

Ventura County Community College District
Consultation Council Notes
August 30, 2013
9:00 a.m.

Present: Anita Morris, Ilse Maymes, Greg Gillespie, Brian Fahnestock, Paula Munoz (for Steve Hall), Richard Duran, Leann Colvin, Karen Bulger, Peder Nielsen, Art Sandford, Linda Kama'ila, Iris Ingram, Mary Rees, Lori Bennett, Clare Geisen
Chair: Jamillah Moore
Recorder: Patti Blair
Absent: Steve Hall, Dan Casey

Agenda Item	Summary of Discussion	Action (If Required or Information Provided)	Assigned to:
Opening of Meeting	Dr. Moore welcomed everyone to the meeting and introduced new members.	N/A	Jamillah Moore
Review of Consultation Council Notes	The notes from the August 1, 2013 Consultation Council were reviewed and approved with no changes.	N/A	Jamillah Moore
Board Agenda	Dr. Moore led a review of the September 10, 2013 Board of Trustees Board Meeting agenda. Dr. Moore also led a review of the September 12, 2013 Citizens Advisory Body Meeting agenda.	N/A	Jamillah Moore
Master Plan	Dr. Harmon led a review of the Master Plan. Dr. Kama'ila indicated the Oxnard College Academic Senate has forwarded errors-of-fact to Dr. Harmon and requested the final document reflect the suggested changes. Dr. Kama'ila and Ms. Rees expressed concern that the Master Plan did not contain language that the District, although acting as a whole, recognizes colleges' uniqueness. Ms. Munoz indicated the AFT has forwarded suggested changes to the Chancellor's Office and requests the changes be incorporated into the final document.	Dr. Harmon will incorporate suggested changes and present a revised document for Consultation Council review during the September 13, 2013 Consultation Council Meeting.	Jane Harmon

Agenda Item	Summary of Discussion	Action (If Required or Information Provided)	Assigned to:
	Ms. Geisen also indicated the District's Strategic Plan will be incorporated into the Master Plan.		
Accreditation: VCCCD Employee Formal Communications Survey Summary	Ms. Geisen distributed a summary of the VCCCD Employee Formal Communications Survey. The summary document will be used as accreditation evidence. There was a suggestion to add one column to indicate "final action."	Ms. Geisen will update the summary to reflect the suggested change and distribute to Consultation Council members for final review.	
Decision-Making Handbook	Dr. Moore led a review of the Decision-Making Handbook. Members discussed the suggestion to eliminate DCAA and the reporting structure for DTRW-I and DTRW-SS. It was recommended that DTRW-I and DTRW-SS submit curriculum items directly to the Board of Trustees. Issues related to relevant academic policies would be routed directly through DCAP. There was a suggestion to add a faculty co-chair to DCAP and DCHR.	The Decision-Making document will be revised and reviewed during the October 11, 2013 Consultation Council Governance Review meeting.	Jamillah Moore
Other Items	There were no other items.	N/A	
Future Consultation Council Meetings	Agenda Review August 30, 2013 September 27, 2013 November 1, 2013 November 27, 2013	Governance Review September 13, 2013 October 11, 2013 November 15, 2013 December 13, 2013	

Approved: Consultation Council 09/13/13