

Ventura County Community College District

2011-2012 Academic Year

District Technical Review Workgroup (DTRW)

Meeting Notes

March 8, 2012 - 1:00 p.m. – DAC Lakin Board Room

MEETING NOTES APPROVED AT 4.12.12 DTRW MEETING

Present: Chancellor's Designee: Erika Endrijonas, Chair, (OC)
 Co-Chair & Faculty Co-Chair: Mary Rees (MC)
 Executive Vice Presidents: Erika Endrijonas (OC), Lori Bennett (representing EVP, MC), Ramiro Sanchez (VC)
 Faculty Co-Chairs of Curriculum Committees: Mark Pauley (VC), Teresa Bonham (OC)
 Articulation Officers: Shannon Davis (OC), Letrisha Mai (MC), Gloria Arevalo (VC)
 Academic Senate Appointees: Riley Dwyer (MC), Robert Cabral (OC), Peter Sezzi (VC)
 Associate Student Government: Daniel Chavez (VC)
 Policy and Administrative Procedures: Clare Geisen (DAC)
 Guest: Lisa Anderson, Math Professor (VC)

Absent: All present

Recorder: Laurie Nelson-Nusser

Notes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
<p>Approval of January 12, 2011 Meeting Minutes</p>	<p>Dr. Endrijonas welcomed everyone to DTRW and the meeting commenced at 1:00 pm. The January 12, 2012 meeting notes were reviewed and approved with a request to capitalize the course names and add full class description into the minutes.</p> <p>Also, there was a request for a correction regarding status for Oxnard College's math submission stating it needed to come back to DTRW for review, which it did not need to return, and was clarified by Dr. Endrijonas.</p>			

Review of Committee Charge	A recommendation was made to remove “the fourth Thursday” as the meetings dates and times can be found on the District Committee website. Add the URL address to the document. Take out “suggested” for membership. Page 3, page 25 of handbook – take out first bullet as it is not necessary any longer.			
Review of Annual Committee Evaluation	Tabled to next meeting. The survey should be tailored to the committee. Come back with comments specific to this committee. (Since the last meeting, this item has been resolved.)			
College Submissions				
New Degree/Course/Revised Courses Moorpark/Oxnard/Ventura Submissions	<p><u>VENTURA COLLEGE:</u></p> <p>New Courses: ESRM V41, Environmental Ecology, 3 Units – pulled and will come back at a later time per Mark Pauley.</p> <p>KIN V71A, Survey of Integrative Mind/Body Exercise, 1.5 Units – this is a survey class, however, is still written as an activity course and will be pulled to return to Curriculum Committee.</p> <p>MATH V13A, Intermediate Algebra: First Half, 3 Units – Board objection is possible as credits will end up as 6. This item was pulled and will return to Curriculum Committee.</p> <p>MATH V13B, Intermediate Algebra: Second Half, 3 Units – pulled and return to Curriculum Committee.</p> <p>Recommendation: All items were pulled and will return to Ventura’s Curriculum Committee for further review.</p>			EVP for each college to send items to their President’s office for submission to Board.

New Degrees:

Associate in Arts Degree in Art History for Transfer – total units for the Major will change from 3 to 3-4

Associate in Arts Degree in History for Transfer – Total units 18-21 – “21” will be deleted – total units will be 18

Associate in Arts Degree in Studio Arts for Transfer – no changes

Associate in Arts Degree in Theatre Arts for Transfer – no changes

Associate in Science Degree in Administration of Justice – no changes

Recommendation:

All items will move forward to Chancellor’s Cabinet.

MOORPARK COLLEGE:

Revised Degrees/Programs (bolded areas left on from submission):

Associate in Arts Degree in Film Television Media – pulled

Associate **in Arts** Degree in **Theatre Arts**: Acting. There was a significant change in units of the program (reduction).

Certificate of Achievement in **Theatre Arts**: Acting. There was a significant change in units of the program (reduction).

Associate **in Arts** Degree in Technical Theatre. There was a significant change in units of the program (reduction).

Certificate of Achievement in Technical Theatre There was a significant change in units of the program (reduction).

Associate in Science Degree in **CNSE**: Computer Network Systems Engineering. Updating of the course within industry.

	<p>Certificate of Achievement in CNSE: Windows Engineering – updating of the course within industry.</p> <p>Certificate of Achievement in Child Development Associate Teacher Permit/Certificate of Achievement, qualifies for low unit certificate – no changes</p> <p>Recommendation: All items will move forward to Chancellor’s Cabinet.</p> <p>New Degrees/Programs: Associate in Arts Degree in Theatre Arts for Transfer (AA-T) – revision was made under item 3 – grade of C <u>“or P”</u> will be <u>added</u> - the title of the degree will also be changed to be consistent with all others.</p> <p>Associate in Science Degree in Child Development/Early Childhood Education for Transfer (AS-T) – no changes</p> <p>Certificate of Achievement in CNSE: Technical Support Specialist – Board must approve before it goes to the Region. Need to research for amount of units as it may go into another category. Mary Rees will follow up.</p> <p>Associate in Science Degree in Geology for Transfer (AS-T), Riley Dwyer recommended this item be pulled.</p> <p>Associate in Arts Degree in Journalism for Transfer (AA-T), if approved as normal TMC by the State, it will go to the Board, but if not, it will be returned, however, the math units are at 5 units and may not be consistent with the Board Goals and Objectives.</p> <p>Recommendation: See individual items.</p> <p>Deleted Degrees/Programs: Computer Network Systems – Certificate of</p>			
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	<p>Achievement Social Science – AS Behavioral Science – AA International and Intercultural Studies – AA Recommendation: All items will go forward to Chancellor’s Cabinet.</p> <p>Revised Courses: BOT M06, Plants and Society, 34 units – combining courses for a total of 4 units. DANC M55, Dance Rehearsal and Performance, 0.5 – 2 units MM M20, Web Design, 3 units MM M30, Motion Graphics, 3 units MM M50, Interactive Design, 3 units MM M70, Introduction to Game Design, 3 units MM M75, Game Prototyping, 3 units, spell out “UI” – user interface – change will be made and sent forward. Recommendation: All items will go forward to Chancellor’s Cabinet.</p> <p><u>OXNARD COLLEGE:</u></p> <p>New Course: HED R110, Introduction to Kinesiology, 3 Units, correction to title page of course: HED R110 (is stated as HED R10) Add transfer credit: CSU</p> <p>Recommendation: Item will go forward to Chancellor’s Cabinet.</p>			
New Business				
AP 4025 Philosophy and Criteria for Associate Degree and General Education (Shannon Davis)	AP 4025 – Ms. Davis stated this item was approved by this body last year, however, never went to Chancellor’s Cabinet. The administrative procedure still requires minor changes, therefore, it will be revised. Ms. Davis added language on the last page (items in bold are changes made by Ms. Davis). Title 5 Legal	Make minor changes to AP 4025 and return to DTRW in April.	April 12	Ms. Davis

<p>Math Competency Lisa Anderson, Math Professor, Ventura College, guest</p> <p>Testing for Prerequisite</p>	<p>Section 66745 will be added and returned to DTRW for April.</p> <p>It was agreed all new versions of BPs and APs will have a history footer indicating dates/versions of the councils/committees they have been through to ensure the correct drafts are being presented.</p> <p>Math competency Discussion ensued regarding the approving entity and it was agreed the recommendation of DTRW is to replace “approved by the mathematics department” with “approved by the campus Curriculum Committee.” “Enforced” will not be underlined. Ms. Anderson will take back to the Curriculum Committee for further review.</p> <p>Dr. Endrijonas provided an update regarding whether the Entry Level Mathematics (ELM) test can be taken to satisfy a prerequisite, which cannot be done. The State Academic Senate is working on this at the state level to correct this issue and the break in the process. (Under FAQ in the State’s Academic Senate website.)</p>	<p>Review with Curriculum Committee</p>	<p>April 12</p>	<p>Ms. Anderson</p>
<p>Next Meeting Date:</p>	<p>April 12, 2012 – 1 pm</p>			