

DTRW Meeting Minutes

**DAC Multi-Purpose Room
October 29, 2009 – 1:30 p.m.**

Present: Chancellor's Designee: Ramiro Sanchez (VC)
 Executive Vice Presidents: Ed Knudson (MC), Erika Endrijonas (OC)
 Faculty Co-Chairs of Curriculum Committees: Marie Panec (MC), Peter Sezzi (VC)
 Articulation Officers: Letrisha Mai (MC), Shannon Ordonez (OC), Jeff Ferguson (VC)
 Academic Senate Appointees: Margaret Tennant (MC), Robert Cabral (OC), Paulette Johnson (VC)

Absent: Faculty Co-Chair: Jeanette Redding (OC)

Recorder: Linda Resendiz

Minutes:

| Agenda Item | Summary of Discussion | Action (If Required) | Completion Timeline | Assigned to: |
|--|---|----------------------|---------------------|--------------|
| Welcome and Review of Agenda | Welcomed everyone and reviewed today's agenda. | | | |
| Approval of 9/24/09 Minutes | The meeting minutes from 9/24/09 were reviewed and approved. | | | |
| Curriculum Review: Moorpark, Oxnard and Ventura Colleges – New Courses and Revised Courses and Programs | <p>Moorpark – Letrisha Mai provided an overview of the new courses and revised program and revised courses. The revised courses will not be able to be offered during the spring 2010 semester because they did not make the BOT agenda for November on time. Letrisha will notify the faculty.</p> <p>Oxnard – Shannon Ordonez provided an overview of the proposed new program Coastal Resource Management. Suggestions for minor changes were made. Shannon will take it back for revisions.</p> <p>Ventura – Peter Sezzi provided an overview of the new courses and revised course. Letrisha recommended having the UC recommendation deleted from PE V101 until it is submitted and approved.</p> | | | |

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| Discussion on comparable courses for repeatability not for equivalency – AO's and Registrars | Ramiro spoke to Paulette and was told that more time is needed because the AOs and Registrars are still working on this. They hope to have something soon or by the next meeting; | | | |
| CB 21 Recoding – Status report from each college | Deadline was moved to March 1 st . | | | |
| Updates A. Enforcement of prerequisites (summer & fall 2010) – EVPs | Ventura - All of courses that will be offered this coming summer will have the prerequisites enforced. Oxnard - Prerequisites are not going to be enforced this coming summer. They are looking at a plan to see how they are going to deal with enforcing prerequisites. Moorpark - Sciences prerequisites are being enforced. | | | |
| B. Guidelines for awarding additional degrees – Workgroup (BP & AP 4100) | It is believed that this item is already complete. BP and AP talk about how to obtain degrees and certificates not on how to obtain additional degrees and certificates. This item will be moved to DSCL. | | | |
| C. DTRW narrative in district governance manual – R. Sanchez | Ramiro submitted changes to Clare Geisen a couple of weeks ago. She said she's about two weeks away in having it proofread and putting up in the Governance Manual. | | | |

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| D. Repeatability on activity courses – EVP's | There was a discussion on the numbering used on some of the courses that MC submitted. A handout of an email dialogue was distributed which contained information on when courses may be identified as repeatable. | | | |
| Discussion: A. Current college procedures on Proficiency Awards - EVPs | This item was carried over from last month's meeting. Consistency amongst all 3 campuses needs to be looked at. An update is needed from DCSL as to what has been done. | | | |
| B. General Education units required for an AA/AS degree - Workgroup | Ventura – At the last Curriculum Committee meeting Paulette Johnson put together a three page overview analysis of AS degrees and units required at VC and did summary of GE courses. Members were asked to take this information back to their colleagues for discussion and analysis. The goal is to increase the number of awards awarded and decrease the units required to be taken. A task force will evaluate this and report back. | | | |
| Next Meeting | Thursday, November 19, 2009 1:00 p.m. – DAC – Multi Purpose Room | | | |