

Ventura County Community College District

DRAFT - Minutes of the District Technical Review Workgroup

2009-2010 Academic Year

1:00 p.m. – 3:00 p.m.

March 25, 2010

Present: Chancellor's Designee: Ramiro Sanchez (VC)
 Co-Chair & Faculty Co-Chair: Jeanette Redding (OC)
 Executive Vice Presidents: Ed Knudson (MC), Erika Endrijonas (OC)
 Faculty Co-Chairs of Curriculum Committees: Marie Panec (MC)
 Articulation Officers: Shannon Ordonez (OC)
 Academic Senate Appointees: Jeff Baker (MC), Mark Pauley (VC), Robert Cabral (OC)
 Student Representatives: Trevor Zierhut (VC)

Absent: Peter Sezzi (VC), Jeff Ferguson (VC), Letrisha Mai (MC)

Recorder: Linda Resendiz

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Welcome	Ramiro welcomed everyone to today's meeting.			
Approval of DATE Meeting Minutes	The meeting minutes from the 2/25/10 meeting were approved as submitted.			
Curriculum Review: Moorpark, Oxnard, and Ventura Colleges – New/Revised Courses and Programs	Each campus representative presented courses and programs that were revised or new. Recommendations for edits were made to the MC and OC submissions.	Forward revised submissions to Linda Resendiz.		MC and OC
Updates				
General Education Units Required for an AA/AS Degree	This item was removed.			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Excessive Units for CJ Courses – R. Sanchez	Ramiro said that although the BOT approved VC's CJ course, the number of hours are not in compliance with Title 5. He spoke to Stephanie Low and she says these courses need to match up with the requirements. He mentioned that VC has decided not to offer the class. This course will come back to DTRW either to remove or revise hours/units.			
Single Reading Submission on Curriculum for Approval by BOT – AP 4020 – R. Sanchez	Ramiro mentioned that at last month's meeting Peter mentioned that the BP needed to be corrected. Ramiro looked for this BP and saw that it does not exist. The only change that needs to be made should be to the AP.	Ramiro will bring the revised AP for review and then either forward it to DCSL or to Chancellor's Cabinet.	April 2010	R. Sanchez
Posting of Revised DTRW Narrative in District Governance Manual – R. Sanchez	Ramiro checked out the website and saw that the posted narrative still has 2007-2008. He emailed Claire to see where we were on this. Claire said it is under review. Ramiro suggested having the narrative changed to 10-11 and have it posted no later than this summer. It was mentioned that this is an accreditation issue that needs to be resolved.			
Reading Skills – Faculty Curriculum Co-Chairs	<p>Ramiro asked for any updates from all three campuses.</p> <p>OC: Faculty is dissatisfied that reading competency was removed about 13 years ago and does not serve student population. This has been referred to the BSI Group and will report when they are ready.</p> <p>Remove this item from future agendas.</p>			
Discussion				
Topics related to curriculum appearing on Board agenda without going through DTRW – J. Redding	Jenny mentioned that she sat in one meeting and was curious that DTRW is not seeing some policies that are coming through DCSL.			

Topics for future meetings	1. Send curriculum to be reviewed to Shannon and Jeff early due to them being at their AO conference on 4/22.			
Next Meeting	Thursday, April 22, 2010 – 1:00 p.m. DAC-Multi Purpose Room			