

Ventura County Community College District

2011-2012 Academic Year

District Technical Review Workgroup (DTRW)

Meeting Notes

April 12, 2012 - 1:00 p.m. – DAC Lakin Board Room

MEETING NOTES AS APPROVED AT 9.13.12 DTRW-I MEETING

Present: Chancellor's Designee: Erika Endrijonas, Chair, (OC)
 Co-Chair & Faculty Co-Chair: Mary Rees (MC)
 Executive Vice Presidents: Erika Endrijonas (OC), Lori Bennett (representing EVP, MC), Ramiro Sanchez (VC)
 Faculty Co-Chairs of Curriculum Committees: Mark Pauley (VC), Teresa Bonham (OC)
 Articulation Officers: Shannon Davis (OC), Letrisha Mai (MC)
 Academic Senate Appointees: Linda Kamaila (OC), Peter Sezzi (VC)
 Associate Student Government: absent
 Policy and Administrative Procedures: absent
 Guest: Lisa Anderson, Math Professor (VC)

Absent: Gloria Arevalo (VC), Daniel Chavez (VC), Riley Dwyer (MC), Clare Geisen (DAC)

Recorder: Laurie Nelson-Nusser

Notes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Approval of March 8, 2012 Meeting Minutes	<p>Dr. Endrijonas welcomed everyone to DTRW and the meeting commenced at 1:05 pm.</p> <p>The meeting notes were approved with minor changes.</p>			
College Submissions				
New Degree/Course/Revised Courses Moorpark/Oxnard/Ventura Submissions	<p><u>Ventura College Submissions</u></p> <p>New Course: ESRM V10, Environmental Ecology, 3 Units</p> <p>Recommendation: Removed "UC" and new course will move</p>			EVP for each college to send items to their

	<p>forward to Chancellor's Cabinet.</p> <p><u>Moorpark College Submissions:</u> <u>New Course:</u> ENGL M16, Introduction to Fiction, 3 units <u>Recommendation:</u> Move forward to Chancellor's Cabinet.</p> <p><u>Revised Course:</u> CS M122A/B, Independent Studies – Computer Science, 0.5 to 3 units – (changed due to repeatability issue.) <u>Recommendation:</u> The revised course will move forward to Chancellor's Cabinet.</p> <p><u>Oxnard College Submissions (bold areas left on from submission):</u> <u>New Courses:</u> AC R050, Energy Auditing, 3 units AC R050L, Energy Auditing Lab, 2units CAOT R004, Microsoft Outlook, 1.5 units <u>Recommendation:</u> All new courses will go forward to Chancellor's Cabinet.</p> <p><u>Revised Courses</u> CAOT R001, Keyboarding (Alpha and Numeric), 1.5 units <u>Recommendation:</u> Send forward to Chancellor's Cabinet for clarification of inconsistent interpretation of college level vs. adult education.</p> <p>CD R100, Introduction to Curriculum for the Young Child, 3 units <u>Recommendation:</u> First paragraph will be bolded and will move forward to Chancellor's Cabinet.</p>			<p>President's office for submission to Board.</p>
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	<p>CD R102, Human Development, 3 units Recommendation: There was an error on the description, which will be corrected and the revised course will move forward to Chancellor’s Cabinet.</p> <p>CD R103, Programs Principles and Practice for Young Children, 3 units Recommendation: There was a change in the title and description. This revised course will move forward to Chancellor’s Cabinet with a change to remove “TB.”</p> <p>CD R106, Child, Family and Community, 3 units Recommendation: There was a change in the description. This revised course will move forward to Chancellor’s Cabinet with a change to remove “TB.”</p> <p>CD R107, Teaching in a Diverse Society, 3 units, Cross-Cultural Experiences with Children and Families Recommendation: There was a change in the title and description. This revised course will move forward to Chancellor’s Cabinet with a change to remove “TB.”</p> <p>CD R111, Observation and Assessment, 3 units, Child Development Principles and Practicum I Recommendation: Change in title and new sub, new content – will move forward and move TB to Limitations on Enrollment.</p> <p>CD R112, Practicum in Early Childhood Education, 3 units, Child Development Principles and Practicum II</p>			
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	<p>Recommendation: Change in title, new content will be bolded, and move TB to limitations on Enrollment. Will move forward with changes.</p> <p>CD R129, Child Nutrition, Health and Safety, 3 units</p> <p>Recommendation: Removed limitations and bolded first paragraph. DTRW recommended going forward and, if necessary, will pull fees if they are illegal.</p> <p>ECON R101, Introduction to the Principles of Macroeconomics, 3 units</p> <p>Recommendation: Move forward to Chancellor's Cabinet after a second reading at OC Curriculum Committee in conjunction with research on the validity of the math prerequisite.</p> <p>ECON R102, Introduction to the Principles of Microeconomics, 3</p> <p>Recommendation: This item will move forward to Chancellor's Cabinet after a second reading at Oxnard College Curriculum Committee in conjunction with research on the validity of the math prerequisite.</p> <p>ENGL R152, Major British Authors II, 3 units ENGL R153, Major American Authors I, 3 units ENGLR154, Major American Authors II, 3 units</p> <p>Recommendation: All items will move forward to Chancellor's Cabinet.</p> <p>New Programs Associate in Science in Business Administration for Transfer</p> <p>Recommendation:</p>			
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There are 5-unit math courses incorporated in this new program. Oxnard College would like it to move forward as is, however, the program with 5 unit math courses are in contrast to the Board goals and objectives for mathematics curriculum. This item will move forward to Chancellor's Cabinet after a second reading at Oxnard College Curriculum Committee in conjunction with research on the validity of the math prerequisite. Moorpark College (Lori Bennett) has strong concerns regarding MATH R105 Statistics.

Side Notes: CSUCI will not accept it as prerequisite. EVP's are meeting on April 23rd with CSUCI Provost Committee.

Side Notes: The statistics course was reduced from 5 units down to 4 units by removing SPSS software from the Math Faculty Department content per Oxnard College's discussion with math faculty at CSUCI. The Business AS-T will appear on the October 2012 Board agenda.

Office Occupation Preparation Program

Recommendation:

This program cannot be an associate's degree due to the number of units (not 18) and will go back to Oxnard College Curriculum for a second reading as a Proficiency Award. Based on feedback from DTRW this item will be pulled until further research can be done.

Revised Program

Administrative Assistant

Recommendation:

This item will move forward to Chancellor's Cabinet.

	<p>Deleted Program Interpretation: American Sign Language & English Recommendation: This item will move forward to Chancellor's Cabinet.</p>			
New Business				
<p>AP 4025 Philosophy and Criteria for Associate Degree and General Education (Shannon Davis)</p>	<p>Ms. Davis presented the revisions on this administrative procedure and all were in approval to move the procedure forward to Chancellor's Cabinet. All three senates have accepted the administrative procedure. There were revisions to the procedure as presented: 2nd page, last bullets are being removed, Shannon will return a revised version to Laurie Nusser.</p>			
<p>Math Competency Lisa Anderson, Math Professor, Ventura College, guest</p>	<p>Lisa Anderson informed VC Curriculum Committee to leave math competency as is. This item does not need to move to the next agenda.</p>			
Survey	<p>Dr. Endrijonas reminded the group to finish the survey by tonight.</p>	Complete survey	April 12, midnight	All DTRW members
Next Meeting Date:	September 13, 2012 – 1 pm			