area C Work Team  Board Room

- Greg Gillespie, Chancellor
- David El Fattal, VC Business & Administrative Services
- Michael Shanahan, VC Human Resources
- Luis Sanchez, President, Moorpark College
- Cynthia Azari, President, Oxnard College
- Damon Bell, President, Ventura College
- Patti Blair, Administrative Officer (DAC)
- Julius Sokenu, VP Academic Affairs, Moorpark College
- Amanuel Gebru, VP Student Support, Moorpark College
- Kim Hoffmans, VP Academic Affairs, Ventura College
- Mike Bush, VP Business Services, Oxnard College
- Maria Urenda, SEIU Chief Steward
- John Cooney, Data Analyst, (DAC)
- Laura Barroso, Director, Human Resources (DAC)
- Emily Day, Director, Fiscal Services
- Nenagh Brown, Academic Senate President, Moorpark College
- Diane Eberhardt, Academic Senate President, Oxnard College
- Lydia Morales, Academic Senate President, Ventura College
- Oleg Bespalov, Dean, Institutional Effectiveness, Moorpark College
- Cynthia Herrera, Dean, Institutional Effectiveness, Oxnard College
- Phillip Briggs, Dean, Institutional Equity Effectiveness, Ventura College
- Gilbert Downs, Classified Senate President, Moorpark College
- Amparo Medina, Classified Senate President, Oxnard College
- Sebastian Szczebiot, Classified Senate President, Ventura College
- MCAS President, Andrew Lopez
- OCAS President, Adan Nevarez
<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
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<tbody>
<tr>
<td>12:30 p.m. – 1:00 p.m.</td>
<td>PRT Lunch (will be brought in)</td>
<td>Room 203</td>
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### Area of Focus A – Organization Structure and Implementation Processes for District Services

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
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<tbody>
<tr>
<td>1:00 – 2:30 p.m.</td>
<td>PRT/Meet with District Employees from Business/IT/Communication and Marketing</td>
<td>Board Room</td>
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### Area of Focus B: District-wide Support for Ventura County Workforce and Economic Development

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>1:00 – 2:30 p.m.</td>
<td>Employers (TBD) 3 each college&lt;br&gt;Kevin Cantrel, Vista Ford Oxnard&lt;br&gt;Timur Taluy, CEO, File your taxes, Ventura&lt;br&gt;Rob van Nieuwburg, Business Relations Director, Ventura Toyota&lt;br&gt;Lori Hooks, Community Memorial Hospital&lt;br&gt;Yesania Anderson, Treasury Supervisor, City of Ventura, Business Tax Office&lt;br&gt;Rick Weber, CXO, CBC Federal Credit Union, Oxnard&lt;br&gt;Mary Beth Jacobsen plus 3, Bruce Stenslie plus 1, Melissa Livingston</td>
<td>Santa Rosa Room</td>
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### Area of Focus A: Organization Structure and Implementation Processes for District Services

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<th>Time</th>
<th>Event</th>
<th>Location</th>
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<tbody>
<tr>
<td>2:30 – 3:30 p.m.</td>
<td>PRT/Meet with District Employees from Human Resources/Educational Services/Chancellor</td>
<td>Board Room</td>
</tr>
<tr>
<td>2:30 – 3:30 p.m.</td>
<td>Areas of Focus A, B, and C&lt;br&gt;PRT/Meet with VCCCD Board of Trustees: Art Hernandez (Chair), Stephen Blum (Vice Chair), Dianne McKay, Larry Kennedy, Bernardo Perez, Connor Kubelis (Student Trustee)</td>
<td>Santa Rosa Room</td>
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### Summary

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<thead>
<tr>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>3:30 – 4:15 p.m.</td>
<td>Wrap up and Summary - PRT Meeting</td>
<td>Room 203</td>
</tr>
<tr>
<td>4:15 – 4:45 p.m.</td>
<td>PRT Summary Meeting with Consultation Council and Focus Area Work Teams</td>
<td>Board Room</td>
</tr>
<tr>
<td>4:45 – 5:00 p.m.</td>
<td>PRT Lead/Dr. Greg Gillespie</td>
<td>Chancellor’s Office</td>
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