

Ventura County Community College District

District Council on Human Resources (DCHR) Committee

September 24, 2009

11:00 a.m. – 1:00 p.m.

Present: Erika Endrijonas, Susan Bricker, Robert Cabral, Valerie Lee, Ed Knudson, Patricia Parham, Ramiro Sanchez, Peter Sezzi, Andrea Adlman, Jay Wysard

Absent: Michael Arnoldus, Jeff Baker

Recorder: Laura Brower

Minutes:

| Agenda Item | Summary of Discussion | Action (If Required) | Completion Timeline | Assigned to: |
|---------------------|---|--|----------------------|-----------------|
| Open discussion | <p>Ramiro Sanchez wanted to confirm that if a faculty member did not timely submit their 2010 spring ARF that the division is not obligated to offer a class and the individual would lose their right to assignment and PAL. The division would then go down the established list to hire. Patricia Parham confirmed.</p> <p>Ramiro Sanchez opened discussion on the tenure process and classroom visits and how different committees do not all operate in the same way. His questions is at what point does the candidate get to see the peer documents and when is it not unreasonable to give them the peer evaluation form.</p> | Patricia Parham will research. | October DCHR meeting | Patricia Parham |
| Approval of Minutes | Approval of minutes of August 27, 2009. | Approval of August 27, 2009 minutes moved with edits by Robert Cabral, seconded by Peter Sezzi; approved by all, in absentia Jay Wysard. | | |

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| BP 7211 Minimum Qualifications and Equivalencies | All three Academic Senate Presidents advised their senates did not have any difficulties with this board policy. Moorpark College voted to adopt. Ventura was approved as informational and would be formally adopted at its October 1 st meeting. Oxnard College had the board policy tabled due to time constraints at its meeting but would be the first item of action at its meeting on September 28, 2009. Both Academic Senate Presidents from OC and VC were confident that the board policy would pass. The Executive Vice Presidents at Moorpark and Oxnard were fine with the policy and Ventura's executive meeting was canceled but Ramiro Sanchez felt there should not be any problems when discussed at its next meeting. | The Academic Senate Presidents at VC and OC and Executive Vice President at VC will advise Patricia Parham as soon as they hold their meetings and get the final outcome on the BP 7211. Patricia Parham to bring BP 7211 forward to the Policy Review Committee on September 25, 2009. | As soon as meetings are concluded. September 25, 2009 | Academic Senate Presidents at VC and OC and Executive Vice President at VC. Patricia Parham |
| AP 7211 Minimum Qualifications and Equivalencies | Peter Sezzi, Academic Senate President, VC, advised Ventura College does not want a regular standing committee for minimum qualifications and does not support AP 7211. Ventura College wants to control their own equivalencies. Robert Cabral, Academic Senate President, OC, advised this item will be presented as an action item at their next meeting. Jeff Baker, Academic Senate President, MC, advised he is receiving mostly positive feedback regarding this procedure. | Mr. Sezzi will bring this back once again to his senate at their next meeting to try and persuade them to accept AP 7211. Robert Cabral to bring forward to next OC senate meeting. Jeff Baker is bringing this item back on September 29 to his senate for approval. | Will report back at next DCHR meeting. Will report back at next DCHR meeting. Will report back at next DCHR meeting. | Peter Sezzi Robert Cabral Jeff Baker |
| Declaration of Equivalency Form | Michael Arnoldus distributed form for review. | Review template for improving language. | Bring back to next DCHR meeting. | Michael Arnoldus |
| BP 7205 Employee Code of Ethics | This document was distributed. | DCHR members asked to review. | Bring back at next meeting. | DCHR members |
| Future meeting date | The next meeting is scheduled for Nov. 19, 2009 from 10:00-11:30 a.m. in the multipurpose room at the DAC. | | | |

