



**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER**

INSTITUTIONAL RESEARCH COMMITTEE

FEBRUARY 15, 2012

8:30-9:30 AM > VENTURA COLLEGE CCCR

MEETING NOTES

Attendance: Michael Callahan, John Cooney, Dave Fuhrmann, Lisa Hopper, Lisa Putnam, Dave Keebler

1. Review Meeting Notes of 01/18/12
There were no changes, additions, or discussion.
2. Standardized FTES View
John shared handouts with the information for three basic methods to calculate FTES, and the California definition of FTE and FTES. John proposed that the view begin with the seventeen data elements as described in the FTES Calculation handout and build from there. There was discussion on the issue. John will work with Mike to create the view.
3. TracDat
Lisa P. shared that TracDat, an assessment management tool, is very intuitive in relation to what the colleges need. She also indicated that Erika has expressed concern with implementing an additional application with all of the current changes taking place. Dave will discuss with Sue whether this should be on ATAC's agenda.
4. SM (MIS Matriculation file) Goal Code
Lisa H. shared that the goals come from SARS. The numbers are skewed when compared with Banner as a student who didn't consult with a counselor for a semester would not have a goal in SARS, and may have a goal in Banner. There are two goal codes in Banner, and two reported to MIS. A discussion ensued that included the goal codes in relationship to DegreeWorks, and choosing goals for VCCCD instead of the student's ultimate educational goal. John will review possibly reverting to the prior way of handling this. Banner will need to be kept current due to DegreeWorks. A history of goals is needed for audit purposes.
5. SARS and Orientation Data
It was discussed how to handle orientation data within Banner and the need to indicate priority registration for students. John would rather not use SARS. He will gather information for the next meeting.
6. Other Business
There was no other business.

7. Next Meeting and Meeting Schedule
The next meeting is scheduled for March 14.