

Ventura County Community College District

District Consultation Council

Multi-Purpose Room
255 West Stanley Avenue, Suite 150
Ventura, CA 93001

August 1, 2008 - 8:30 a.m.

Present: Robin Calote, Richard Durán, Pam Eddinger, Clare Geisen, Mary Anne McNeill, Patricia Parham, Deborah Pollock, Margaret Tennant, and Jim Meznec.

Recorder: Eileen Welser

Meeting Notes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
August 12, 2008, Agenda Review	The agenda was reviewed and changes were recommended.	Make changes	Immediately	Eileen Welser
Draft Master Plan	<p>James Meznec distributed and reviewed the Draft Ventura County Community College District Master Plan. Dr. Meznec indicated the document was a Board learning tool for their planning session in the fall. Dr. Meznec explained the planning process and indicated the objectives would be developed in the summer, with updates three times per year.</p> <p>The Master Plan was reviewed and the following items were discussed:</p> <ul style="list-style-type: none"> • Measures of student success. • Transfer rate. • Terms and definitions consistent at all three campuses. • PE: Transfer rate vs. "transfer readiness." • State comparison from ARCC report. • One source of data. • Review consistency and quality in ESL program. • Improvement rates for ESL. • Define VCCCD-specific measure of success. • Student Learning Outcomes. • Enrollment Management Plans should match Master Plan's cycle. • High school counselor responses may indicate areas to concentrate on to further relationships (i.e., involve counselors in summer programs). • Market ourselves as a District rather than individual institutions. • Frame the document so the inaccuracies in the language from KH 			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Draft Master Plan	<p>study are not carried forward.</p> <ul style="list-style-type: none"> • This document was crafted in a moment in time and new, correct information will brought forward. • Need more commonality between campuses, particularly in assessments. • Process for addressing these issues, such as DTRW • Future planning. • Capital Facilities Planning. • Educational Master Plan is the forerunner to the Facilities Plan. • Facilities planning is a campus role, but must be sure to bring into District standards prior to implementation. • Partners in participatory governance of three state colleges. 			
Next Meeting:	August 29			