

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
District Council of Administrative Services
(DCAS)

Thursday August 30, 2007

District Administrative Office Multipurpose Room

NOTES

Attendees: Ken Bailey, Dominga Chavez, Scott Corbett, Debra Cronin, Ray Di Guilio, Connie Jenkins, Sue Johnson, Tom Kimberling, Mary Anne McNeil, Deborah Moreno, Karen Osher, Kathryn Schoenrock, Margaret Tennant

Absent: none

The meeting began at 8:40 a.m.

APPROVAL OF MINUTES

The committee approved the notes from the Aug 16, 2007 meeting.

Budget Timeline

A timeline was distributed and discussed. The timeline demonstrated that it takes 26 months to complete one budget year.

FY08 Adoption Budget

The FY08 adoption budget was distributed and reviewed. Sue explained that not much had changed since the tentative budget, except for some one time IELM monies. The narrative portion was not included at this time, but will be sent by email later in the day. The DCAS committee was asked to review the narrative and send any comments as soon as possible. DCAS was also asked if they wanted the same language regarding not indorsing the salary increase as was included in the tentative budget; they concurred. Consensus was reached to move the Adoption budget forward to the Board for approval.

Cancellation of Sept DCAS Meeting

Since there will be no new information, it was decided to cancel the September DCAS meeting.

Other Business

Enrollment was discussed, and a question was asked as to why the adoption budget did not include any of the enrollment gains that occurred in the Summer 2007 term. Sue explained that the Board policy is not to report enrollment until after it is received, and discussed the "borrowing" concept of summer FTES.

The meeting ended at 11:15 am

The next meeting is scheduled for Oct 18, 2007 at 8:30am.