

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
Citizens Oversight Committee
January 26, 2004

MINUTES

I. Roll Call

Roll call was taken; a quorum was not established with only 10 committee members present.

Committee Members Present: Randy Churchill, Jack Dickenson, Don Facciano, Bob Huber, Rex Laird, Jere Robings, Jane Rozanski, Connie Tushla, Michael Wesner, Kay Wilson-Bolton

VCCCD Administration Present: Art Hernandez, Bill Studt, Mike Gregoryk, Eva Conrad, Bob Liebling, Mary Anne McNeil, Rene Rodriquez

Others Present: Handel Evans, Les Dickey, Diane Stephens

II. Chairman's Comments

A. Approval of Minutes of October 20, 2003

It was requested that the minutes of October 20, 2003, indicate that the proposed site for the Conejo Valley Education Center will be at the 23 Freeway and Janss Rd. Approval of the minutes was deferred for lack of quorum.

III. Board Member's Comments

Art Hernandez, member of the VCCCD Board of Trustees, thanked the outgoing chair, Randy Churchill, and incoming chair, Michael Wesner, for their service. He also thanked all of the committee members for their service and commended Handel Evans for taking the lead on Measure S construction and the JCM Group for their work as construction managers.

Committee Members' Comments

Mr. Facciano asked for an update on the Project Labor Agreement. Interim Chancellor Studt reported that meetings have taken place with contractors, the contractors association, and the tri-county labor union. Suggestions from all the parties were incorporated into a draft agreement. Another meeting will be held this week with the interested parties, and it is anticipated that a recommendation will be made soon to the Board of Trustees. It was noted that prevailing wages must be paid, regardless of whether or not a PLA is in force.

V. Interim Chancellor's Comments

Interim Chancellor Studt reported on the progress on the Fire/Sheriff's Academy safety training center. Discussions with the American Federation of Teachers are complete and the issues are now resolved. There will be a POST-certified

“instructor of record” for the instructional classes taught at the academy. The Sheriff’s Department will provide the skill development segments. The District and the Fire Department are in the final stages of completing an agreement for the use of the facilities. It was also noted that the lease for the property is being rewritten.

IV. Old Business

A. Report of expenditures to date

Mary Anne McNeil reported that the firm of Vicenti Lloyd Stutzman, LLP, conducted an audit of the bond expenditures last week, and it appears to have gone very well. The Citizens Oversight Committee will issue their first annual report after the results of the audit are published and they have had a chance to review it.

B. Updates

1. Santa Paula Center

The District has written a letter to the State Chancellor’s Office regarding the District’s intention to proceed with building a Center in Santa Paula. The Santa Paula City Council discussed this issue last week, but the acquisition of a site is still under discussion. Limoneira has offered approximately 400 acres for development, a portion of which might be available for the Center. However, there are SOAR issues involved, and further discussion must take place by the City of Santa Paula, the Economic Development Advisement Committee, Limoneira, and the community. In the meantime, the District is preparing the justification for the Center.

2. Conejo Center

Mr. Evans reported that a number of meetings have taken place regarding the Conejo Center, but there are still a number of issues to resolve with the Conejo Valley Unified School District.

VI. New Business

A. General overview of bond program and report on current projects

The Measure S bond program is now transitioning from the planning phase to the design and construction phase. The committees for the College Learning Center and the Student Services Center at Oxnard College, and the Storage Warehouse at Ventura College are presently in the process of selecting the final architects for interview. The selected architectural firms will make presentations to the Board Construction Subcommittee, who in turn, will make a recommendation to the full Board of Trustees. There are other projects underway, such as the redesign of parking lots at Oxnard College and Ventura College and the purchasing of athletic equipment.

B. General meeting with architects

Bob Liebling, VCCCD Director of Facilities, reported that an informational meeting for qualified architects was held on December 18, 2003, and was very well attended. Items discussed included the Board-approved process for selecting architects and the architectural agreement with a revised indemnity clause.

C. Presentation of Master Plan for Moorpark College

Pablo Garcia of Spencer/Hoskins Architects explained the master plan for Moorpark College, via a PowerPoint presentation and handouts. It was noted that much of the infrastructure, such as gas, sewer and water lines, may need to be replaced.

D. Discussion of JCM progress report

Mr. Evans discussed the JCM progress report and the latest experience with regard to costs for management of the Measure S program, as mentioned in the report. Experience to date suggests an approximate cost of 5% for these services divided into two parts: program management costs of 3% with actual project construction costs to date of 2%. These costs do not include any District-provided funds, if any. The report also contains a status report by college, including a schedule of projects underway and completed. Of interest is the District's experience with costs for professional services. Following accepted industry practice, projects have been estimated with this "overhead" at 30%. Experience with those projects completed and underway suggests that this figure for the District is more closely described in the 25% range. Although every attempt has and is being made to conform with State fee guidelines for professional and technical services, experience has proven that in many instances the guidelines are insufficient to meet actual costs, particularly in the utilization of inspection and testing services.

E. Actions taken by the Board involving bond funds (since last meeting)

A list of bond expenditures approved by the Board since the last Citizens Oversight Committee meeting was reviewed and discussed.

F. Calendar meeting dates for 2004

The next meeting was scheduled for Monday, April 19, at 3 p.m., in room CA-2 (Camarillo Airport).

G. Term of Committee Members

The members of the Citizens Oversight Committee serve for two-year terms and may not serve more than two consecutive terms. The first meeting of the committee was held on August 7, 2002; therefore, the first two-year period will end in August 2004. There was discussion of

staggering the committee members' terms, so that the whole committee is not replaced at one time. It was also noted that the two students who were committee members should formally resign since they are no longer students in the District. Letters will be written requesting their resignations.

VII. Public Speakers

None.

VIII. Adjournment

The meeting was adjourned at 4:45 p.m.