

DISTRICT ADMINISTRATIVE CENTER

Minutes of the DCHR Committee

March 26, 2009

10:00 a.m. – 11:30 a.m.

REVISED

Present: Patricia Parham, Scott Corbett, Peter Sezzi (via teleconference), Brenda Shubert, Valerie Lee, Margaret Tennant, Michael Arnoldus, Ramiro Sanchez

Absent: Andrea Adlman, Jaime Casillas, Susan Bricker

Guests:

Recorder: Laura Brower

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Approval of Minutes	Minutes of February 26, 2009 were reviewed. David Bransky's name corrected to David Oliver as the substitute for Ramiro Sanchez.	Moved by Margaret Tennant, Seconded by Scott Corbett, abstention by Ramiro Sanchez, approved by remainder of committee.		
Open Discussion	<p>Margaret Tennant opened discussion on job announcements and how early the campuses needed to have them to the District. It was determined that at cabinet the Presidents agreed the announcements could go out earlier if all campuses were ready at the same time. It was agreed that each college would look at having their recommendations to the District earlier. Michael advised the target date to go public with the announcements is the first week in January.</p> <p>Ramiro questioned if part-time resignation forms should be submitted to the campus and then to Human Resources and he was advised yes.</p>	Will take back to colleges to discuss and bring back to cabinet.	Fall of next year.	EVP's and Academic Senate Presidents

<p>Report on Equivalency Procedures Criteria</p>	<p>The three senate presidents have presented the report to their senates. The one area in question is the imminence where Title V has three criteria listed and the existing procedure lists four.</p>	<p>An ad hoc committee will be formed with the three senate presidents to put the final procedures together.</p>	<p>End of Academic Year</p>	<p>Academic Senates</p>
<p>Participatory Governance Handbook (DCHR)</p>	<p>Section reviewed and updated.</p>	<p>Submit to Jim Meznik.</p>	<p>April 17, 2009</p>	<p>Patricia Parham</p>
<p>Academic Rank Procedure</p>	<p>There are still significant issues with this item. Moorpark College is still under discussion. Peter Sezzi will be sending a copy with changes as presented by his senate at Ventura College. Oxnard College approved of the changes made by Peter Sezzi at Ventura.</p>	<p>Patricia Parham to review with Cabinet Peter Sezzi's changes. She will report back concerns to DCHR next meeting.</p>	<p>March 30, 2009 cabinet meeting.</p>	<p>Patricia Parham</p>
<p>Selection Procedures for Full-Time Faculty Draft</p>	<p>The three Academic Senate Presidents were to bring their suggested changes to this meeting in order to finalize this document. Margaret Tennant advised the Moorpark senate is still under discussion. They believe there needs to be more specific duties for the screening facilitator. The way it is written is misleading and needs more clarification. The Moorpark senate is putting a list of issues together. Scott Corbett and Peter Sezzi advised the Oxnard and Ventura senates object to the President's interview and who was listed as being invited. They were concerned that the President was given the authority of eliminating the presence of the facilitator. The VC Senate has voiced the Diversity Facilitator and Screening Facilitator must be in attendance at the President interview.</p>	<p>Margaret Tennant was to review her changes from her senate and send to Human Resources. Other Academic Senates to send any other changes to Human Resources prior to next meeting.</p> <p>Patricia Parham was to discuss President's interview in next Cabinet meeting.</p>	<p>Review and incorporate changes as appropriate. April 26, 2009</p> <p>March 30, 2009 cabinet meeting</p>	<p>Michael Arnoldus</p> <p>Patricia Parham</p>
<p>Next meeting</p>	<p>April 26, 2009</p>			