

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
District Technical Review Workgroup (DTRW-SS)
MEETING NOTES

April 13, 2017 – DAC Lakin Boardroom
3:00 p.m. – 5:00 p.m.

MEMBERS:

Chancellor’s Designee: Oscar Cobian, Chair (OC)
Co-Chair: Traci Allen, Co-Chair (MC)
Executive VP & VPs: Julius Sokenu (MC), Oscar Cobian (OC), Damien Pena (VC), Linda Kama’ila (OC),
Academic Senate Presidents: Nenagh Brown (MC), Diane Eberhardy (OC), Alex Kolesnik (VC)
Deans/Asst. Deans: Howard Davis (MC), Leah Alarcon (OC)
Registrars: Dave Anter (MC), Joel Diaz (OC), Arlene Reed (VC)
Non-instructional Designees: Graciela Casillas-Tortorelli (Counselor OC), Angelica Gonzales (Counselor VC)
Student Activities Representatives: Gaby Rodriguez (OC), MC Rep Vacant (MC), VC Rep Vacant (VC)
Policy & Administrative Procedures: Rick Post (Vice Chancellor Ed Services, DAC)
Financial Aid Representatives: Linda Faasua (OC), Kim Korinke (MC), Alma Rodriguez (VC)

ABSENT: Traci Allen (MC), Diane Eberhardy (OC), Gaby Rodriguez (OC), Linda Kama’ila (OC), Julius Sokenu (MC), Lydia Morales (VC)

GUESTS: Jesus Vega, Student Success Supervisor (MC)

RECORDER: Michelle Castelo

AGENDA ITEM	SUMMARY OF DISCUSSION	ACTION (IF REQUIRED)	COMPLETION TIMELINE	ASSIGNED TO:
Welcome/Approval of Meeting Notes	The March 9, 2017 meeting notes were reviewed & approved with one revision to the title from Associated Student Government Reps. to Student Activities Representatives.	Change Title	Sept. 14	Michelle Castelo

OLD BUSINESS:

AGENDA ITEM	SUMMARY OF DISCUSSION	ACTION (IF REQUIRED)	COMPLETION TIMELINE	ASSIGNED TO:
AP/BP 4231 Grade Changes	Some discussion regarding some portions of the language that was not agreeable to the board. This will come back for review in the Fall.	Review in Fall	Sept. 14	Registrars
AP/BP 4235 Credit by Examination	Proposed changes to the language were reviewed and discussed. Some changes were suggested and approved.	Approved		Nenagh Brown

NEW BUSINESS:

AGENDA ITEM	SUMMARY OF DISCUSSION	ACTION (IF REQUIRED)	COMPLETION TIMELINE	ASSIGNED TO:
Determine New Co-Chair	TBD by Chancellor. Will review again in the Fall.	TBD	Sept. 14	Chancellor
Review of Self-Appraisal Results	Annual Self-Appraisal Results were distributed with the Agenda prior to the meeting for review. Overall, the results of the appraisal were strong. One issue is the need to post agenda earlier.	Post agenda on the Friday before the meeting date		New DTRW-SS Chair
AP 3440 Service Animals	The board reviewed the AP for service animals which excludes comfort animals. It was agreed that this should come back up for review in the Fall after consulting with the DSPS Coordinator.	Review in Fall	Sept. 14	New DTRW-SS Chair

NEW BUSINESS: (CONTINUED)

AGENDA ITEM	SUMMARY OF DISCUSSION	ACTION (IF REQUIRED)	COMPLETION TIMELINE	ASSIGNED TO:
BP 3503 Animals on Campus	Oscar will consult with the DSPS Coordinator. It was agreed that this BP will come back for review in the Fall.	Review in Fall	Sept. 14	Oscar Cobian
AP/BP 3504 Children on Campus	Currently unprepared to discuss. Will bring back for discussion in the Fall.	Review in Fall	Sept. 14	Damien Pena
AP/BP 3550 Drug Free Environment	Information Item Only. Still in need of review from DTRW-I, H/R			Rick Post
AP/BP 5570 Student Credit Card Solicitations	Some concern was expressed about increased solicitors on campus. A copy of the AP is typically distributed to solicitors as a guide with discouragement against providing “swag” to students in exchange for signing up for services or applying for a credit card. They are permitted in the Free Speech Areas of campus. Agreed to review again in the Fall.	Review in Fall	Sept. 14	Kim Korinke
Next Meeting Dates	A schedule of meeting dates and submission deadlines were distributed and discussed. These dates coincide with DTRW-I. The Next DTRW-SS meeting will be held at the new District Office Location at 761 E. Daily Dr., Suite 200 in Camarillo, on Sept. 14, 2017. The Submission Deadline is Sept. 7, 2017.			