

Ventura County Community College District

2010-2011 Academic Year

District Technical Review Workgroup (DTRW)

September 8, 2011 - 1:00 p.m. – DAC Lakin Board Room

MEETING NOTES APPROVED AT OCTOBER 13 DTRW MEETING

Present: Chancellor's Designee: Dr. Gaither Loewenstein (Consultant)
Co-Chair & Faculty Co-Chair: Mary Rees (MC)
Executive Vice Presidents: Erika Endrijonas (OC), Lori Bennett (acting EVP-MC), Ramiro Sanchez (VC)
Faculty Co-Chairs of Curriculum Committees: Teresa Bonham (OC), Mark Pauley (VC)
Articulation Officers: Shannon Davis (OC), Letrisha Mai (MC), Gloria Arevalo (VC)
Academic Senate Appointees: Riley Dwyer (MC), Robert Cabral (OC), Peter Sezzi (VC)
Associate Student Government: Daniel Chavez (VC)

Absent:

Recorder: Laurie Nelson-Nusser

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
1. Welcome and Approval of April 28, 2011 Meeting Minutes	Dr. Gaither Loewenstein introduced himself, welcomed everyone to DTRW, and introductions were made for all committee members. The April 28, 2011 meeting minutes were reviewed, amended, and on motion from Riley Dwyer and seconded by Mark Pauley, all were in agreement to approve the minutes with revisions. Letrisha Mai was not in attendance as indicated on the April meeting minutes.			
2. Appointment of Faculty Co-Chair	Peter Sezzi requested the minutes to reflect that Dr. Loewenstein has been appointed as the DTRW Chair by the Chancellor in contrast to the Participatory Governance Handbook DTRW guidelines. Mary Rees was appointed as Faculty Co-Chair.			
3. Ventura College New Degree	Mr. Pauley provided an overview on the new degree submission for Associate in Arts in Sociology for Transfer.			

Submission – Associate in Arts in Sociology for Transfer	<p>Ms. Arevalo suggested additions and corrections on the new program.</p> <p>Dr. Loewenstein made suggestions for addition of program level SLOs and provided a documentation rubric for PSLOs. Discussion ensued regarding whether PSLOs should be included in the new program. It was agreed that PSLOs should be listed in the catalog.</p> <p>On motion by Mr. Cabral, with suggested amendments, and seconded by Ms. Rees, all were in favor of the new degree and moving it forward to the Board.</p>			
4. Topics for Future Meetings: <ul style="list-style-type: none"> • New Federal Regulations on Credit Hours – (Ramiro Sanchez) • BP in order to change prerequisites on content review (Mary Rees) • Course Repetition & Withdrawals 	<ul style="list-style-type: none"> • Mr. Sanchez provided an overview and status of the new Federal regulations and submitted the latest update from the House Education Committee. This item is complete. • Ms. Rees stated there will be a curriculum meeting next week at Mt. San Antonio College (Mt. SAC), and if we are interested in moving to content review, a new or current BP/AP would require revisions. Mr. Sanchez stated that all three colleges would have the DTRW Committee review it as a global issue. The State Academic Senate was favorable regarding changing to content review. Ms. Geisen will contact CCLC to see if a policy is in draft. • Dr. Endrijonas stated the person responsible for handling the guidelines has left the District. Dr. Endrijonas will check with CIO colleagues in order to verify the current status for board policies and procedures regarding course repetition. Dr. Endrijonas stated there is no clear focus on this issue and need help with guidelines from the State Chancellor's office. This item will carry over to the next meeting on 	<p>Contact CCLC</p> <p>Contact CIO colleagues and</p>	<p>Clare Geisen</p> <p>Erika Endrijonas</p>	<p>Next Meeting 10/13/11</p> <p>Next Meeting</p>

(Erika Endrijonas)	<p>10/13/11 and Dr. Endrijonas will send her comments on to a designated person as she will not be at the next meeting.</p> <ul style="list-style-type: none"> • Dr. Endrijonas stated there is nothing to report. 	forward comments onto a designated person for discussion as Dr. Endrijonas will not be at the next DTRW Meeting.		10/13/11
<ul style="list-style-type: none"> • New Legislation (Erika) 				
5. Next Meeting Date:	October 13, 2011 – 1 pm			