



VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

PERSONNEL COMMISSION

MEETING AGENDA FOR APRIL 18, 2013

5:30 p.m.

Ventura County Community College District
255 West Stanley Avenue, Suite 150
Ventura, CA 93001

ALL ITEMS ARE SUBJECT TO DISCUSSION/ACTION

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENTS REGARDING AGENDA ITEMS**
4. **MINUTES**
Personnel Commission Meeting of March 21, 2013
5. **CORRESPONDENCE**
None
6. **OLD BUSINESS**
None
7. **REPORTS**
 - A. Classified Employees Representative's Report
 - B. Board of Trustees Meeting Report
 - C. Director's Report
 - Current Recruitments Report
 - Positions Filled & Pending Report
 - D. Commissioners' Reports
8. **REVISION OF A CLASSIFICATION SPECIFICATION**
Admission and Records Technician
9. **TITLE CHANGE AND REVISION OF CLASSIFICATION SPECIFICATIONS**
 - A. From: Network Engineer
To: Network Administrator
 - B. From: Telecommunications Engineer
To: Telecommunications Administrator

10. **PERSONNEL COMMISSION BUDGET FOR FISCAL YEAR 2013-2014**
Preliminary Review of Personnel Commission Budget for Fiscal Year 2013-2014
11. **CUSTOMER SATISFACTION SURVEY**
12. **ABOLISHMENT OF UNUSED CLASSIFICATIONS**
Scholarship Technician
13. **RECESS TO CLOSED SESSION**
none
14. **RECONVENE IN OPEN SESSION**
N/A
15. **PUBLIC COMMENTS REGARDING NON-AGENDA ITEMS**
16. **DATE AND TIME OF NEXT PERSONNEL COMMISSION MEETING**
The date and time of the next regularly scheduled meeting of the Personnel Commission is May 16, 2013, at 5:30 p.m. The meeting will take place in the Dr. Thomas G. Lakin Boardroom at the District Administrative Center at 255 West Stanley Avenue, Suite 150, in Ventura, California.
17. **ADJOURNMENT**

Written materials relating to a Commission meeting item that are distributed to at least a majority of the Commission members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at the District Administrative Center located at 255 West Stanley Avenue, Suite 150, Ventura, CA 93001 or at the Personnel Commission meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of
Michael Arnoldus, Director of Employment Services/Personnel Commission
Ventura County Community College District
255 West Stanley Avenue, Suite 150
Ventura, CA 93001
(805) 652-5521