VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER

INSTITUTIONAL RESEARCH ADVISORY COMMITTEE
MARCH 12, 2014
8:30 AM – 11:00 AM ➢ VC MCW-312

MEETING NOTES

Attendance: Connie Baker, Michael Callahan, John Cooney, Dave Fuhrmann, Lisa Hopper, Mike Rose, Pam Yeagley
Guest: Sharon Woolley

1. Review Meeting Notes of 02/12/14
   The notes were approved.

2. Foster Youth Project (Sharon)
   The project is funded for one year beginning March 1, 2014, ending in February 2015. VCCCD is partnered with CSUCI. The goal is to increase foster youth educational persistence and completion. A better network of resources for foster youth will be developed and that information made available to the students. Staff and support staff will be assisted with understanding how to better serve the students who are identified as foster youth. Each campus will choose one person to take the lead at their site. Rhonda Carlson will coordinate for the District. Each campus will have a Foster Youth Center. The plan is to track students for six years and to have the required infrastructure completed this year. IRAC will need to coordinate with the local high schools to gather the data regarding their foster youth. Due to privacy laws, the high schools have difficulty identifying this group of students. IRAC can work with the high schools to submit their data to Cal-PASS sooner than is currently done and then use that for matching the information to VCCCD students. Lisa was in attendance at a Cal-PASS meeting where it was discussed how to facilitate K-12 schools submitting the information earlier. Lisa will keep the group informed on any progress. The group discussed how best to identify the foster youth success in comparison with the general student population and foster youth who do not take advantage of the available services. A baseline will be developed. The group leaned toward capturing the next cohort in the fall; discussion will continue before a decision is made.

3. Uploading Data into the CTE LaunchBoard
   Lisa will take the lead on this project.

4. Reporting Tools
   There is a demo of the Oracle tools tomorrow and Finance has requested to be included. Evisions had a change in sales representatives and Dave is contacting the new rep. John has been reviewing Tableau and he expressed a positive evaluation. Microsoft offers reporting tools that are free, although not as impressive as Tableau. The possibility of a smaller number of licenses for Tableau for the

researchers to use to create and publish reports was discussed. Evaluations of the different options will continue.

5. Other Business
   The Payment Card Industry data security standards are changing as of June 2015. Dave is reviewing to ensure that VCCCD will be fully compliant. Over the next six months to a year, he will be meeting with each campus to assess the handling of the data that is pulled for reporting purposes.

6. Next Meeting
   The next meeting is scheduled for April 16.