

Ventura County Community College District
District Council on Human Resources (DCHR)
April 28, 2011

Present: Michael Arnoldus, Susan Bricker, Robert Cabral, Riley Dwyer, Dr. Erika Endrijonas, Alan Hayashi, Ed Knudson, Patricia Parham, Ramiro Sanchez, Peter Sezzi, Jay Wysard
Absent: Dan Casey
Recorder: Jennifer Holst

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Meeting Opened	The meeting commenced at 10:03 a.m.			
Approval of Minutes	Upon a motion by Mr. Sezzi, seconded by Dr. Endrijonas, the corrected minutes from the March 2011 DCHR meeting were approved by all, with Mr. Cabral and Mr. Knudson abstaining because of absence.			
AP 7205 Employee Code of Ethics	<p>After discussing the progression of this AP through subcommittee and Academic Senate review, Dr. Endrijonas moved for approval and acceptance of AP 7205 Employee Code of Ethics, as is. Mr. Arnoldus seconded. The motion carried with 7 voting in favor of the motion, 3 against and 1 abstention, as follows:</p> <p>Mr. Arnoldus – Yea Ms. Bricker – Yea Mr. Cabral – Nay Ms. Dwyer – Abstain Dr. Endrijonas – Yea Mr. Hayashi – Nay Mr. Knudson – Yea Ms. Parham – Yea Mr. Sanchez – Yea Mr. Sezzi – Nay Mr. Wysard - Yea</p>			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
	<p>Mr. Sezzi moved that the AAUP Statement of Professional Ethics be adopted as the code of ethics for faculty in the District in lieu of the presented procedure. Mr. Cabral seconded the motion. The motion failed, with 3 voting in favor of the motion and 8 against, as follows:</p> <p>Mr. Arnoldus – No Ms. Bricker – No Mr. Cabral – Yes Ms. Dwyer – No Dr. Endrijonas – No Mr. Hayashi – Yes Mr. Knudson – No Ms. Parham – No Mr. Sanchez – No Mr. Sezzi – Yes Mr. Wysard – No</p> <p>AP 7205 will move to the Policy Committee.</p>			
AP 7120-B Recruitment and Hiring: Faculty	<p>It was decided to change the rating scale for the paper selection process for full-time and part-time instructors to: 5 – highly recommend (for an interview); 3 – recommend; 2 - consider for interview; 0 - do not recommend for interview. The group will review this in January and discuss changing the rating scale for the oral interview process at that time.</p>	<p>Change rating scale.</p> <p>Place on agenda for January 2012 DCHR Meeting.</p>	Immediately.	<p>Mr. Arnoldus</p> <p>Ms. Parham</p>
MQ/Banner Project	There was insufficient time to discuss this agenda item.			
Workflow of Districtwide Equivalency Meetings	There was insufficient time to discuss this agenda item.			
Proposal for Standing Districtwide Equivalency Committee	There was insufficient time to discuss this agenda item.			
Selection Committee Guidelines	There was insufficient time to discuss this agenda item.			
Communication Issues	There was insufficient time to discuss this agenda item.			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Open Discussion	Dr. Endrijonas asked if DCHR could be moved to the second Thursday of the month. This is because DTRW is changing to the second Thursday of the month and there is an interest in having all the meetings on the same day.	Review calendar.		Ms. Parham
Next Meeting	May 26, 2011, from 10:00 to 11:30 a.m.			

These Minutes were approved at the DCHR Meeting on May 26, 2011.