

Ventura County Community College District

2011-2012 Academic Year

District Technical Review Workgroup (DTRW)

Meeting Notes

October 13, 2011 - 1:00 p.m. – DAC Lakin Board Room

MEETING NOTES APPROVED AT 11.08.11 DTRW MEETING

Present: Chancellor's Designee: Dr. Gaither Loewenstein (Consultant)
Co-Chair & Faculty Co-Chair: Mary Rees (MC)
Executive Vice Presidents: Erika Endrijonas (OC), Lori Bennett (MC), Ramiro Sanchez (VC)
Faculty Co-Chairs of Curriculum Committees: Teresa Bonham (OC), Mark Pauley (VC)
Articulation Officers: Shannon Davis (OC), Letrisha Mai (MC), Gloria Arevalo (VC)
Academic Senate Appointees: Riley Dwyer (MC), Peter Sezzi (VC)
Associate Student Government: Daniel Chavez (VC)
Policy and Administrative Procedures: Clare Geisen (DAC)

Absent: Robert Cabral (OC)

Recorder: Laurie Nelson-Nusser

Notes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Approval of September 8, 2011 Meeting Minutes	Dr. Loewenstein welcomed everyone to DTRW and stated this committee will start on time for all meetings. The September 8, 2011 meeting notes were reviewed and all were in agreement to approve the notes as submitted.			
Suggested Norms for Group Interactions	Dr. Loewenstein reviewed the Suggested Norms for Group Interactions in order to comply with the Participatory Governance Handbook. All were in agreement to conduct themselves professionally.			
Old Business				
BP/AP in order to change	Ms. Rees stated the CCLC version is a good	Take back to	Next	Mary

prerequisites on content review CCLC Release: AP4260 (Mary Rees and Clare Geisen)	<p>guideline and will take it back to their curriculum committees. There is an existing BP/AP. The criteria do not include content review and should be included as an option. Our version should be written as broadly as possible. Mr. Sezzi stated the BP is fine as is, but might want to consider changing the legal section and check for current version.</p> <p>New Title 5 Repetition and Withdrawals Regulations and Guidelines (Erika Endrijonas)</p> <p>Dr. Endrijonas stated that language came out yesterday, which is extremely confusing. Dr. Endrijonas sent it to Susan Cabral for review and to determine what it really means for VCCCD, which should be reflected in the policy. The State doesn't want to pay for students in school for too long of a period. Dr. Endrijonas will bring it back to this committee with recommendations.</p> <p>The timeline for required changes should be in place for summer 2012. Repetitions and repeatability are two different things. Ms. Rees stated that repeatability will need more time for review. This issue is still under discussion.</p>	curriculum committees for review.	DTRW Mtg	Rees
New Degree/Course/Revised Courses Moorpark/Oxnard Submissions	<ul style="list-style-type: none"> • New Degree: Criminal Justice – AA-T – modified to replace title from AA-T to AS-T. Move forward to the Board as submitted. • New course: Nuclear Medicine Clinical Lab IIB. Move forward to the Board as submitted. • Revised Courses: CNSE M82 Introduction to Network Security 	Bring back to DTRW with recommendations.	Next DTRW Mtg	Erika Endrijonas
		Send all submissions to Chancellor's Cabinet.	October 24, 2011 (Chancellor's Cabinet meeting date)	EVP for each college to send to President's office for submission to Cabinet.

	<p>RADT M44A Nuclear Medicine Clinical Lab IIA – take off “may be taken as a prerequisite” – leaving concurrently. Move forward to the Board with revisions.</p> <ul style="list-style-type: none"> • Oxnard – Revised course: Hispanic American Literature – required prerequisite Move forward to the Board as submitted. 			
Next Meeting Date:	November 10, 2011 – 1 pm			