

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT**  
District Council of Administrative Services (DCAS)

Thursday, July 23, 2009

**NOTES**

Attendees: John al-Amin, Jeff Baker, Robert Cabral, Dominga Chavez, Debra Cronin, Ray Di Guilio, Sue Johnson, Connie Jenkins, Dave Keebler, Tom Kimberling, Deborah LaTeer, Mary Anne McNeil, Darlene Melby, Karen Osher, Peter Sezzi

Absent: None

The meeting began at approximately 8:32 a.m. in the Multi-purpose Room at VCCCD.

**APPROVAL OF MINUTES**

The notes from the June 4, 2009 meeting were approved by consensus.

**LEAGUE UPDATE (DATED 7/20/09)**

Sue distributed a memo from the Community College League of California dated July 20, 2009. The memo briefly outlined possible categorical fund cuts.

Sue explained that the legislature is expected to vote on a deal to close the purported \$24 billion budget deficit within the next few hours or days. It is believed that there will be a \$630 billion cut to community colleges, but no specific details on if and how that may differ from the reductions approved by the conference committee in early June. The council discussed the fact that the amount of the purported deficit seems to fluctuate and is progressively increasing and that some of the measures to address the problem are temporary, one time, and not sustainable, thereby increasing concerns that the deficit is not yet completely resolved.

**2009-10 TENTATIVE BUDGET**

Sue distributed a very *DRAFT* version of the Budget Narrative (emphasis on *DRAFT*). She highlighted the fact that the narrative addresses the legislature's use of one-time federal stimulus funds to mitigate the required reductions in the FY10 budget. It is important to keep in mind that these funds are one-time and they will not be available again in July 2010 - thereby delaying that portion of the reductions until FY11. Sue asked DCAS members to review the narrative and provide comments and recommendations to staff by the end of day Thursday to ensure inclusion and adequate time for printing.

Sue explained that the FY10 Tentative Budget is based on the details approved by the Budget Conference Committee in June, but is still based on assumptions. A part of that proposal is an increase in enrollment fees from \$20/unit to \$26/unit effective Fall 2009. Information has been posted on Luminis and Webstar alerting students to this potential change.

The FY10 Tentative Budget book was distributed and reviewed.

The General Fund budget revenue is projected at 2.4% less than the FY09 Adoption Budget. Sue pointed out that there is an apportionment shortfall of \$1,150,000 tied to the reduction in workload being proposed by the legislature. It is projected that the funded FTES cap will be reduced by 252 (negative growth). This is to provide for level funding per FTES with that of the prior year. This reduction in the workload factor could increase significantly, depending on how the state handles some of the other reductions to general fund revenue. She also highlighted other decreases in revenue projections, such as lottery and interest income. In addition, because of the lack of an approved state budget and the uncertainty of revenue, the projected revenue for the district is being reduced by \$1 million (unallocated).

Members discussed the fact that \$2.1 million of the budgeted revenue is due to prior year growth and that because there is no state funded growth for FY10 next year's budget (FY11) will not include the use of new growth revenue.

There was a discussion on the elements of the Allocation model and how funds are allocated to the four sites. Sue explained that due to the continued constraining of the budget, the colleges were encouraged to budget a contingency line item for unexpected needs and expenses and to allow some flexibility in class offerings. The contingencies included in the tentative budget as presented range from .5 to 1.25%.

A schedule detailing the assumed categorical program budget cuts (dated 7/23/09) was distributed. The schedule clarified the percentage of cuts in each program, as well as proposed net funding. The concept of "flexible" versus "non-flexible" program funds was also discussed. Again, the use of one-time federal stimulus funds to mitigate and delay the actual level of reductions was highlighted.

Other funds were all discussed briefly.

Two board items related to parking will be presented to the Board on August 4. One item will increase the daily rate for parking from \$1 to \$2 (an increase in optional fees, as the semester parking rate is not recommended for increase). The other item increases parking fines for violations to \$40 (from \$35).

DCAS unanimously approved the Tentative Budget to be forwarded to the Board for approval. It will be presented to the Board on August 4, 2009.

#### **NEXT MEETING**

- August 27, 2009 – 8:30 a.m.

Meeting was adjourned at approximately 10:15 a.m.