

Ventura County Community College District

Minutes of the District Technical Review Workgroup

2009-2010 Academic Year

1:00 p.m. – 3:00 p.m.

February 25, 2010

Present: Chancellor's Designee: Ramiro Sanchez (VC)
 Co-Chair & Faculty Co-Chair: Jeanette Redding (OC)
 Executive Vice Presidents: Ed Knudson (MC), Erika Endrijonas (OC)
 Faculty Co-Chairs of Curriculum Committees: Peter Sezzi (VC)
 Articulation Officers: Shannon Ordonez (OC), Jeff Ferguson (VC)
 Academic Senate Appointees: Jeff Baker (MC), Mark Pauley (VC), Robert Cabral (OC)
 Student Representatives: Trevor Zierhut (VC)

Absent: Letrisha Mai (MC)
 Student Representatives (MC, OC)

Recorder: Linda Resendiz

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Welcome – <i>Ramiro Sanchez</i>	Ramiro introduced Trevor Zierhut from VC's student government and welcomed everyone to today's meeting.			
Approval of 1/28/10 Meeting Minutes - <i>Council</i>	The meeting minutes from the 1/28/10 meeting were approved with minor changes.			
Curriculum Review: Moorpark, Oxnard, and Ventura Colleges – New/Revised Courses and Programs	Each campus representative presented courses and programs that were revised or new. Recommendations for edits were made to the MC and OC submissions.	Forward revised submissions to Linda Resendiz.		MC and OC

Updates				
General Education Units Required for an AA/AS Degree - <i>Workgroup</i>	MC: GE work is being done by the departments chairs and will be complete by the end of March It was agreed to remove this item from future agendas.			
Excessive Units for CJ Courses – <i>Ramiro Sanchez</i>	Ramiro has sent emails to Stephanie regarding mismatch in units.	Follow-up with Stephanie Low.		R. Sanchez
Single Reading Submission on Curriculum for Approval by BOT – <i>Ramiro Sanchez</i>	Ramiro said that at Monday's Chancellor's Cabinet it was mentioned that at one time the district had one reading for curriculum. This practice changed over the years and never went back. The Chancellor will recommend making a one reading for curriculum. This will hopefully be effective at next month's BOT meeting. Peter mentioned that AP 4020 should be changed to reflect this.			
Posting of Revised DTRW Narrative in District Governance Manual – <i>Ramiro Sanchez</i>	Ramiro mentioned that at last month's DTRW meeting it was reported that the narrative was submitted for posting. Jeff Ferguson checked and saw that the 07-08 is still showing.	Call Clare Geisen to have correct version posted on the website. Will ask to change the year to 10-11.		J. Ferguson/R. Sanchez
Reading Competency – <i>Academic Senate Presidents</i>	VC: There was discussion at our Curriculum Committee meeting last week. It was approved by the Curriculum Committee to change the title to Reading Skills with the agreement that the Curriculum Committee will not support any particular sanction. OC: Has brought forward to DTRW. OC is interested in revisiting the reading competency issue similarly as to how math and English was done. They want to make it a requirement for graduation.			

Topics for future meetings	1. Topics that appear at DCSL dealing with curriculum not appearing at DTRW. How are topics being divided?	Ramiro to check email that Jenny sent.		R. Sanchez
Next Meeting	Thursday, March 25, 2010 – 1:00 p.m. DAC-Multi Purpose Room			