

Ventura County Community College District

NOTES - Minutes of the District Technical Review Workgroup

2009-2010 Academic Year

1:00 p.m. – 3:00 p.m.

April 22, 2010

Present: Chancellor's Designee: Ramiro Sanchez (VC)
 Co-Chair & Faculty Co-Chair: Jeanette Redding (OC)
 Executive Vice Presidents: Ed Knudson (MC), Erika Endrijonas (OC)
 Faculty Co-Chairs of Curriculum Committees: Peter Sezzi (VC)
 Articulation Officers:
 Academic Senate Appointees: Marie Panec (MC), Mark Pauley (VC)
 Student Representative: Trevor Zierhut (VC)

Absent: Jeff Baker, Robert Cabral, Shannon Ordonez, Jeff Ferguson, Letrisha Mai

Recorder: Linda Resendiz

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Welcome	Ramiro welcomed everyone to today's meeting.			
Approval of 3/25/10 Meeting Minutes	The meeting minutes from 3/25/10 meeting were reviewed and approved with minor corrections.			
Curriculum Review: Moorpark, Oxnard, and Ventura Colleges – New/Revised Courses and Programs	Campus representatives from MC and OC presented courses and programs that were revised or new. Recommendations for edits were made to the MC and OC submissions.	Submit revised submissions to Linda Resendiz.		MC and OC

Updates				
<ul style="list-style-type: none"> Single Reading Submission of Curriculum for Approval by BOT - AP 4020 	AP 4020 was changed to reflect a one reading of curriculum at BOT meetings instead of two. Also, on page one "Vice President of Instruction" was deleted and replaced with "Executive Vice President".	AP 4020 will be forwarded to Chancellor's Cabinet for review.	May 2010	R. Sanchez
<ul style="list-style-type: none"> Variable Unit for OC's New IA Courses 	Erika mentioned repeatability is not tied to units but to the specific number of times a student enrolls in a course.			
Discussion				
<ul style="list-style-type: none"> Review of Self-Evaluation from Workgroup (Survey Monkey) 	Ramiro reviewed the survey results with the Council.			
Topics for future meetings	<ol style="list-style-type: none"> Review Title 5 changes at first meeting. Give nonsubstantive edits to curriculum to campus representative ahead of time or during the meetings. Notify someone from student government ahead of time to increase student participation on the committee. Review the charge of the committee at the first meeting. 			
Other	Mary Rees will be replacing Marie Panec for the next academic year DTRW meetings.			
Next Meeting	Thursday, August 27, 2010 – 1:00 p.m. DAC-Multi Purpose Room			