

Ventura County Community College District

District Council on Student Learning (DCSL) Committee Notes

September 8, 2011 – DAC Lakin Board Room

3:00 p.m. – 4:30 p.m.

Final Notes Approved at October 13, 2011 DCSL Meeting

Present: Chancellor's Designee: Dr. Gaither Loewenstein
Co-Chair: Riley Dwyer (MC)
Gloria Arevalo (VC), Lori Bennett (MC), Susan Bricker (VC), Robert Cabral (OC), Susan Cabral (OC), Daniel Chavez (ASVC), Kathy Colburn (MC), Shannon Davis (OC), Erika Endrijonas (OC), Karen Engelsen (OC), Patricia Ewins (MC), Angelica Gonzales (VC), Pam Kennedy-Luna (MC), Linda Loiselle (MC), Maureen Rauchfuss, (MC), Mary Rees (MC), Ramiro Sanchez (VC), Peter Sezzi (VC),

Absent: Victoria Lugo (VC)

Recorder: Laurie Nelson-Nusser

Notes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
1. Welcome and Approval of April 28, 2011 Meeting Notes	Dr. Gaither Loewenstein introduced himself, welcomed everyone to DCSL, and introductions were made for all committee members. The April 28, 2011 meeting notes were reviewed and on motion from Mary Rees and seconded by Angelica Gonzales, all were in agreement to approve the notes as submitted.			
2. Appointment of Faculty Co-Chair	On motion from Peter Sezzi and seconded by Ramiro Sanchez, the appointment of Riley Dwyer to DCSL Faculty Co-Chair was approved by all. Peter Sezzi requested the notes to reflect that Dr. Loewenstein has been appointed as the DTRW Chair by the Chancellor in contrast to the Participatory Governance Handbook DTRW			

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	guidelines.			
3. Status of Previously Approved Actions	Dr. Loewenstein requested review of the previously approved actions to bring the group current.			
4. Old Business				
a. Early Registration (AP 5055) - Council	<p>Mr. Sanchez reviewed the data chart, which was previously provided at the April 28th meeting, and discussion ensued regarding the statistics, prerequisites required, and variables within the data provided.</p> <p>Dr. Loewenstein asked the group how they would like to proceed with priority early registration. A step type of program was suggested by the Academic Senates. Karen Engelsen stated course repeaters should be lower priority. There was discussion regarding a new Banner software program, DegreeWorks, which is an electronic degree audit, (being implemented at Oxnard College in 2012), which may be able to capture data in a different way, and will indicate students' progress showing if they are close to a degree.</p> <p>AP 5055 would require changes and then move forward to Chancellor's Cabinet. Mr. Sezzi stated the April notes reflect that more data would be gathered and presented at the September meeting and he would like to adhere to what was agreed upon. Mr. Sanchez stated earlier in the meeting that he did not have the opportunity to gather and bring the new data to the September meeting and clarified the data parameter requirements requested by the Council for the</p>	This item will return in October.	October 13, 2011	

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	<p>next meeting in October. April notes were reviewed for the data requirements. Mr. Sanchez restated what data collection requirements had been requested. Mr. Sezzi requested data of students taking advantage of early registration, which is the data that was agreed to be compiled at the previous meeting (units per student Spring '11 for each category represented on the data chart). Combined majors and W's are not relevant as previously stated in the April notes. It was decided that the data is to be provided at the next meeting and reviewed prior to receiving a proposal.</p>			
<p>b. Return to Two Separate Registration Periods: Task Force Update (Summer & Fall)</p>	<p>Mr. Sanchez reviewed the survey results regarding student preference on registration periods. Discussion ensued regarding the results and whether there should be two separate registration periods. Dr. Loewenstein asked if there would be cost implications for returning to two separate registration periods beginning with fall. It was recommended to return to two periods.</p>	<p>This item will return in September.</p>	<p>September 8, 2011</p>	<p>All Council Members</p>
<p>c. Program Discontinuance – AP 4021</p>	<p>Dr. Loewenstein provided an overview of the draft history of AP 4021. Dr. Loewenstein made additions to the document, provided a current draft to the Council, and stated there is a time constraint regarding approval of a final AP 4021 document due to accreditation requirements. Dr. Loewenstein reviewed the document with the Council and answered questions regarding the new draft. All council members were requested to review the document and return it to their constituencies for evaluation by the end</p>	<p>Review and provide comments.</p>	<p>October 7</p>	<p>All Council Members</p>

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
	<p>of the first week of October, and submit their comments for the next meeting. There was a question from the Council that since Dr. Loewenstein is a consultant, and not an employee of the district, will AP 4021 be a valid document? Dr. Loewenstein asked if there are any other objections to his involvement with this Council. Mr. Sezzi stated he had already made his comment. Dr. Loewenstein stated the document must be recommended by this Council.</p>			
<p>Topics for Future Meetings</p>	<ol style="list-style-type: none"> 1. Input on prerequisites and withdrawals and content review- Angelica G. 2. Repeatability - Angelica G. 3. Appropriate Title 5 changes that affect DCSL. 4. Feedback/status on all approved AP's by DCSL. 5. Added: Academic Renewal – all other items remain. 			
<p>NEXT MEETING</p>	<p>Thursday, October 13, 2011 – 3:00 p.m. DAC-Multipurpose Room</p>			