

**Ventura County Community College District**

**District Council on Student Learning (DCSL) Committee Minutes**

**March 31 – DAC Multi-Purpose Room**

**3:00 p.m. – 4:30 p.m.**

**Present:** Chancellor's Designee: Ramiro Sanchez (VC)  
 Co-Chair: Linda Kamaila (OC) for R. Cabral  
 M. Bowen (VC), D. Bransky (VC), S. Bricker (VC), S. Cabral (OC), K. Colborn (MC), S. Davis (OC), E. Endrijonas (OC), K. Engelsen (OC), P. Ewins (MC), R. Dwyer (MC), A. Gonzales (VC), P. Kennedy-Luna (MC), M. Rauchfuss (MC), M. Rees, (MC) P. Sezzi (VC)

**Absent:** R. Cabral (OC), E. Knudson (MC), M. Jones (OC), T. Zierhut (VC)

**Recorder:** Linda Resendiz

**Minutes:**

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
<b>1. Welcome and Approval of February 24, 2011 Meeting Minutes</b>	Ramiro welcomed everyone to today's meeting. The meeting minutes from February 24 <sup>th</sup> were reviewed and approved as submitted.			
<b>2. Updates/Discussion</b>				
<b>a. SB 1440 - Council</b>	No new updates to report.	Item will be removed until there are new updates to report.		
<b>b. Early Alert Letter – K. Engelsen &amp; M. Rauchfuss</b>	There was a concern that the process is so rigidly time framed and not available for faculty when they want to use it. There was a request to have the process fully flexible.	The Council agreed to continue looking at the Early Alert process over the spring and summer semesters and having it more available online.	August 2011	Council

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<b>c. Early Registration (AP 5055) - Council</b>	The survey results were discussed. MC unanimously supports change the change. VC does not want to change the current process but agreed to add athletes to the priority line-up.	This item will continue on the agenda for the next meeting awaiting input from OC. The agreement was to implement around fall 2012. If there is no final recommendation at the next meeting, the Council agreed to act on what was agreed upon for student athletes.	April 2011	Council
<b>d. FERPA/Definition of a Student – S. Bricker</b>	The Council reviewed the change to AP 5040, which was a change on the first paragraph.	The change was agreed to and will be forwarded to Chancellor’s Cabinet.	April 2011	R. Sanchez/ L. Resendiz
<b>e. AP 4235 Proposed Edits – S. Bricker</b>	The proposed edits to AP 4235 were reviewed. Susan mentioned that this AP might have to come back in the fall regarding resolution on CLEP/IB.	It was agreed to forward AP 4235 to Chancellor’s Cabinet.	April 2011	R. Sanchez/ L. Resendiz
<b>f. Return to Two Separate Registration Periods: Task Force Update (Summer &amp; Fall) – A. Gonzales, P. Ewins, &amp; E. Knudson</b>	Angelica mentioned that this is in process. A suggestion was made to contact Dave Furhmann about adding 3 questions for students to answer when registering online.	Forward questions to Linda Resendiz so she can send them to the Council for review. Ramiro will then take these questions to Dave Fuhrmann.	April 2011	A. Gonzales/ P. Ewins
<b>g. Proficiency Awards – P. Sezzi</b>	Peter shared that VC has come up with a new process on processing proficiency awards.	If anyone is interested in knowing about this new process, please contact Peter Sezzi.		

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<p><b>h. Council's Evaluation/ Performance (Accreditation Recommendations, Mapping/Functional Process; Where are the deficiencies?</b></p>	<p>The Council took a look at last year's self-appraisal questions and made some modifications.</p> <p>The Council also reviewed the charge of committee and made some recommended revisions.</p> <p>A suggestion was made for the Council to set goals at the beginning of the next academic year.</p>	<p>Ramiro will send these modifications to Clare and she will then take them to Chancellor's Cabinet for review.</p> <p>Revisions will be done in legislative format. Linda will forward a draft to the Council for their review.</p>	<p>April 2011</p> <p>April 2011</p>	<p>R. Sanchez</p> <p>R. Sanchez/ L. Resendiz</p>
<p><b>NEXT MEETING</b></p>	<p>Thursday, April 28, 2011 – 3:00 p.m. DAC-Multipurpose Room</p>			