

Ventura County Community College District

2011-2012 Academic Year

District Technical Review Workgroup (DTRW)

Meeting Notes

January 12, 2012 - 1:00 p.m. – DAC Lakin Board Room

APPROVED AT 3.08.12 DTRW MEETING (February meeting cancelled)

Present: Chancellor’s Designee: Dr. Gaither Loewenstein (Consultant)
 Co-Chair & Faculty Co-Chair: Mary Rees (MC)
 Executive Vice Presidents: Erika Endrijonas (OC), Lori Bennett (MC), Ramiro Sanchez (VC)
 Faculty Co-Chairs of Curriculum Committees: Mark Pauley (VC), Teresa Bonham (OC)
 Articulation Officers: Shannon Davis (OC), Letrisha Mai (MC), Gloria Arevalo (VC)
 Academic Senate Appointees: Riley Dwyer (MC)
 Associate Student Government:
 Policy and Administrative Procedures: Clare Geisen (DAC)

Absent: Peter Sezzi (VC), Robert Cabral (OC), Daniel Chavez (VC)

Recorder: Laurie Nelson-Nusser

Notes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Approval of December 8, 2011 Meeting Minutes	Dr. Loewenstein welcomed everyone to DTRW and the meeting commenced at 1:00 pm. The December 08, 2011 meeting notes were reviewed and approved with minor revisions.			
Old Business				
New Degree/Course/Revised Courses Moorpark/Oxnard/Ventura Submissions	<u>VENTURA COLLEGE:</u> New: AUTO V48, Smog Check Inspection Procedures KIN V80, First Aid Safety, AED, and CPR			EVP for each college to send items to their

	<p>for the Professional</p> <p>Recommendation: Submit to Board for approval.</p> <p><u>Revised Courses</u> EMT VO1 Emergency Medical Technician, ESRM V04 Soil and Water Science, ESRM V05 Introduction to Plant Taxonomy, ESRM V21 Integrated Pest Management, ESRM V22 Insects and Diseases of Plants</p> <p>There was discussion about EMT VO1 inconsistencies regarding credits across the colleges, however, will be submitted to the Board. Discussion will take place at the college regarding this issue.</p> <p>Recommendation: Submit to Board for approval.</p> <p><u>New Degrees</u> Associate in Arts Degree in Political Science for Transfer Associate in Science Degree in Early Childhood Education for Transfer</p> <p>There was discussion regarding the introductory courses for Political Science. This item will be taken back to the college for review and revisions.</p> <p>Recommendation: Submit Associate in Science Degree in Early Childhood Education for Transfer to Board for approval.</p>			<p>President's office for submission to Board.</p>
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	<p>Associate in Arts Degree in Political Science for Transfer will be returned to the college for review and revisions.</p> <p><u>Revised A.S. Degree/Certificate of Achievement</u> Associate in Science Degree/Certificate of Achievement – Business Management</p> <p>Recommendation: This item was handled in November 2011, reappeared in December 2011, and will be taken off Ventura College’s submissions.</p> <p><u>MOORPARK COLLEGE:</u></p> <p><u>Revised Degrees/Programs</u> Photography – AS Photography – Certificate of Achievement</p> <p>There was discussion regarding lab studies PHTC M50 and revision will be made to the title of the course and will be taken back to the college for changes.</p> <p>Recommendation: Photography – AS: Submit to the Board for approval with title change on PHTC M50 (“Studies” will be taken out of the title).</p> <p>Photography – Certificate of Achievement: Submit to Board for approval.</p> <p><u>New Course</u> POLS M06, Introduction to Political Theory</p>			
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	<p>Revisions to the course description were suggested by the DTRW group.</p> <p>Recommendation: Submit to Board for approval with revisions to the course description.</p> <p><u>OXNARD COLLEGE:</u></p> <p><u>New Programs</u></p> <p>Associate in Arts in English for Transfer Associate in Science in Mathematics for Transfer</p> <p>There was discussion regarding the listing of courses for Associate in Arts in English for Transfer and how they will appear in the catalog and the Transfer Model Curriculum (TMC) requirements.</p> <p>Discussion ensued regarding concern that the Board will not approve Associate in Science in Mathematics for Transfer due to TMC requirements and inconsistencies with 4 year college credits for transfer, which may be against Board goals and objectives.</p> <p>Recommendation: Send back to the college for review and resubmit to DTRW.</p>			
Next Meeting Date:	February 9, 2012 – 1 pm			