

## VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

District Administration Center  
333 Skyway Drive, Camarillo, CA 93010  
(805) 384-8300

### BILLING INSTRUCTIONS

☐ **Moorpark College**  
**Student Health Center**  
**Tel: (805) 378-1413**  
**Fax: (805) 378-1570**  
**Policy # 1157QA**

☐ **Oxnard College**  
**Student Health Center**  
**Tel: (805) 986-5832**  
**Fax: (805) 488-0860**  
**Policy # 1157QB**

☐ **Ventura College**  
**Student Health Center**  
**Tel: (805) 654-6346**  
**Fax: (805) 648-8998**  
**Policy # 1157QC**

### Blue Cross of California/Student Accounts

P.O. Box 60007, Los Angeles, California 90060-0007

#### TO MEDICAL PROVIDER:

This patient is a student at ☐Moorpark ☐Oxnard ☐Ventura College and is referred to your facility for treatment for a college-related injury. This verifies that the college insurance, a PPO insurance, is only partly responsible for medical charges incurred for an injury.

**Please note:** College insurance coverage depends on whether student does/does not have other private insurance. Medical benefits are limited. Read the policy for details and care not covered.

**1. For a patient with private insurance:**

FIRST – submit your bills to your private insurance

SECOND – submit claim, itemized statement of original bill, EOB (Explanation of Benefits) and HIPPA authorization form to Blue Cross at the Los Angeles address (Blue Cross = secondary coverage).

Deductible: Blue Cross deductible is \$100 for athletes; \$50 for other students

Coverage: 100% if physician/facility IS a Blue Cross PPO member, or 60% (of Blue Cross Customary & Reasonable) if physician/facility IS NOT a Blue Cross PPO member.

**2. For a patient without private insurance:**

Deductible: Blue Cross deductible is \$100 for athletes; \$50 for other students

Coverage: 100% if physician/facility IS a Blue Cross PPO member, or 60% (of Blue Cross Customary & Reasonable) if physician/facility IS NOT a Blue Cross PPO member.

**NOTE:** We recommend that injured student ask the physician/facility FIRST whether they are a Blue Cross Prudent Buyer Provider. You may verify that they are a blue Cross PPO by checking their web site at [www.bluecrossca.com](http://www.bluecrossca.com). If they are, 100% (after deductible) of bill will be paid; if they are not, the student will be responsible for not only the deductible but also for the amount not paid by Blue Cross.

**3. How to submit your bills:**

Submit the following, to: **Blue Cross of CA/Student Accounts, P.O. Box 60007, L.A., CA 90060-0007**

1. Copy of Student & Athlete Insurance Accident Claim form
2. Copy of your ITEMIZED statement
3. Copy of EOB (Explanation of Benefits) from student's private insurance – when applicable.
4. Copy of Health Insurance Portability and Accountability Act (HIPPA) form.

When the student/patient does not have a copy of the claim form – Item #1 above, please contact the College Student Health Center or College Trainer.

**NOTE:** Please submit your claims/charges directly to Blue Cross; sending it to the Health Center will only delay the processing of the claim.

If you have any further questions regarding your claim or its status, please call Blue Cross directly at (800)-627-7244. Be sure to tell Blue Cross that you are covered by the SAIN college account. Thank you.

Student Name (Print):

Date: