Present:  Chancellor’s Designee:  Erika Endrijonas, Chair, (OC)  
Co-Chair & Faculty Co-Chair: Mary Rees (MC)  
Executive Vice Presidents:  Erika Endrijonas (OC), Lori Bennett (representing EVP, MC), Ramiro Sanchez (VC)  
Faculty Co-Chairs of Curriculum Committees:  Mark Pauley (VC), Teresa Bonham (OC)  
Articulation Officers:  Shannon Davis (OC), Letrishia Mai (MC), Gloria Arevalo (VC)  
Academic Senate Appointees: Riley Dwyer (MC), Robert Cabral (OC), Peter Sezzi (VC)  
Associate Student Government: Daniel Chavez (VC)  
Policy and Administrative Procedures: Clare Geisen (DAC)  
Guest: Lisa Anderson, Math Professor (VC)  

Absent: All present

Recorder: Laurie Nelson-Nusser

Notes:

<table>
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<tr>
<th>Agenda Item</th>
<th>Summary of Discussion</th>
<th>Action (If Required)</th>
<th>Completion Timeline</th>
<th>Assigned to</th>
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<td>Approval of January 12, 2011 Meeting Minutes</td>
<td>Dr. Endrijonas welcomed everyone to DTRW and the meeting commenced at 1:00 pm. The January 12, 2012 meeting notes were reviewed and approved with a request to capitalize the course names and add full class description into the minutes. Also, there was a request for a correction regarding status for Oxnard College’s math submission stating it needed to come back to DTRW for review, which it did not need to return, and was clarified by Dr. Endrijonas.</td>
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**Review of Committee Charge**

A recommendation was made to remove “the fourth Thursday” as the meetings dates and times can be found on the District Committee website. Add the URL address to the document. Take out “suggested” for membership. Page 3, page 25 of handbook – take out first bullet as it is not necessary any longer.

**Review of Annual Committee Evaluation**

Tabled to next meeting. The survey should be tailored to the committee. Come back with comments specific to this committee. (Since the last meeting, this item has been resolved.)

**College Submissions**

<table>
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<tr>
<th>New Degree/Course/Revised Courses</th>
<th>Moorpark/Oxnard/Ventura Submissions</th>
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<td><strong>VENTURA COLLEGE:</strong></td>
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**New Courses:**

ESRM V41, Environmental Ecology, 3 Units – pulled and will come back at a later time per Mark Pauley.

KIN V71A, Survey of Integrative Mind/Body Exercise, 1.5 Units – this is a survey class, however, is still written as an activity course and will be pulled to return to Curriculum Committee.

MATH V13A, Intermediate Algebra: First Half, 3 Units – Board objection is possible as credits will end up as 6. This item was pulled and will return to Curriculum Committee.


**Recommendation:**

All items were pulled and will return to Ventura’s Curriculum Committee for further review.

**EVP for each college to send items to their President’s office for submission to Board.**
New Degrees:
Associate in Arts Degree in Art History for Transfer – total units for the Major will change from 3 to 3-4
Associate in Arts Degree in History for Transfer – Total units 18-21 – “21” will be deleted – total units will be 18
Associate in Arts Degree in Studio Arts for Transfer – no changes
Associate in Arts Degree in Theatre Arts for Transfer – no changes
Associate in Science Degree in Administration of Justice – no changes

Recommendation:
All items will move forward to Chancellor's Cabinet.

Moorpark College:
Revised Degrees/Programs (bolded areas left on from submission):
Associate in Arts Degree in Film Television Media – pulled
Associate in Arts Degree in Theatre Arts:
Acting. There was a significant change in units of the program (reduction).
Certificate of Achievement in Theatre Arts:
Acting. There was a significant change in units of the program (reduction).
Associate in Arts Degree in Technical Theatre.
There was a significant change in units of the program (reduction).
Certificate of Achievement in Technical Theatre
There was a significant change in units of the program (reduction).
Associate in Science Degree in CNSE:
Computer Network Systems Engineering. Updating of the course within industry.
Certificate of Achievement in **CNSE**: Windows Engineering – updating of the course within industry.

Certificate of Achievement in Child Development Associate Teacher Permit/Certificate of Achievement, qualifies for low unit certificate – no changes

**Recommendation:**
All items will move forward to Chancellor’s Cabinet.

**New Degrees/Programs:**
- Associate in Arts Degree in Theatre Arts for Transfer (AA-T) – revision was made under item 3 – grade of C “or P” will be added - the title of the degree will also be changed to be consistent with all others.
- Associate in Science Degree in Child Development/Early Childhood Education for Transfer (AS-T) – no changes
- Certificate of Achievement in CNSE: Technical Support Specialist – Board must approve before it goes to the Region. Need to research for amount of units as it may go into another category. Mary Rees will follow up.
- Associate in Science Degree in Geology for Transfer (AS-T), Riley Dwyer recommended this item be pulled.
- Associate in Arts Degree in Journalism for Transfer (AA-T), if approved as normal TMC by the State, it will go to the Board, but if not, it will be returned, however, the math units are at 5 units and may not be consistent with the Board Goals and Objectives.

**Recommendation:**
See individual items.

**Deleted Degrees/Programs:**
- Computer Network Systems – Certificate of
Achievement
Social Science – AS
Behavioral Science – AA
International and Intercultural Studies – AA

**Recommendation:**
All items will go forward to Chancellor’s Cabinet.

**Revised Courses:**
BOT M06, Plants and Society, 34 units – combining courses for a total of 4 units.
DANC M55, Dance Rehearsal and Performance, 0.5 – 2 units
MM M20, Web Design, 3 units
MM M30, Motion Graphics, 3 units
MM M50, Interactive Design, 3 units
MM M70, Introduction to Game Design, 3 units
MM M75, Game Prototyping, 3 units, spell out “UI” – user interface – change will be made and sent forward.

**Recommendation:**
All items will go forward to Chancellor’s Cabinet.

**OXNARD COLLEGE:**

**New Course:**
HED R110, Introduction to Kinesiology, 3 Units, correction to title page of course: HED R110 (is stated as HED R10) Add transfer credit: CSU

**Recommendation:**
Item will go forward to Chancellor’s Cabinet.

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<th>New Business</th>
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<tr>
<td><strong>AP 4025 Philosophy and Criteria for Associate Degree and General Education (Shannon Davis)</strong></td>
<td>AP 4025 – Ms. Davis stated this item was approved by this body last year, however, never went to Chancellor’s Cabinet. The administrative procedure still requires minor changes, therefore, it will be revised. Ms. Davis added language on the last page (items in bold are changes made by Ms. Davis). Title 5 Legal</td>
<td>Make minor changes to AP 4025 and return to DTRW in April.</td>
<td>April 12</td>
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</table>
| **Math Competency**  
**Lisa Anderson, Math Professor,**  
**Ventura College, guest** | Section 66745 will be added and returned to  
DTRW for April.  
It was agreed all new versions of BPs and APs  
will have a history footer indicating  
dates/versions of the councils/committees they  
have been through to ensure the correct drafts  
are being presented.  
Math competency  
Discussion ensued regarding the approving  
entity and it was agreed the recommendation of  
DTRW is to replace “approved by the  
mathematics department” with “approved by the  
campus Curriculum Committee.” “Enforced”  
will not be underlined. Ms. Anderson will take  
back to the Curriculum Committee for further  
review.  
Dr. Endrijonas provided an update regarding  
whether the Entry Level Mathematics (ELM) test  
can be taken to satisfy a prerequisite, which  
cannot be done. The State Academic Senate is  
working on this at the state level to correct this  
issue and the break in the process. (Under  
FAQ in the State’s Academic Senate website.) | **Review with**  
**Curriculum**  
**Committee** | April 12 | Ms. Anderson |

| **Testing for Prerequisite** | | | |

| **Next Meeting Date:** | April 12, 2012 – 1 pm | | |