



VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER

INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE

FEBRUARY 8, 2013

11:00 AM

MEETING NOTES

Attendees: Andrea Horigan, Art Sandford, Ashley Chelonis, Bola King-Rushing, Dave Fuhrmann, Marc Boman, Peter Sezzi, Ramiro Sanchez, Rebecca Chandler, Victory Kitamura

Guests: Grant Jones, Mike Rose

1. Review Meeting Notes of 01-11-2013
There were no changes or comments.
2. Portal Upgrade Status – Course Studio changes and Desire2Learn options
Mike explained that the two parts of the project, the upgrade to version 5 and the deployment of the redesign, have been separated. The redesign is scheduled for April; the upgrade is scheduled for early summer. There are major changes to Course Studio in version 5 which will require faculty training. The possibility of using Desire2Learn for all online teaching is being reviewed and the group discussed the option with focus on faculty communication, training, and general ease of use and consistency. Marc is developing a simplified shell in D2L to show to as an example for feedback. The instructional technologists will meet with Marc to review it.
3. Website Survey Results
Dave reviewed the results of the survey. There were a higher number of responses than expected, including some from high school counselors. The percentage of positive responses was higher than negative. Some of the responses pertained more to the portal than the websites; 18% of students mentioned the nightly maintenance that is set to run at 10:30pm in the portal. It is being explored to move the time of the maintenance to around 3:00am.
4. Updates
 - a. Microsoft Lync project
The project is moving forward; phones are starting to be deployed to staff at VC. Dave gave an overview of the features that will allow for enhanced collaboration and communication between staff. Cost savings should also be realized. Concerns have been expressed by staff regarding the webcams. Dave will bring up the topic at the next ATAC meeting. Today's ITAC meeting utilized the Lync meeting feature.

b. Distance Learning - student authentication

Bola summarized the information regarding a possible future need for a policy or procedure for online student authentication. Dave presented the issue to ATAC at the last meeting and it was decided that it was appropriate for the EVPs to handle it.

c. Distance Learning - out-of-state students

Dave presented this item to ATAC for discussion at the last meeting. This is a possible future issue that has not become law yet. If it does become law, it will be addressed. The District has a very low number of out of state students enrolled in online classes. It is more of an operational issue than a technology issue.

d. Smart Classrooms follow-up

In response to the concerns expressed at the last meeting, Grant met with Art. Grant summarized that some of the specialized technology requested is not currently available, but is doable. Portable options for smart boards were discussed. Grant talked about the VC Performing Arts Center piloting a new program for Crestron. This program has some of the requested functionality, such as the ability to black out the projector while the PC is on (video mute). Dave will combine the inventory reports from the three campuses and distribute. Bola shared that instead of using smart boards, OC is connecting to iPads, which seems to be working as well as smart boards. Demos may be available for the next meeting.

5. Other Business

There was no other business.

6. Next Meeting

The next meeting date was discussed and it was decided to schedule for April.